

“Draft Minutes”

Bloomfield Manor

Committee Meeting

February 24, 2010

4:00 P.M.

Present: Ron Benish, Carol Anderson, Joe Thomas, James Griffiths, Committee members, Dana Perry, Committee Member arrived at 5:10 P.M.; Barbara Linscheid, N.H. Administrator.

Meeting called to order by Chairman Benish. Motion to approve certification of open meeting law by Griffiths, 2nd by Thomas. Carried. Motion to approve the agenda by Anderson, 2nd by Griffiths. Carried. Motion by Thomas to approve the January 20, 2010 minutes, 2nd by Anderson. Carried.

Discussion was held regarding updating Bloomfield’s brochure and website. Each will be addressed as the name change becomes effective.

Discussion was held regarding the process of setting up a foundation. Chairman Benish had contacted local law firms regarding interest in this project. Motion by Thomas, 2nd by Anderson to have Chairman Benish and Ms. Linscheid request proposals from Reinhart, Boerner Van Deuren law firm, and local firms for setting up a foundation for Bloomfield. Motion carried. N.H. Administrator will obtain sample By-Laws from other county nursing home facilities and IRS Form 990 for committee’s review.

Update given on Out-patient rehab. Contracts are being obtained with insurance carriers. Committee reviewed proposals from Horthy-Elving and Wipfli, and discussion held regarding a strategic planning process. Motion made by Thomas, 2nd by Perry to have the N.H. Administrator request from Horthy Elving a detailed outline of requested objectives to be accomplished within their proposal and what they will do to address these objectives, including neighborhood concept, private rooms, remodeling rooms, additional wing, licensed beds review, assisted living, and day care services. Also included will be the time-line and cost. Motion carried.

Mission statement samples were reviewed. Bloomfield staff will review samples and feedback will be provided at next meeting.

Administrator’s report included; census report; Balloon Fest, Thursday, June 3, 2010 discussion; Restricted Funds Resolution approved at February 16, 2010 County Board meeting; Restricted Funds 2009-2010 reports reviewed. Motion by Griffiths to approve expenditures listed on reports, 2nd by Thomas. Motion carried. Current projects discussed included activity area sink/cabinet and resident dining room project.

The next meeting is scheduled for Wednesday, March 24, 2010 at 4:00 P.M. Motion to adjourn by Griffiths, 2nd by Thomas. Carried.