

**AGING & DISABILITY RESOURCE CENTER OF SW WISCONSIN
BOARD MEETING MINUTES**

HHSC – 1001

Dodgeville, WI

Tuesday, June 28, 2011 Monthly Board Meeting

Monday, May 23, 2011 @ 1:00 p.m.

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CALL TO ORDER: The meeting was called to order by Ron Benish at 1:00 p.m.

ROLL CALL AND INTRODUCTIONS:

MEMBERS PRESENT: Ron Benish, ~~Carol Brown~~, Carol Brown, Lorraine Drews, Lorraine Fristch, Dan Nankee, ~~William Grover~~, Mary Claire Murphy, Margaret Peat, Geri Peterson, ~~Mildred Swedlund~~, Rosalie Zweifel

~~EXCUSED: NOT PRESENT:~~ ~~William Grover~~, ~~Carol Brown~~, Mary Claire Murphy, ~~Mildred Swedlund~~, ~~Mildred Swedland~~

ALSO PRESENT: Laura Crowley, Nancy Howard, Leslie Eder, Deb Ehr, ~~Alvina Sturz~~, ~~Nancy Howard~~, Rachel Dischler, Deb Ehr, ~~Darin Smith~~, Rebecca Wetter, Nona Chapell, Therese Hess, ~~Tom Slaney~~, Cecile McManus

CERTIFICATION OF MEETING: Laura Crowley reported that the meeting had been properly posted and reported to the press and radio, and certified as required by State Statute.

APPROVAL OF AGENDA: Lorraine Fritsch made a motion to accept the agenda as presented. Fritsch made a motion to accept the agenda as presented. ~~Carol Brown~~ seconded the motion. ~~Margaret Peat~~ Carol Brown seconded the motion. Motion carried without negative vote.

APPROVAL OF MEETING MINUTES:- Lorraine Drews made a motion to approve the meeting minutes from the May 23, 2011 meeting as presented. Motion carried without negative vote. Wm. Grover noted that a partial sentence was to be deleted from April Meeting Minutes (was overlooked due to inserting over previous meeting minutes) With that correction, Lorraine Fritsch made the motion to approve the Meeting Minutes of the April Meeting, Margaret Peat seconded the motion. The motion was carried without negative vote. ~~Geri Peterson~~ made a motion to approve the Minutes of the April Monthly meeting as presented. ~~Rosalie Zweifel~~ seconded the motion. ~~The motion was carried without negative vote.~~

REPORTS: Rosalie Zweifel reported that AARP would be meeting on the 3rd Tuesday of July, which is the 19th. There will be a speaker from The Council of the Blind at 11:00 at Cornerstone. Pictures were shared of the group that went by bus to the western part of the U.S. out west. Several members of our Board went on this trip. indicated that there will not be an AARP meeting in June. AARP will be meeting on April 17, 2011. Also Rosalie also distributed the SHARE newspapers and pointed out the important dates of ordering, picking up, etc. She also discussed the upcoming bus trip June 19th - 25th to the western U.S., they have enough people to go, but would like to have a few more. Rosalie Zweifel and Ruth Olson are very active in organizing these bus trips. some one from the Garden Club will be coming to talk about container planting. Rosalie indicated that they have enough people for the South Dakota trip, but could still use a few more.

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FINANCIAL REPORT: The Transaction Sheet with the voucher attachments was distributed for review. The monthly transaction sheet is now showing the payroll total for the month prior. The Transaction Sheet and attachments were distributed for review and would be addressed at a later point on the agenda. Tom Slaney was present to discuss and inquire of the Board a direction as to how they would like to see this report. Tom discussed repetitive types of expenses and also one time expenses or less frequent expenses. The discussion followed pertaining to the options as to how payroll, etc. may be reported to the Board. After some discussion Ron summarized that what he is hearing is that the Board wants to see a monthly report on Accounts Receivable/Accounts Payable and that we can further discuss repetitive types of expenses such as payroll. There was further discussion about what the group would like to see on a quarterly basis. The paperwork for the Financial Report was forgotten at the Health & Human Service Center — will be on next months agenda. Tom felt that he had enough direction to provide the information that the Board would like to see. Ron indicated that reports can always be revised to reflect what we'd like to see reported as things evolve.

