

MINUTES
Iowa County – Economic Development, Extension and Property Committee
March 5, 2008

1. **The Economic Development, Extension and Property Committee met in the County Board Room of the Iowa County Courthouse in the City of Dodgeville on Thursday, March 5, 2009 at 6:15 p.m. and was called to order by Sup. Eric Anderson.**
2. **Roll call was taken.**
Committee members present: Sups. Mark Masters, Brad Wells, Dan Oleson, Joe Thomas, Ron Berg and Eric Anderson. Excused/absent: Sups. Peter Berg, John Lind and Diane McGuire.

Also present: Register of Deeds Dixie Edge, County Treasurer Jolene Millard, Planning & Development Director Scott Godfrey, UW Extension Donna Peterson and Randy Terronez, County Administrator.
3. **Motion by Sup. Dan Oleson second by Sup. Joe Thomas to approve the certification of the meeting. Motion carried.**
4. **Motion by Sup. Dan Oleson second by Sup. Ron Berg to approve the amended agenda for this March 5, 2009 meeting. Motion carried.**
5. **Motion by Sup. Ron Berg second by Sup. Brad Wells to approve the minutes of the January 8, 2008 meeting. Motion carried.**
6. **Open session – Comments from audience /Committee members: None.**
7. **Old Business: None**
8. **New Business**

Planning and Development

WIREdata Court Ruling

Scott Godfrey reviewed agenda enclosure and noted that the Court ruling will have a major impact across the state. Major issues include: clarify the scope of the request for information; determine which office is the authority (custodian of record); charges can only be for actual costs. He noted information from other county planning-related associations. Jolene Millard noted that as it relates to tax related information, she is the custodian of record.

It was suggested:

1. to obtain input from various state associations;
2. each affected department to identify the specific issues that the court ruling poses;
3. Schedule meeting with Corporate Counsel to develop a county-wide strategy/response.

Retained Fees Report

Scott Godfrey reviewed agenda enclosure. Financial projections are based upon the recent slow economic conditions. The Policy for Retained Fees calls for the ending balance to represent two times the annual income (or approximately \$65,000). Scott suggested reviewing the annual maintenance charges to determine if they are still necessary.

Director's Report

Scott Godfrey distributed Annual Report for 2008 and reviewed highlights.

For 2009, his office has been busy with updating ordinances and compliance with the state mandated septic system inventory. Zoning permit is slightly up. Scott noted that only 3 sanitary permits were issued for the whole state.

The Governor's budget proposal would re-write the Farmland Preservation Program and would result in the need to revise the County Zoning Ordinance.

Rezoning Permit Fee Waiver Request

An applicant for a rezoning is requesting a permit fee waiver and the request was distributed. Shane and Janet Sparks rezoning application in the Town of Moscow was originally approved by the Iowa County Planning and Zoning Committee on October 22, 2008 and was subject to the applicant meeting the requirements of the Managed Forest Law. The Managed Forest law program is administered by the WDNR.

The WDNR informed the applicant that the 10 acres proposed to be sold includes 0.79 acres of land enrolled in the Managed Forest Law program and a penalty will be assessed. In lieu of the penalty, the applicant needed to make a 2nd application to the Planning and Zoning Committee to revise the recently rezoned lot description to exclude the 0.79 acres in the Managed Forest Law program. Publication costs amounted to \$39. This amount is based upon the number of rezonings for the particular meeting. It was noted that other applicants in the same and similar circumstances did not request for a permit fee waiver.

Motion by Sup. Brad Wells second by Sup. Joe Thomas to deny the waiver request as it would set precedent and forward to the County Board. Motion carried.

Register of Deeds

Real Estate Software Update

Dixie Edge reviewed the agenda enclosure and the discussion from the last Committee meeting. The Register of Deeds software vendor unexpectedly presented a costly, unbudgeted update. The normal price is \$14,500 but would be discounted to \$10,000 if ordered by the end of the year.

Motion by Sup. Brad Wells second by Sup. Joe Thomas to approve the Register of Deeds Real Estate Software Update request in the amount of \$9,250 with funds to come from the Retained Fees Fund, subject to Information Systems scheduling/workload, waive the County Retained Fees Policy timeline/requirements and forward to the full Board. Motion carried.

Department Report

Dixie Edge gave an update on the Governor's budget proposal that would increase the birth certificate fees from \$20 to \$22 (and from \$3 to \$5 for the 2nd copy). The State Register of Deeds Association is opposed to the increase as the proposal doesn't benefit the using public but will be used to offset the state budget deficit.

UW Extension

Department Report

Donna Peterson distributed newsletter "Extension Cord" and reviewed highlights. Discussion given on Arena meal site activity.

Facilities/Property

County Farm – Prairie Restoration Request to Plant Shrubs

Agenda enclosure reviewed. Randy Terronez met with maintenance and Bloomfield Manor staff to review the request and no concerns were made.

Discussion given on Highway Department use of the County Farm pole barn.

Motion by Sup. Brad Wells second by Sup. Dan Oleson to approve the Prairie Restoration Shrub Planting request. Motion carried.

County Property CTH Y Correspondence

Agenda enclosure reviewed. Committee requested minimal driveway area work allowing for a vehicle. Committee agreed to removal of no hunting signage, marking corners of property.

Health Department Office Lease Proposals RFP Update

Agenda enclosure reviewed. Randy Terronez distributed proposal to stay at the current location and reviewed terms.

Committee wanted to discuss the other items on the agenda as it affect the Health Department lease.

Space Options for Health & Human Services Building Project

Randy Terronez reviewed with Committee the status of the architect and construction management extension requests and preliminary feedback.

Discussion given on available vacant building options including Wal Mart, DNR building, Barneveld area, Cobb, Highland, etc.

Discussion given on focusing on space needs of Social Services, Health and Commission on Aging.

It was noted that leasing space places additional financial burden on the County as it would not be eligible for the debt levy.

Sups. Mark Masters, Joe Thomas, Eric Anderson and Brad Wells would assist the County Administrator in reviewing the office space alternatives.

Follow Up on County-Owned Property - Waldwick Town
Discussion given on the railroad issue.

Economic Development

Chicago Olympic Bid/Bicycle Race Route - Local Government Proposal

Agenda enclosure reviewed. Additional material provided by the Chicago Olympic Committee was distributed that describes the federal funding for emergency response agencies.

The agreement has been approved by Dane County governments. Randy Terronez made a presentation to the Arena Town Planning Committee on Monday, March 2. Brigham Town Board has scheduled a special meeting for next Tuesday, March 10.

Motion by Sup. Brad Wells second by Sup. Dan Oleson to approve the Chicago Olympic Committee agreement with the understanding that Iowa County will be reimbursed for extra expenses related to the event for such activities as roads, emergency response, etc. and forward to the full County Board.

County Treasurer

Archival System

Jolene Millard presented information on the software but noted that she would pursue funding from carryover monies, not retained fees. Therefore, she will make a request to Administrative Services Committee.

Motion by Sup. Ron Berg second by Sup. Joe Thomas to recommend the County Treasurer's request to the Administrative Services Committee. Motion carried.

9. Next regular meeting: 6:15 p.m., Thursday, April 9, 2009.

10. Motion by Sup. , second by Sup. Brad Wells to adjourn the meeting. Motion carried.

Meeting adjourned at 8:00 p.m.

Minutes by Randy Terronez, County Administrator