



APPROVED MINUTES
Bloomfield Commission
Tuesday, July 18, 2017, 1:30 p.m.
Bloomfield Healthcare and Rehabilitation Center
3151 County Rd CH
Dodgeville, Wisconsin

**Iowa
County
Wisconsin**

1	Meeting was called to order by Chair Jenkins at 1:33 p.m.
2	Roll Call. Members present: Jenkins, Palzkill & Paull. Excused: Thomas. Absent: Anderson. Others present: Nankee; Linda Larsen; Crook; Duve; Heiring; Vondra & Oellerich.
3	Approve the agenda for this July 18, 2017 meeting. Motion by Paull to approve the agenda of the July 18, 2017 meeting. Palzkill seconded the motion. Aye: 3; Nay: 0. Motion carried.
4	Approve the minutes of the June 20, 2017 meeting. Motion by Palzkill to approve the minutes of the June 20, 2017 meeting. Paull seconded the motion. Aye: 3; Nay: 0. Motion carried.
5	Report from committee members and an opportunity for members of the audience to address the Commission. No action will be taken. Linda Larsen introduced herself to the commission, she had no comments. Oellerich inquired as to the presentation and study that was discussed at the county board meeting. Paull gave an explanation of the joint meeting and speaker. Kerry Dunning LLC will be conducting the study. Nursing home philosophy was discussed.
6	Prairie Village Care Committee update. Dr. Jenkins stated work has been finished on various documents. No upcoming meetings have been scheduled. A new member has replaced a member unable to serve. The committee has offered another board position. Dr. Jenkins stated a number of people would like to donate funds but until the 501c3 and foundation are formed, Prairie Village Care cannot accept funds.
7	Update on bus delivery and signage. Oellerich presented bus signage from Mueller Graphics along with their quote. To date there are no other quotes. Motion by Paull to accept the best bid for bus signage, considering warranty, by August 1, 2017. Motion second by Palzkill. Aye: 3; Nay: 0. Motion carried.
8	Update on CD and possible action. A \$50,000 CD is up for renewal on July 20, 2017. There are two proposals for renewal. Motion by Paull to remain at Farmers Savings Bank with CD#53975. Motion second by Palzkill. Aye: 3; Nay: 0. Motion carried.
9	Mission Statement committee. Dr. Jenkins has appointed Oellerich to coordinate a committee to revise the mission statement and create vision and values. Oellerich stated she will commence the committee when the new Administrator is in place and include Bloomfield department heads.
10	Chairman's Report. No report.
11	Activities Report. Kari Grady was not in attendance.
12	Dietary Report. Mary Crook reported that two sets of new tablecloths have been ordered. Paull commented that he is impressed with the SUN meals.

13	Social Service Report. Emily Heiring, new Social Worker introduced herself to the commission. Heiring reported in June there were 19 referrals with three accepted/admitted; 13 denied; one accepted/lost and two lost. There were five discharges in June. Paull asked if the social worker should carry a cell phone. Heiring's suggestion was that she commit to ½ hour to one hour per day to do referral call backs. Further discussion ensued on staffing and C.N.A. wages.
14	Environmental Services Report – Jake Tarrell was not in attendance. Mark Vondra reported that four resident room windows will be replaced the week of August 7.
15	Nursing Services Report. Jamie Duve, DON, reported there were three infections in June: two UTI's and one sinus infection. A few new C.N.A.s have started. A PRN nurse has taken a day shift nurse position. Duve reported on a recent state visit on two self-reports. One citation was issued. A plan of correction will include abuse education. The window for the annual state survey is open. The DOT system; level of care; therapy and employee search were discussed.
16	Business Office Report/Interim Administrator Report – Mark Vondra reported Campbell Funds as of 6-30-17: CD's - \$550,000; Premier Checking account - \$90,683.36; LGIP - \$19,607.68; Interest Earned year to date - \$2,918.75; Expenses year to date - \$10,414.64. Vondra presented a written operational report through 05/31/17. Todd Greenway, NH Administrator, will start on 07/26/17. Copies of the Administrator's Report through May 31, 2017 was distributed.
17	Other Business. The possible date for Balloon Fest is Sunday, October 1.
18	Next meeting date. The next meeting will be held on Tuesday, August 22 at 1:30 p.m.
19	Adjournment. Motion by Paull to adjourn and seconded by Palzkill. Aye: 3; Nay: 0. Motion carried. Meeting adjourned at 2:45 p.m.