COUNTY AGENCY/SUN REPORTS: Cecile McManus was not available to attend today's meeting. Dan Nankee discussed the new van that was purchased for the SUN Program. The Director of SUN, indicated that the Annual Reports for the SUN Program are available, if anyone was interested she would make sure that they would receive a copy. She It will be mainly used for Lafayette County. found it to be interesting that there were fewer folks under the age of 60 in both counties using the service, and, as you go into the 60—70 and 70—80 age groups, the statistics/percentages were different between the two counties. There was one person, over the age of 100 served in Iowa County and two persons over the age of 100 in Lafayette Co. One person was served for over 20 years in Blanchardville that recently went into a nursing home and Cecile felt that this program helped this lady remain in her home for this long. The Board made the decision to begin the process of closing the site in Avoca (with the State and GWAAR). It is unfortunate, but they are not getting the attendance that is needed. The plan is to get the meals from the Muscoda site (seven miles away) for the remainder of the month of June. Avoca is a cooking site, and that does make it more expensive. Cecile will keep the Board informed as things progress as to how they will serve this area. Ron discussed how they as a Board have to look at each site, and how they are losing money at this site, and just cannot continue doing so. There were a total of 5 individuals that utilized the

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Avoca site in the whole month of April. Dan Nankee suggested trying to work with churches, that maybe there is a connection there. Dan attends a church in Avoca, and will see what he can do. There followed some discussion about marketing. Cecile indicated that information about the meal site did go out in with the water bills, and people rallied for a few months and then they tried that again, and got a bit of an uptick, but not as much as the first time. Also, a letter was written to apartment buildings, and areas that they felt would not get water bills (trailer parks), and they received no response at all. Cecile has also attended the Village Board meetings. Deb Ehr discussed that a large group of her clients live in that area and they may not be understanding the services that SUN provides and that Dan again discussed that the Avoca site is closing and the process that Cecile has to go through to make that happen and still provide meals to those people that have requested them. -they probably need this program. FoodShare can be used for this program. Cecile does hear from many sources (Town Clerk, etc) that there are folks in need, but they do not come to the site for whatever reason. The site never did seem to recover after the flood. Cecile is open to any suggestions or ideas that anyone may have. There was good news to share. Cecile talked about the grant that they received, through the Meals on Wheels, Wal-Mart Foundation, and it is for \$20,000.00. Virtue Motor agreed to the 10% match, so the grant received was for 18,300.00 for a new vehicle. SUN also received a \$400.00 grant from the Community Foundation of Southern WI in Darlington.

COUNTY AGENCY REPORTS: Darin Smith, Director of Social Services gave a brief update on the Governor's current Budget Proposal, specifically concerning Economic Support Staff and how important it is to have a local presence. The State is going to hire some contract people, through Hewlett Packard. About a year ago they started a new program for childless adults, adults that needed some insurance, and, that is called BadgerCare Core. That was all processed at the State. Hewlett Packard did that and they are using that as a model to try to assimilate all the other cases from the State, all the Families, all the BadgerCare, all the Food Share all those sorts of things into that same model. The reality is that they have not done a very good job. They are only getting about 16% done in 30 days. The County is doing about 75% in 30 days, not great but a lot better than the State. Their error rate is also 3 times as high as the county—either overpaid or underpaid, and then have to be adjusted accordingly which can be hard on the families. There are 4,000 families that have been waiting for over 400 days for eligibility. No one comes in a year in advance looking for help. They are currently putting it into a format to present to the Governor's Staff Secretary. They do seem to be receptive to listening to a different model. Basically they are saying that if you can do it for 109 million or less (from 157 million) saving 48 million, you can keep doing it, otherwise the State will take it, with the understanding that the customer service will not be good. The County Board will be hearing this tomorrow night and determine whether they will support a resolution concerning this. There is also the problem of fraud. There was an article about fraud concerning the foodshare program in the Milwaukee area. At a local level we know when there's something going on, not so sure that they will be able to identify at a State level. Dan Nankee stated that Darin and a couple of the Board members went to the Legislative Seminar and talked to Rep. Marklein and Schultz Aides.

