



APPROVED MINUTES
Committee on Committees
Monday, JANUARY 5, 2015 2:00 PM
Iowa County Courthouse, Upper Level Conference Room
222 N. Iowa Street, Dodgeville, WI

**Iowa
County
Wisconsin**

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| 1 | Meeting was called to order by Chairman Meyers. |
| 2 | Roll Call was taken.
Member present: Supervisors Anderson, Benish, Meyers, Nankee and Parman.
Others present: Administrator Kephart, Supervisors Meek, Mrozinski, and Palzkill. |
| 3 | Sup. Nankee moved to approve the agenda for the January 5th meeting. Sup. Parman seconded the motion. Carried. |
| 4 | Sup. Benish moved to approve the minutes of the November 3 rd , 2014 meeting. Sup. Anderson seconded the motion. Carried. |
| 5 | Comments or reports from the audience or committee members. The next Bloomfield Manor Referendum and financial issues were discussed along with the approved \$20 increase for vehicle tax. |
| 6 | Sup. Anderson moved to convene into Closed Session pursuant to Section 19.85(1)© regarding the County Administrator performance evaluation and have in attendance Supervisors present and the Administrator, seconded by Sup. Nankee. Carried. At 2:50 p.m. the committee met in open session. The committee will meet January 19 th and January 21 st at 2:30 to complete the county administrator performance evaluation. |
| 8 | <p>Administrator Kephart distributed a handout (on file) including the January update to the Committee on Committee, county administrator 2015 goals, and unapproved Iowa County position description for county administer. Included in his report was a discussion on:</p> <ul style="list-style-type: none">Building Maintenance – heating issues in HHS and the courthouseProposed Facility Manager – considering a full time employee for general maintenanceHighway Budget – December ending with few winter eventsBloomfield Rehab Center Budget – An action plan is in the process to prepare an action plan for the next steps moving forward after the referendum.Pay for Performance Guidelines – Employee Relations is working with the task group for a recommendation .Courtroom and Office Updates – Jewell & Associates are presenting revised proposals for improving office and courtroom security to the EDP Committee.Technology Upgrades – Improving the electronic issues in the courtroom.Drug Court & OWI – Considering first floor of the courthouse (formerly GIS & planning director)Future Considerations – Security, heating and ventilation issues will be addressed by the EDP Committee for offices on the first floor of the courthouse.Revolving Loan Fund and Economic Development Director activities were not discussed.House at 329 W. Chapel – Rent lowered/renter to seek weatherizationFormer Social Services Bldg – Recommendation by the EDP Committee to retain a new realtor specializing in the sale of commercial property.Bloomfield 40 Acres – A more permanent resolution needs to be addressed.Airport Rentals & Mmgt – Opportunities and concerns need to be addressed.Flag on the Cupola – Task completedCustodial Contract – Clean’n Matters contract effective January 2nd. |

	<p>Future Consideration – Proposals are being sought for replacing the HVAC Controller Systems in the courthouse compatible with HHS.</p> <p>Building Maintenance – Fourteen physical addresses and buildings to maintain.</p>
7	<p>Compensation presentation by Carlson Dettmann at 3:00 p.m. Charles Carlson, consultant, distributed a handout (on file) on Iowa County Pay Discussion. Employer Relations, Allison Leitzinger, also present at this meeting. Recommendations included keeping the administrator pay position separate from other employees; maintain accountability and consistency. Discussion on the administrative position roll when it was created to present with Act 10. Mr. Dettmann & Ms Leitzinger were excused from the meeting at 3:50 p.m.</p> <p>Chairman Meyers made available an agenda for an Wisconsin Counties Association Meeting in Stevens Point, Monday, January 12th, 2015 from 10:00 a.m. – 3:00 .m.</p>
9	<p>Next meeting date will be January 19, 2015 at 2:30 p.m. in the Iowa County Courthouse Meeting Room.</p>
10	<p>Motion to adjourn by Sup. Benish at 4:10 p.m., seconded by Sup. Parman. Carried.</p>
	Minutes by Daniel Nankee