

**AGING & DISABILITY RESOURCE CENTER OF SW WISCONSIN  
BOARD MEETING MINUTES  
COUNTY BOARD ROOM  
3:30 P.M.  
Monday, May 11, 2009**

**CALL TO ORDER:** The meeting was called to order by Chair Margaret Peat at 3:30 p.m.

**ROLL CALL AND INTRODUCTIONS:**

**MEMBERS PRESENT:** Ron Benish, Lorraine Drews, Lorraine Fristch, Gerald Dorscheid, Eva Kraak, MaryClaire Murphy, Margaret Peat, Diane McGuire, Mildred Swedland

**ADVISORY MEMBERS PRESENT:** Carol Brown

**STAFF PRESENT:** Judy Lindholm, Nancy Howard, Laura Crowley

**OTHERS PRESENT:** Cecile McManus, Tom Schraeder, Hodan Center

**MEMBERS EXCUSED:** Lorraine Jones, Geri Peterson, Rosalie Zweifel

**CERTIFICATION OF MEETING:** COA Director, Judy Lindholm reported that the meeting had been posted and certified as required by law. A motion to approve the certification was made by Ron Benish and seconded by Diane McGuire

**APPROVAL OF AGENDA AND MEETING MINUTES:** Eva Kraak made the motion to approve the April 6, 2009 Agenda., Millie Swedland seconded the motion. Motion carried without negative vote. Lorraine Drews made the motion to approve April Meeting Minutes, Gerry seconded the motion. The motion carried without negative vote.

**FINANCIAL REPORT:** COA Director Judy Lindholm reported the expenses for April which include Vouchers 2001 to 2038 totaling \$26,474.73 and the income for April which include Vouchers 2039 to 2044 totaling \$8,374.20. Judy distributed copies of the Financial Report for the Month of April for board member review.

**REPORTS/COMMENTS** from other Board members and opportunity for members of the Audience to Address the Board: Rosalie Zweifel was excused today, but Margaret Peat noted that AARP meets the 3<sup>rd</sup> Tues of the Month at 11:00 a.m., pot luck. No other reports from other members or audience.

**COUNTY AGENCY REPORT:** No Report

**BENEFIT SPECIALIST REPORT:** Nancy Howard passed out the monthly report for April 2009 (report is on file in the ADRC Office) Nancy indicated that she made an error

in the information that she submitted to Judy for the Annual Report. The error was in last years numbers as to how many clients were served – it appears that there were less, but there were really about the same amount. Nancy indicated that approximately 30% of the surveys were completed and returned. What the survey results are indicating is that the clients seem to be pleased with the services, the newsletter is still very well received, the meal sites are still up, people like them. Nancy and Alvina have their annual training in June – it is mandatory this year. Nancy has the new numbers for Medicare Part D, for 2010. In 2009, the standard plan deductible was \$295.00 in 2010 it will be \$310.00.

**ANNUAL REPORT:** Copies of the 2008 Annual Reports were distributed to all members Judy discussed the various areas of the report – Driver Escort and all of the expenses associated with this program, also the Care A Van (bus service) , and all of the expenses associated with this program. (Report is on file in the ADRC Office). Supervisor Benish added that the N & V Newsletter is essential to keep in front of people It is our most major outreach tool, our most economical. Our client base will be expanding, due to our disability benefit specialists contacts.

**POSTPONEMENT OF ELECTION OF OFFICERS UNTIL THE JUNE BOARD MEETING:** Judy requested that the election and reappointment of Board members be postponed until the June meeting due to reviewing of the by-laws. Lorraine Fritsch made a motion to postpone until our June meeting. Mary Claire seconded the motion. There were no negative votes.

**SUN AGENCY:** Cecile McManus was present and reported about the stimulus money. The majority will go to Milwaukee and Dane county and the rest will be divided up between the other 70 counties. We have two delivery vans, one in Lafayette and one in Iowa. Our van in Lafayette County was in an accident, the fault of the other and we had it repaired, insurance covered. Several days after the van was returned, the transmission went out – out in the country. So, the van had to be repaired. Update on Avoca, the meal site is closed every Monday. Mineral Point, there were originally two locations, and now there is one, who is very interested – The Pointer Café. The first musical event was held in Blanchardville, with funds from a grant, and there were 40 people in attendance. Enough money was received from that grant to hold about 4 events.

**OFFICE/TRANSPORTATION ASSISTANT REPORT:** Laura Crowley passed out the April Transportation Report. Units for the Care A Van are up from last month and last year – last year the units of service were 485 and this year they are 783. We had 21 trips and no cancellation days. The amount of donations is also on the rise, last year for the month of April we received \$367.26 and the same month this year, we received \$640.55. Driver Escort is the same amount of units this month as it was last year at this time (182 units). The Taxi is very busy is taking some of the folks that would have normally been driven by D.E. Most all of the plays are full with waiting lists. Rose and Laura are working together on setting up as many trips as possible.

**DIRECTOR'S REPORT AND TRAINING:** Judy announced that Phyllis Reddell has retired for personal reasons. So, we will have to find someone to fill her shoes – Linden

area. This might be our chance to bring in a person with a physical disability to our board. Judy also shared that Geri Peterson is out of the hospital and is home and is doing well. Hopefully she will be at the next meeting.

**OPEN HOUSE:** We were really pleased with the turnout today. Everything went really well.

**STRAPP & NEW FREEDOM:** Tom Schrader was at the meeting – the structure of LIFT was discussed, better coordination of rides and a better software program.

**BY-LAWS:** The By-Laws were taken before The Health and Human Services Committee who did pass them contingent upon your approval. This is not the exact same version that the HHSC saw, because between then and now, Judy talked to the Area Agency on Aging, which supplies us with our Older American's Act money, and they advised Judy that one of the changes that we were making was not in compliance – under Tenure and Terms. 95% of the changes have to do with changing COA to ADRC. Judy was trying to get our bylaws to line up with the Regional bylaws, which states that the terms of office are two year terms. Our Older American's Act allows us 6 years of service before we have to vacate, and we have our advisory committee that we vacate to and then we come back in a year. Carol Brown is currently on the Advisory and is ready to come back to the Board. Carol will come back onto the Board when we have our appointment which will be at our June meeting. I had changed our two three year terms, and made them instead to three two year terms. The end result was 6 years of service. Judy was informed by GWARR that the Older American's Act states that two three year terms, period. So, that is what we went back to in our bylaws. With the exception of elected officials – elected officials can serve two three year terms, to go along with their term. Since everything is back to the three year term, we can still have our three elected officers. Eva's job description is changed from Secretary/Treasurer to Secretary since we do not have any money dealings. The only real changes are our name and the position name change from Secretary/Treasurer to Secretary. This will go back to the Health and Human Services Committee. Ron Benish moved to accept the changes and the ADRC bylaws as presented with the possibility that GWARR might suggest changes/alterations after viewing the bylaws – and that Judy has permission by the Board to make those changes. Diane McGuire seconded the motion. All were in favor. Judy will send a copy to GWAAR to insure that we are in compliance.

**FINANCIAL REPORT** – Upon review of the vouchers, Lorraine Fritsch made the motion to accept the Financial Report as submitted. Mary Claire seconded the motion. All were in favor.

**ADJOURNMENT** – Ron Benish made the motion to adjourn, Diane McGuire seconded the motion. Meeting was adjourned at 4:40 p.m.

**NEXT MEETING** – Wednesday, June 17<sup>th</sup> @ 3:30 p.m. in the County Board Room.

Respectfully Submitted – Laura Crowley