~~He thought that they were very attentive and listened to some of the ideas, good comments, good feedback.~~

~~**SUN PROGRAM:**— Cecile talked about that congregate numbers are down, but up in Dodgeville. Perhaps the nicer weather will bring out more people. She indicated that the meal site in Mineral Point will be moving a month earlier to the Fairview Apartments, on Fair Street by the Kwik Trip. Food will still be prepared at Hodan and delivered to the site and then go out to home deliveries from there. The change will be in the May N & V's Newsletter. Cecile talked about a grant from United Fund of \$4,000.00—to help defray the cost of home deliveries. They also received \$2,000.00 from the Town of Benton that reimburses the money that is paid for rent. Cecile gives them an update and requests the reimbursement. The Iowa County Cattlemen's Association will be donating approximately \$3,500.00 from a pie auction.~~

BENEFIT SPECIALIST REPORTS:

Elderly Benefit Specialists:

~~Nancy Howard distributed the May EBS Report. Nancy stated that she and Alvina just came back from their annual training and brought all kinds of good information. Alvina Sturz distributed the April EBS Report. She also distributed a 3 page Wisconsin Voter ID Survey. She discussed the concern among senior citizens that no longer drive that they will find themselves without ID. Through some calls, Nancy found out that the cost would be \$28.00, but then heard that if it were for the purpose of voting, that there would be no cost. Members of the Board asked about the forms of ID that can be used. Poll workers will be asking for ID's, but they are not required until February 2012 – spring primary election. She also distributed the results of the annual survey. The survey was sent out to 475 clients and 169 were returned completed. \$456.00 in donations was received with the return of the surveys. This survey is used as a tool to see how they (we) are doing and assists in the making of plans for next year. CopiWI is one of the most restrictive states. There followed some discussion about disenfranchising or depriving voters their right to vote. The process does not directly bar anyone from voting, it just makes it harder to process the already prescribed voting hours, legal voting age and residency requirements, etc. There were 19 new clients this month, 32 cases opened, 33 closed. Benefits gained this month were \$23,452. Benefits gained year to date, \$263,385. These numbers are the average gains that are received through the efforts of the EBS's. Nancy discussed the meeting attended in Madison, the Coalition of Wisconsin Aging Groups annual meeting. The meeting offered information about programs for seniors and children, budget effects, advocacy for seniors, health care system improvement and reform. Meetings also for the month of May, were, a live meeting with Peg Nugent, coordinator of MIPPA grant, MIPPAS procedures and outreach, SAMS reporting system for EBS and Elderly Benefit specialist Program (EBS Function Team Meeting for region) including Medicare presentations, volunteers and monetary impact guidelines. es of the survey and the results are available in the ADRC office. Deb Ehr asked about including younger people in the next survey – under 60. Alvina discussed the April Monthly Report and discussed the various meetings and trainings that they attended in April. The MayApril EBS Monthly Report is on file in~~

~~ADRC office. Alvina has indicated that the phones have been very quiet for the last several weeks. It seems that people are waiting to see what happens with the State Budget. Ron indicated that if possible, he would like the Board have access to the results of the Voter ID Survey. Millie Swedlund said she appreciated the article that the EBS's had in the last N & V's regarding the Voter ID issue. Nancy Howard stated that March was a quiet month. EBS annual surveys went out to 472 clients in a bulk mailing. Nancy indicated that we have had a tremendous response thus far—many have come back already. Nancy discussed some of the same issues that Darin discusses. The EBS monthly report for March was distributed. This report is on file in the ADRC Office.~~

