

MINUTES  
Iowa County Economic Development, Extension and Property  
March 3, 2011

The EDEP committee met in the Iowa County Health and Human Services Building in City of Dodgeville on March 3, 2011 at 6:00 P.M. The meeting was called to order by Committee Chair Dan Oleson

1. Roll Call: Present Dan Curran, Jim Griffiths, Jeremy Meek, Dan Nankee, Dan Oleson, Joe Thomas, Ryan Walmer and Ed Weaver. Dave Bauer was excused. Others Present: County Board Supervisor John Meyers, County Administrator Curt Kephart, UWEX Educator Paul Ohlrogge, and Wayne Schiltz citizen.

Certification of the meeting by Curt Kephart

2. A motion to approve the consent agenda of the March, 3 2011 meeting by Supervisor Walmer, 2<sup>nd</sup> by Supervisor Curran, approved (This included approval of the October 28, 2010 and February 3, 2011 minutes).

2d. Comments from the public:

Supervisor Nankee shared an article from the Sunday Wisconsin State Journal related to The Iowa County Economic Development Corporation. Supervisor Meek addressed "Abandoned and Tax Delinquent Property and the need to bring the subject forward for committee discussion. Supervisor Griffiths suggested agenda items should be added so that the committee can discuss the role of EDEP and include regularly scheduled presentations relating to Iowa County Economic Development and more discussion on policy as it relates to the (at least 18 properties) in which Iowa County has an ownership or rental interest. Other agenda items Supervisor Griffiths suggested for future meetings include whether video recording equipment should be added to the Community Room, set a policy for handling unsolicited purchase offers, and set a procedure for filing and retrieval of property related documents. Wayne Schiltz suggested to the committee that they schedule another walk-through of the HHS building about eleven months after the delivery of the building which would be about October. Many warranties are one year and this will give the county a final review before the one year warranties expire.

3. Paul Ohrogge provided the committee a report on UW Extension activities and Administrator Curt Kephart handed out a one page report from the Register of Deeds and a copy of the Register of Deeds 2010 Annual Report.

.3. Curt Kephart provided the committee with a draft of a use policy for the Community Room as well as other county facilities. As a result of the general discussion Administrator Kephart will bring a revised "use policy" document to the next EDEP meeting Supervisor Curran, 2<sup>nd</sup> Supervisor Walmer motion for forwarding to the county board for action an authorization for Administrator

Kephart to appoint from the existing staff a primary contact on facility coordination & reserving courthouse and HHS meeting rooms. Approved

4. Administrator Kephart reviewed the current punch list which was followed by a general discussion that included safety, energy efficiency, warranties, hot water delivery, air and moisture penetration. The committee requested that among other documentation the county create, maintain and have available for easy retrieval documentation needed to support long term performance warranties for issues that may not be apparent within the next year. Particular concern was expressed about the hot water availability fix, code considerations such as the narrow hall passages on the second floor, air and moisture penetration at the windows and the adequacy of the ventilation of the air cavity between the interior and exterior walls.

5. The HHS building cost is expected to reach \$6,099,000. The Total Project from 2007 through 2011 was projected as \$6,413,087. The difference of \$276,611 is expected to be returned to the general fund.

6. Administrator Kephart provided an update on vacated space including contacts with area realtors to lease or sell space. The City of Dodgeville, Dodgeville/Ridgeway School Districts and other agencies have been contacted and asked if they have an interest in the purchase or lease of empty space.

7. No action was taken on the policy regarding lost keys which means that the previous board action to bring forward to the full board a recommendation to charge anyone who loses a key the cost of replacement.

8. A motion was made by Curran, 2<sup>nd</sup> by Walmer to set the next meeting for April 7<sup>th</sup> in the old county board room in the courthouse.