

AGING & DISABILITY RESOURCE CENTER  
ADRC BOARD  
MEETING MINUTES  
OCTOBER 25, 2011  
HEALTH & HUMAN SERVICE CENTER  
330 W. CHAPEL ST. - DODGEVILLE, WI

Chairman Ron Benish called meeting to order at 1:01 p.m.

ROLL CALL: Present: Ron Benish, Carol Brown, Lorraine Drews, Lorraine Fritsch, MaryClaire Murphy, Margaret Peat, Geri Peterson, Mildred Swedlund, Nona Chappell, Carol Calhoun, Rosalie Zweifel, Rose Ross, Dan Nankee, Bill Grover, Therese Hess. Excused: Geri Peterson Also in Attendance: Rebecca Wetter, Nancy Howard, Deb Ehr, Laura Crowley, Rachel Dischler, Tom Slaney.

CERTIFICATION: Laura Crowley indicated that the meeting was certified in posting, and faxed to newspaper and radio

AGENDA: Dan Nankee made the motion to approve the Agenda for October 25, 2011. Bill Grover seconded the motion. All present were in favor.

MEETING MINUTES: Lorraine Fritsch made a motion to approve the meeting minutes of the September meeting. Therese Hess seconded the motion. All present were in favor.

REPORTS/COMMENTS FROM BOARD MEMBERS/AUDIENCE: Rosalie Zweifel reported that the AARP meeting will be November 15<sup>th</sup> and that there is no meeting in December. SHARE will be the 19<sup>th</sup> of November from 7 a.m. – 8 a.m. Thanksgiving dinner for 6 is \$34.00 and the Christmas dinner, which is ham and fixings will also be \$34.00. Rosalie also talked about the next bus trip which will be to Pigeon Force and The Smoky Mountains – June 17 – 23, 7 days and 6 nights. Dan Nankee indicated that he and Bill Grover were not in attendance at the last ADRC Board Meeting because they were attending a WCA Convention.

FINANCIAL REPORT: The Expenses for the month of September were \$27,658.28 and the Income for the month of September was \$1,085.48. We will start showing income from Family Care in October. We have transported clients since July and will be receiving our first reimbursement in October. The Board will address the Financial Report later in the meeting.

COUNTY AGENCY REPORTS: No Report.

SUN REPORT: Cecile was not available. Bill Grover indicated that the number of people that are receiving meals is declining. Completed surveys that were sent to participants have been received and the survey results reflected mixed reviews. Bill encouraged folks to talk to others about the SUN program. Dan also talked about doing some real positive checking of the budget, watching it very closely. Avoca was closed

and there is potential for some in Lafayette County. Millie indicated that she heard the radio spots every morning on WDMP regarding SUN.

**ELDERLY BENEFIT SPECIALISTS:** Nancy Howard. Nancy indicated that the retirement party for Alvina was very nice. Nancy distributed the monthly EBS report for September. It is a busy time of the year, 2 or 3 times what we normally see. Chelsea Cook is our intern and she is helping out with Medicare Part D. There are also two volunteers that come into the office several times a week. Alvina did quite a bit of outreach in Sept. went to all of the sites. They did two presentations at Lands' End in September on 'Turning 65' at their request, and will do one more in October (at a table set up at their Fair). The EBS monthly report for the month of September is available in the ADRC office. Carol Calhoun asked about Voter ID and discussion followed as to the requirements, etc. More information will be available in N's & V's. Before the Feb. election, a presentation will be done. ACLU is going around the State to get personal stories about people's difficulty in registering. Our bus will be transporting folks to the DMV to assist with the process. Open Enrollment time – October 15<sup>th</sup> – December 7<sup>th</sup>.

**I & A SPECIALIST:** Rachel Dischler distributed her monthly report for the month of September. There is an uptake in the amount of calls regarding financial issues, because of the cap on Family Care and IRIS. I & A have experienced more walk in's, more general miscellaneous calls. Also a lot more Functional Screens. Rachel has been able to handle the workload, has not asked other counties for assistance. Ron asked Rachel about Family Care members being denied the ability of relocating into Nursing Homes. The discussion followed about residents that need to be hospitalized, that are members, about holding their rooms and for how long. The I & A monthly report for the month of September is on file in the ADRC office.

**DBS SPECIALISTS:** Deb Ehr distributed her monthly report for the month of September. Deb informed the board that she had gone to an ADA Conference and discussed a few of the requirements that she had learned about, the number of required parking spaces, etc. She also attended a few Social Security meetings in Lancaster. Deb also hosted a DBS meeting at the HHSC in September. It is a great way to share information in this rather unique position. Deb did another training at the State for DBS's. Interesting to see the differences in the counties and how they do things. Deb shared that she had 25 new clients during the month of September. The DBS monthly report for the month of September is available in the ADRC office.

**FINANCIAL REPORT:** Tom Slaney joined the board and distributed Revenue and Expense reports showing where the ADRC is financially. Tom talked about how he is hoping to make the reports more straight forward, also making changes to the Chart of Accounts. We have 60% of our budgeted revenues in and 60% of our budgeted expenditures in, which is good because we are 75% through the year. So, we are under budget.