Disability Benefit Specialist:

~~Deb distributed the ~~May~~^{April} ~~March~~ DBS -monthly report. Total number of cases opened for the month of May were 11, closed 12, carryover 91 and total cases served 102. The monetary impact was \$72,809.00. Deb discussed the various presentations that she has ~~been making as of late. made of late.~~ She spoke before and to the Social Security Staff in Madison, and also ~~as to~~ the Disability Determination Bureau Staff in Madison. Deb was also asked to be a keynote speaker at the ~~make the graduation commencement speech~~ at SW Technical College in Fennimore. Deb attended SW Tech before going on to a 4 year college. ~~Deb will also have a person job shadowing.~~ There was some discussion regarding the kind of relationship that board members would have to the people that we are representing. The wording in the "Aging and Disability Resource Center SW WI, Iowa Count By-laws", was between the ADRC Board and the ADRC Advisory Committee there will be at least one consumer, family member, guardian or advocate representing adults with physical disabilities, one representing adults with developmental disabilities and one representing adults with either a mental health or a substance abuse issue." ~~The May DBS Monthly Report is on file in the ADRC Office. Deb distributed her monthly report for 03/01/2011— 03/31/2011. Deb thought that it might be interesting to also add in her group 18—59 in the next year's survey. Deb also indicated that the phones have been unusually quiet for her also. She discussed the State report that shows that the case loads for DBS's show that the low end is 21, average is 56 and she indicated that this is the first month that she has been under 100. She discussed the various areas of interest to the Board. Deb also discussed the change that she was able to make to stay in WI to attend a Conference. So, she went to Milwaukee to attend the NAMI Conference, and felt that it was really worthwhile. She thanked the Board for allowing her to go. She reviewed the monthly report with the Board. The DBS monthly report is on file in the ADRC Office. Ron discussed that there will be cuts in Family Care, the ADRC is in good shape. noted that statistically there are always more women on disability. Deb and some of the responses from the Board felt that men just do not go to the doctor, and that they just keep working as long as possible, might be some of the possible reasons. He has heard that CMU's will be receiving cuts and will have waiting lists and people will not be served. Approximately 85% of male clients are married, and probably come in because the wife brings them in. Deb is hoping that if things stay a bit quieter, that she will get to work on marketing, work on some of the ideas that she has had basically since she started working with Iowa County.~~~~

I & A Benefit Specialists:

