



**APPROVED MINUTES**  
**Health and Human Services Committee**  
**Wednesday, March 4, 2015 at 5:00 PM**  
**Community Room HHS Building**

**Iowa  
County  
Wisconsin**

1 Meeting was called to order by Chairman Ron Benish at 5:00 PM

Roll Call was taken:

Member present: Supervisor Benish, Supervisor Bomkamp, Supervisor Lindholm, Supervisor Meek, Supervisor Meyers and Supervisor Paull. Supervisor Clerkin excused.

2 Others present: ADRC/DSS Director Tom Slaney, Bloomfield Administrator Penny Clary, Health Director Jenny Pritchett, U W Extension Nutrition Educator Donna Peterson, ARDC Manager Rebecca Wetter, Unified Community Services Director Kathy Shannon-Rink, County Administrator Curt Kephart, Supervisor Carol Anderson, Supervisor Kenneth Palzkill, Supervisor Jim Griffiths, Joe Thomas, Kevin Higgs – Samuels Group, Kurt Berner – Samuels Group, Jack Jenkins, Mark Vondra, Donna Clark, Mary Crook, Karen Oellerich and Jacob Tarrell.

Approve the agenda for this meeting:

3 Sup. Lindholm moved to approve the March 4, 2015 meeting agenda. Sup. Meek seconded the motion. Motion carried. Chairman Benish indicated that financial reports were included in their meeting packets, but not listed as an agenda item. Any questions on the financial statements can be asked during the department update portion of the agenda.

Approve the minutes of the February 4, 2015 meeting:

4 Sup. Lindholm moved to approve the minutes of the February 4, 2015 meeting. Sup. Bomkamp seconded the motion. Motion carried.

Comments or reports from the audience or committee members:

5 No comments or reports

Discussion and possible action to amend the minutes of the November 25, 2014 HHS Committee meeting previously approved at the January 15, 2015 HHS meeting.

6 Motion by Supervisor Bomkamp to amend the minutes of the November 25, 2014 HHS Committee meeting previously adopted at the January 15, 2015 HHS Committee meeting by substituting the revised minutes. Seconded by Supervisor Paull. Motion carried.

7	<p><u>Presentation and discussion on Bloomfield Healthcare and Rehabilitation Center project timeline, plan and referendum question by the Samuels Group.</u></p> <p>Bloomfield Administrator Penny Clary passed out a draft project timeline and draft request for proposal developed by the Samuels Group. Administrator Clary asked the Samuels Group representatives to introduce themselves and explain what they were going to do for the county. Kurt Berner and Kevin Higgs of the Samuels Group joined the committee at the table. Mr. Berner indicated they had met with Administrator Clary to discuss the next step of this project. The Samuels Group will take a stepped approach to this project. They will develop an RFP, set a projected timeline, evaluate and select acceptable vendors submitting RFPs and assist in the interviews of those vendors. The RFP would ask for the cost of services of each phase of the project. The timeline submitted tonight is a draft and may need to be adjusted. The Samuels Group would like approval to put out the RFP tonight. The tentative RFP deadline would be March 20<sup>th</sup> and the interview process would begin March 31<sup>st</sup>. The approval of the RFP process is at no additional cost to the county. Supervisor Meek asked if the Samuels Group disputed the WIPFLI report. Mr. Berner stated his company did not review nor duplicate the work of WIPFLI. They were taking WIPFLI's findings and providing further definition. Chairman Benish thought the Samuels Group would be providing a ballpark figure on the cost of this project tonight. Mr. Berner indicated they will provide a ballpark figure at the end of the RFP process. Administrator Clary indicated this process will put a realistic estimate of cost for this project not just an average cost of similar projects like WIPFLI submitted. Supervisor Paul made a motion to move the RFP process forward. Seconded by Supervisor Lindholm. Motion Carried. Mr. Berner indicated an interview team is needed and should consist of 5 to 7 members. It was suggested that 2 to 3 members be selected from the county board and another 2 to 3 members be selected from the Bloomfield Committee.</p>
8	<p><u>SUN PROGRAM:</u></p> <p>No report</p>
9	<p><u>UW Extension:</u></p> <p>UW Extension Nutrition Educator Donna Peterson presented a report providing an overview of nutrition education efforts in Iowa County during 2014. The WNEP educator reached 383 (40%) males and 578 (60%) females for a total of 961 unduplicated learners. The WNEP teaching events breakdown like this; food resource management 8%, food safety topics 7% and nutrition/dietary quality topics 85%. Indirect teaching contacts reached 13,901 individuals by using Food Sense newsletters, parent packets and articles in the senior newsletter "News and Views". Educational programming takes place in schools, at the Headstart programs, during WIC clinics, at senior housing units, at food pantries and during other adult education programs. In school education occurred at Ridgeway, Iowa-Grant, Arena and Riverdale Elementary schools. The senior/older adults programming included lessons on portion sizes, stretching our food dollars, reading food labels and one dish meals. Mini lessons were taught at the Muscoda and Spring Green food pantries. The educator taught 12 lessons at the Hodan Center to developmentally disabled individuals. The WNEP educator is also involved in the Healthy Iowa County Initiative focusing on working with the obesity workgroup.</p>