**OFFICE/TRANSPORTATION REPORT:**

Laura distributed the Transportation Report for the month of September. The Volunteer

Appreciation Luncheon is going to be held at Bloomfield in the Chapel on November 9<sup>th</sup> at 12:00 noon. Our November board meeting will be right before the luncheon in a conference room right off of the Chapel. You will receive an agenda and meeting minutes between now and then, it's a pretty quick turnaround. Please R.S.V.P. to our department. Mike Mitchell will be singing at our luncheon again this year. Laura explained the Transportation Report. Next month's report will show the first Family Care monies. The kind of person we are driving has changed, the majority of the rides are private pay. We also transport Veterans and Social Services. Our new bus is coming in November. The Transportation report for the month of September is available in the ADRC office.

#### MANAGER'S REPORT & TRAININGS:

Rebecca Wetter reported that as part of 85.21 we need to set a date for a public hearing in November. The Organizational Structure and plan that was discussed at our last board meeting went before the County Board and was passed. Rebecca will be permanently managing the ADRC, we will be adding our two social workers, Shelly and Janet to the ADRC unit, the ADRC will be operating 40 hours a week from 8:00 to 4:30 with ½ hr. for lunch. As far as staffing, Alvina has retired and Leslie's position is still vacant. Those positions will be advertised, those position openings are with the Personnel Dept. at this time. The hope is that those positions will be posted within the next few weeks, they will be posted both internally and externally. Rebecca will keep Board posted on the filling of those positions. A Caregiver Renewal date has been scheduled for November 15<sup>th</sup>, which will take place at the HHSC in the Community Room. This is a regional event along with Grant, Green and Lafayette County. The emphasis is on stress reduction for Caregivers, a day for them. A free lunch will be provided and there will be speakers, massages and aromatherapy. Rebecca shared the Aging Plan with the Board. Every three years the ADRC is required to submit an Aging Plan to GWAAR. They will approve it and submit it to the State. This is where we receive a lot of our funding. Rebecca shared the four focus areas with the Board. The goals were not changed and they will continue to be worked on through 2012. The Board voted on an aging plan in 2009 for 2010. The plan that the Board is looking at today will be in effect until 2012. Rebecca covered the general focus areas. We are on track with the Emergency Preparedness Plan, the Transportation Coordination Plan, (SWTT) for the County and the Region, the Family Caregiver Support Activities; focusing on grandparents that are caregivers for their grandchildren and the expansion of Program Information to our County; how to promote getting our information to the public. Leslie and Rachel have been working a lot in the outreach area. The Organizational Structure has been changed and submitted to GWAAR. They review and if there are any changes to be made they will return it to Rebecca. Otherwise it needs to be submitted to the State by December 1. The budget section, which is amended was circulated to the Board members. Rebecca discussed the Stepping On Program, which will be offered through Iowa County. It is a program that will help eliminate and prevent falls. It is an exercise program combined with safety. Rebecca will provide more information as this Stepping On Program progresses. Rebecca also discussed the change of the N's & V's to the Shopping News and how we are keeping our folks informed.

REGIONAL BOARD VACANCY: Rebecca indicated that there is an opening on the Regional ADRC Board. The opening has been advertised in the local newspaper. Copies of the three applications that have been received were distributed to the board. Rebecca asked that the board review the applications and make a recommendation next meeting that will then go to the Regional ADRC. There have been three applications submitted, Alvina Sturz and Judy Lindholm that you all know. And a third application from Connie Adsit. Rebecca does not know Connie Adsit, but Laura does and so Rebecca asked Laura to tell the board about Connie Adsit. The public has an opportunity to submit applications until November 9<sup>th</sup>. Laura told the board that Connie Adsit and her husband purchased an apt. bldg. in Highland and they rent to senior citizens. She works with the elderly everyday. Laura has worked with her arranging special trips for her renters to various events in southwestern WI. She has arranged craft programs with her ladies and is involved in the Highland meal site. Being on the ADRC board would be a help to her also, because she is actively working with seniors and their issues and needs everyday. Tom added that she also had a group home in Spring Green for sometime, so she is very active in this area. Rebecca asked the board to help make the decision. So, after after the Board members have a chance to review the applications, they will make recommendations at our next meeting. Lorraine Drews asked that the choices be made by a ballot vote, vs. a show of hands. The members agreed that the recommendations will be made via a ballot vote.

FINANCIAL REPORT: Ron Benish asked if there were any questions about the financial report and bills to be paid. There being no questions, Ron asked for a motion. Lorraine Fritsch made the motion to accept the financial report as presented. Millie Swedlund seconded the motion. All members present were in favor.

FINAL THOUGHTS: NEXT MEETING: Our next meeting will be scheduled for November 9, 2011 at 10:30 a.m. at Bloomfield, in a conference room near the Chapel.

AGING REPORT: Upon review of the Aging Report by the Board members, Ron asked for a motion to approve. Bill Grover made the motion to approve. Rosalie Zweifel seconded the motion. All members present were in favor.

There being no further business, Ron Benish asked for a motion to adjourn. Lorraine Fritsch made the motion to adjourn, Mary Claire Murphy seconded the motion. All members present were in favor.

The meeting was adjourned at 2:39 p.m.

Respectfully submitted

Laura Crowley  
ADRC Staff

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