~~Leslie Rachel distributed the I & A report for the month of May. April. A new format for the I & A monthly managers report was presented. The total number of new calls were 74. The total number of PAC's received is 26 of which # of people that wanted contact is 9, and # of people that did not want to be contacted is 17. There was one Nursing Home Relocation. The number of people taken off of the waitlist was 9 and added to the waitlist was 1. They also completed 7 functional screens and 9 home visits (new clients) which can be to complete functional screens or meet with individuals about a PAC form or a MDS form in a nursing home, or to provide options counseling in the community. Ron began the discussion regarding each county having a waiting list vs. the group waiting lists. Leslie said that they are waiting for the literature regarding the change. She indicated that they use to be able to put individuals on the waiting list that were not financially eligible at that time, so not eligible for Medicaid, but they are not sure that this will be the case any longer. Rebecca said that she spent some time with other managers after the last regional board meeting and it was felt that it would be equitable for our county. If we look at our average attrition openings that we had last year, there were approximately 7. So, if that would continue to be the norm we would be able to fill 7 openings, if we kept the waiting list to ourselves. But because we are taking into consideration a regional wait list – the other bigger counties with no waiting list, their attritions are very high, so we are looking at the possibilities of having possibly 14 openings. In the case of an emergency, the state has something called "Crisis Services" for high priority safety issues where we can use these Crisis Services for 1, 2, 3 mos. until there are openings. They are looking at two different formulas (basing it on population or how much enrollment the county has) Neither formula will affect Iowa County. But it will affect Green & Grant because they are bigger and have high enrollment lists. Leslie reminded the group that the Iowa County Alzheimer's Walk is coming up, on October 1, 2011 from 9 a.m.- to 12:00 noon at Grace Lutheran Church. Rachel is on that Board. -The I & A Monthly Report is available in the ADRC. -monthly report for the month of With graduation coming up, Rachel and Leslie have been working with Youth in Transition quite a bit lately. March. RThey had a Transition Fair at Hodan Center speaking with families about what kind of services the ADRC can provide for individuals 18 – 21. As a result of the Fair, they have had an increase in referrals from the high schools. They are just beginning to gear up for the LEEPS Grant that the ADRC has received. It is a program for individuals with Alzheimer's & Dementia. It is a study to see how physical exercise and socialization can help the person with Alzheimer's or dementia and also their caregiver. They are meeting with our coordinator for this region tomorrow. So, we will be actively passing out information, if anyone knows anyone that will benefit from this, please let the I & A Benefit Specialists. Rachel wanted to clarify the numbers that the reports show I & A vs. EBS & DBS numbers. She attached an explanation to her report this month to better explain. They are currently going through quite a few functional screens. They have filled five of the eight attrition spots. One person has been added to the Wait List. Rachel explained that by 2013 there will not be a wait list. There have been a lot of questions, given the current legislature. Ron discussed that from a State's perspective, there seems to be a push to get more people on IRIS. It is a great program for those that are capable of handling their funds. IRIS~~

~~budgets do not change very much from year to year even if costs go up. People Dan asked how their workload is in I & A. Rachel indicated that the phone traffic is down, but the actual workload is up, enrolled in Family Care have a Case Manager. Rachel felt that the costs would be similar (IRIS/Family Care) The I & A Monthly Reports are on file at the ADRC Office. Ron discussed the securing of the LEEPS Grant through the Regional ADRC. He discussed how it was going to be housed in Iowa County, but ended up in Grant County, due to a long process in Iowa County. The coordinator is based in Grant County but covers all of the counties.~~

~~**OFFICE/CLOSED SESSION:** Ron Benish made a motion to go into Closed Session regarding a personnel issue. Dan Nankee seconded the motion.~~

~~**OPEN SESSION:** The Board returned to Open Session. Lorraine Drews made the motion to return to open session. Bill Grover seconded the motion. The motion passed without negative vote. Maryclaire Murphy made the motion to accept the application of Hubert McWane as a volunteer driver for the Driver Escort Program. Geri Peterson seconded the motion. The motion carried without negative vote.~~

~~**TRANSPORTATION REPORT:** Laura thanked everyone for pitching in and helping her out in Marilee's absence for the last few weeks. She is due back on the 27th of June. Social Service arranged for some of their folks to come down and relieve Laura at the front desk so that she could work on the newsletter. Cooperation between departments has been great! The Transportation Report for the month of May was distributed. D.E. is up slightly and also in fees collected. Rose and Laura are working hard on getting the number of riders up which hopefully would also bring up the donations. Rose will be on vacation the next two weeks, she has a grandbaby coming. Ray, our substitute driver will be driving for the next two weeks. We have made all of the final determinations for the new bus that we are ordering. Tom, Rose and Laura have discussed this at length and have also discussed all of the options on a conference call with Steve from Atlas, where we are getting the bus. discussed the We just had to put some money into our larger care a van for repairs, we had to do it because we will be selling it. Logisticare is going live on July 1, 2011 – Laura placed several calls to them already to hear the recordings so that we assist clients that are not use to calling someone other than us. Darin, Rebecca and Tom have worked out a contract with Family Care, so even though we will not be driving folks on Medical Assistance, we will be driving folks on Family Care. July N & V's is already out for the month of July. transition period as it pertains to our office. She indicated that it is business as usual, and working very nicely. Tom Slaney, Darin Smith and Rebecca Wetter are very available to us and are learning about what we do in a very comfortable and positive way. Laura distributed the Transportation Report for the month of March 2011. Laura indicated that she added a new column showing year to date. Ridership is going up—seeing new people almost every week. Also trying to encourage folks to make their in town doctor's appointments and physical therapy, etc. on Tuesday, so that they can make use of the bus. We find that if they have taken the bus once for any reason, they seem to want to know more about the rides and destinations. There were no cancellations due to weather in March and we are looking very forward to much better weather, more participation. Rose and I are working together to make Mondays and~~

