Iowa County
CDBG-EAP Advisory Committee Minutes

Tuesday, November 3, 2009
Board Room, Courthouse
Approved February 16, 2010

1. The meeting was called to order by Dwayne Hiltbrand who agreed to serve as acting Committee Chair at 4:30 p.m.

2. Present: Dwayne Hiltbrand, Diana Cole, Mary Brennum, Jackie Trumm, Diane McGuire, Wynn Henderson, Keith Hurlbert

Also present: Mark Masters.

3. A motion to approve the minutes of July 7, 2009 meeting was made by Mary Brennum second by Diane McGuire. Motion carried.

4. Project update – Quarterly Report

Wynn Henderson gave Accomplishments report:
6/1/09 – 9/30/09 3 quarters total $281,692.54 given out

Discussed – 26 applications received
13 completed projects (10 complete July 1)
Project scope $460,000
Diana clarified total projects

Wynn is looking for marketing ideas to get the word out about the assistance that is available.

Discussion:

Help for those originally over income
Limit – new program meeting in Platteville Friday, November 5th

Diana- everything has been done that could be for Avoca & Pulaski under CDBG as far as getting the assistance information out to them

Discussion on issues related to long term recovery.
Project Recovery – Role in Recovery Effort

VOAD – Volunteer Organizations Active in Disaster - Diana briefly explained what it is.

Wynn gave case reviews
#811-23 Water remediation issues.
Home owner refused to allow any work from inside. From beginning of project the home owners were problematic although contractor did cut one corner – Wynn caught issue, Contractor corrected. Home owner had continuous issues and requested new contractor for a portion of the work Wynn made the decision to pay the contractor without the signature of the home owner.

Dwayne asked about whether there is an agreement between parties before work starts. Wynn then explained & presented a sample contract & sample inspection form. Term & conditions document.

Still have to complete the re-pouring of cement slab.

Wynn mentioned a primary parameter – can’t pay for work twice

Wynn - #811-09
House is unlivable. Notified owner of buyout with EAP funds.
Have not gone ahead yet with buyout. Working on possible additional money for relocation.

Application for additional funding opportunity.

Wynn advised that he had contacted the funder and a new application is not required. A letter from the County Board Chairman indicating dollars needed.

Wynn – Municipalities that have an existing grant need to request additional funds themselves.

Wynn - Explained program & different categories it addresses
3 Avoca businesses may qualify
Discussion of who applies for what – such as Townships, Villages, Cities
Waiting for present needs

Mark Masters – projects must be pending, cannot have already been started or completed.

Wynn, Keith, Mark will work on obtaining needs for money & create letter.

Discussion on once monies are awarded how will it be determined what money goes where. Wynn explained whoever is facilitating the grant.

Infrastructure issues: People to look into this
Keith Hurlbert
Craig Hardy
Mark Masters
Zoning Office

No Appeals
Next meeting, Tuesday, January 5th, 2010

A motion to adjourn was made by Mary Brennum second by Diane McGuire. Motion Carried.

Minutes by Keith Hurlbert, Iowa County Emergency Management Director