

Iowa County CDBG-EAP Advisory Committee Minutes

**Tuesday, July 7, 2009
Board Room, Courthouse**

1. The meeting was called to order by Dwayne Hiltbrand who agreed to serve as acting Committee Chair at 4:30 p.m.
2. Present: Dwayne Hiltbrand, Diana Cole, Mary Brennum, Jackie Trumm.
Absent/Excused: Diane McGuire.

Also present: Wynn Henderson and Randy Terronez.
3. A motion to approve certification of notice for this meeting was made by Mary Brennum second by Diana Cole. Motion carried.
4. A motion to approve the agenda for this July 7, 2009 meeting was made by Mary Brennum second by Diana Cole. Motion carried.
5. A motion to approve the minutes of May 5, 2009 meeting was made by Mary Brennum second by Diana Cole. Motion carried.
6. Opportunity for members of the audience to address the committee: none.
7. Election of Officers: A motion by Jackie Trumm second by Mary Brennum was made to elect Dwayne Hiltbrand as Chairman. Motion carried.
8. Project update – Quarterly Report

Wynn Henderson reported:

23 applications have been received
2 applications were mailed out and not yet returned
21 Of the 23 applications met the eligibility criteria
2 applications were denied based upon income.
20 of the 21 sites have had inspections completed

Project costs are estimated \$320,000 for the 20 processed applications.

The original grant award	-	\$250,000
State supplemental		\$230,000
Total grant award		\$480,000.

Subtract Processed awards	\$320,000
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Available Balance	\$160,000
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(Includes Admin. Fees)

8. Case review – Committee Recommendations

Wynn Henderson gave an update on the unusual/out of the ordinary cases from the last meeting.

The 1st case was an addition to an older house. The contractor quote of \$72,000 exceeded the fair market value of the property of \$47,000. SW CAP has provided a deferred loan in the amount of \$25,000 to make the project work.

The 2nd case also reviewed at the last meeting involves relocating the residents. The CDBG-EAP grant program will acquire the property and a property swap is under consideration with the Village that will allow the residents to live in another home.

9. Affirmative Marketing Plan

In order to promote the availability of \$160,000 (less administrative expenses) in flood housing repair monies, Wynn Henderson inquired on ways to publicize the program.

The Committee discussed sending written letters to all county towns, villages and cities.

A motion was made by Diana Cole second by Jackie Trumm to have letters sent to all Towns, Villages and cities mayors/presidents/chairs and the clerks notifying them of program funding availability. Motion carried.

10. Future Meeting Schedule

It was agreed to schedule for the 1st Tuesday of the month at 4:30 p.m. and Wynn will cancel if no business. There definitely will be a September. 1 meeting.

A motion was made by Mary Brennum second by Diana Cole to schedule the following meetings starting at 4:30 p.m., Tuesday, August 4 and Tuesday, September 1. Motion carried.

11. Next meeting: 4:30 p.m., Tuesday, August 4.

A motion to adjourn at 5:20 p.m. was made by Mary Brennum second by Jackie Trumm. Motion Carried.

Minutes by Randy Terronez, County Administrator