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~~Fridays Senior Days, meaning that we have activities planned for those days, not just to Dodgeville, Mineral Point, etc. We were only doing Fridays, but we're inserting activities on Monday also. We have a Highland Senior Group that is scheduled with us now. The monthly transportation report was reviewed and is on file in the ADRC office. Next month we will be talking about Logisticare.~~

DIRECTORS REPORT: Ron discussed making new appointments to the ADRC board. Ron read Article IV., ADRC Board and Advisory Committee as it concerned with filling vacancies. Basically, what it means is that the Board can fill a vacancy, if they have first tried to fill the vacancy with someone from a specific area and if they cannot, they can seek to appoint someone from another area where they feel representation is needed. This item will be on next months agenda. Ron also discussed Section 2 which discusses representation of various groups. Various members of the ADRC Board indicated the group that they could represent. Ron asked if there was anything in writing that indicated who from the Board represented each of the groups. There is not, but in order to be in compliance we will have a sheet available at next months meeting. Also, copies of the ADRC BY-LAWS will be made available for those who cannot locate their copies.

~~Board Rotation. Laura explained how the board rotation works. Chairperson Margaret Peat will move to the Advisory Committee to serve because she has served on the ADRC for three consecutive years. Judy and Margaret have spoken to Ron Benish about accepting the position of Chairman of the ADRC. Ron stated that he would be willing to serve as Chairman. Lorraine Drews made the motion to appoint Ron Benish as Chairman of the ADRC. Lorraine Fritsch seconded the motion. There were no negative votes. There followed some discussion about a Vice Chairman. Rosalie Zweifel offered to fill the position of Vice Chairman. Geri Peterson made the motion to appoint Rosalie Zweifel to the position of Vice Chairman. Lorraine Drews seconded the motion. There were no negative votes.~~

ACTION ON FINANCIAL REPORT: Rosalie made the motion to approve the financial report. Lorraine Fritsch seconded the motion. All members were in favor, none opposed. The vouchers were left at the Health & Human Service Center, in error. They will be presented at next months meeting. Tom Slaney will be at July's meeting with financial reports. Lorraine Fritsch asked if the Director position is going to be filled. Ron indicated that it is not. Rebecca Wetter said that it is still a temporary arrangement that the transitional period is still in place. Ron indicated that he has checked with all involved and the overall feeling is a positive one that the change has been well received.

Final Thoughts: ~~Darin Smith discussed the situation at the State briefly regarding ES positions/job responsibilities. If these jobs are moved to the State due to the pending budget approval, IM function would be transferred to the ADRC for a County presence.~~

The next ADRC meeting will be on Tuesday, July 26, 2011 at 1:00 in Conference Room 1001 at the Health & Human Service Center. May 23, 2011. It was determined that the meeting would be ~~held at the Health & Human Service Center at 1:00 p.m.~~

There being no further business Ron Benish asked for a motion to adjourn. Rosalie Zweifel made the motion. Lorraine Drews seconded the motion. ~~made the motion.~~ ~~Rosalie Zweifel seconded the motion.~~ The motion carried without negative vote. Meeting was adjourned at 2:~~01~~30 p.m.

Respectfully Submitted
Laura Crowley, ADRC

~~Respectfully Submitted~~
~~Laura Crowley~~

APPROVED