10	<p><u>Veteran's Office Update:</u></p> <p>Veterans Service Officer Jeffrey Lindeman passed out a written report. In 2014, \$2,743.85 in veterans relief dollars were approved by the veteran's service commission which represents five requests for veterans relief. The VSO will return \$9,596.80 from the veteran's relief fund to the county general fund to reduce the veteran's relief carryover fund to \$4,000.00. The 2014 transportation budget has a surplus of \$2,804.10. This is a result of fewer requests for transportation services as well as co-payments by the veterans offset the costs by \$859.00. A donation of \$3,000 from the Cobb American Legion Post will be used to suspend veteran's co-payments.</p>
11	<p><u>Health Department Update:</u></p> <p>Health Director Jenny Pritchett passed out a Director's Report and the 2014 Health Department Annual Report. Director Pritchett asked the committee to look at the Annual Report and bring back any questions to the next HHS Committee meeting.</p> <p>Communicable Disease Activity Report shows:</p> <p>No measles cases have been reported confirmed in Iowa County.</p> <p>Respiratory viruses identified statewide are: Influenza A/H3N2, Influenza B and Respiratory Syncytial Virus.</p> <p>One additional Iowa County Long Term Care Facility reported an outbreak of Influenza A and Tamiflu was distributed promptly.</p> <p>Public Health visits/contacts were reported through February 2015.</p> <p>A UW Oshkosh nursing student is currently assisting the department with a project.</p> <p>Radon kits are still available free of charge to Iowa County residents.</p>
12	<p><u>Unified Community Services Update:</u></p> <p>Unified Community Services Director Kathy Shannon-Rink presented her 2014 Annual Report. Director Shannon-Rink discussed some highlights of this report. She then asked the committee to review this report and bring any questions back to the next HHS meeting.</p>
13	<p><u>Bloomfield Healthcare &amp; Rehabilitation Update:</u></p> <p>Bloomfield Administrator Penny Clary provided a report on average Daily census and payer source mix. Current census is 61, with an average census of 61 beds in 2015</p> <p>Administrator Clary indicated Bloomfield was the Long Term Care Facility with the Influenza Outbreak. An outbreak consists of 2 confirmed cases and 1 other possible case (unconfirmed).</p>

	<p>An employee grievance hearing will be held soon.</p> <p>Director Clary was pleased to announce the hiring of a Social Worker and indicated recruitment continued for a Nurse Manager, Employee Relations and Maintenance positions.</p>
14	<p><u>ADRC Update:</u></p> <p>ADRC Manager Rebecca Wetter gave an update on the prevention programs being offered by the ADRC in 2015.</p> <p>ADRC Manager Wetter discussed the Dementia Care redesign activities in the county and region. A Dementia Care Specialist was hired for the region (Grant, Green, Iowa and Lafayette counties in our region). This specialist is available to provide assistance on any dementia related cases, including some cognitive testing to determine if further assessments are needed. A virtual Dementia Tour is now available to help understand what it is like to have dementia. The City of Mineral Point is a pilot community for the Dementia Friendly Community project.</p> <p>The 2014 Aging Unit Plan Assessment was submitted to GWAAR for approval.</p> <p>The Governor's proposed budget includes some provisions that may affect the operations of the ADRC. The department is actively seeking clarification of these provisions and providing information to our legislators and aging organizations when requested or opportunities arise.</p>
15	<p><u>Social Services Department Update:</u></p> <p>DSS Director Tom Slaney indicated the 2014 Preliminary Fiscal reports show both the ADRC and DSS will have budget surpluses and return money to the general fund.</p> <p>On April 8, 2015, WCA will host "Human Services Day at the Capital". An agenda of the day's activities was passed out with a save the date announcement. Anyone interested in attending this event needs to notify Director Slaney by March 18<sup>th</sup>. Registrations are due on March 23<sup>rd</sup>. Director Slaney will make appointments with our legislators for those attending.</p> <p>Director Slaney provided the committee with a link to the Legislative Fiscal Bureau's website summarizing the Governor's Budget. Pages 86 to 97 and pages 197 to 249 cover the issues related to the ADRC and Social Services. Page 214 of this document includes a provision to allow DHS to contract with entities other than ADRCs to perform the duties of the ADRC.</p> <p>Supervisor Paull asked for statistics on the homeless in Iowa County after a discussion on the department's role in the Homeless Coalition. A "point in time survey" was conducted by volunteers in January 2015. They found 3 homeless people in Iowa County that night. From 2012 to 2014, 126 homeless people have been identified. Fifty three were children under age 18.</p>

16	Next meeting date set for April 8, 2015 at 5:00 pm.
17	Motion to Adjourn by Supervisor Paull, seconded by Supervisor Bomkamp at 6:51 pm. Motion Carried.
	Minutes by Tom Slaney