

**AGING & DISABILITY RESOURCE CENTER OF SW WISCONSIN
BOARD MEETING MINUTES**

HHSC – 1001

Dodgeville, WI

Monday, May 23, 2011 @ 1:00 p.m.

CALL TO ORDER: The meeting was called to order by Ron Benish at 1:00 p.m.

ROLL CALL AND INTRODUCTIONS:

MEMBERS PRESENT: Ron Benish, Lorraine Drews, Lorraine Fristch, Dan Nankee, William Grover, MaryClaire Murphy, Margaret Peat, Geri Peterson, Rosalie Zweifel

NOT PRESENT: Carol Brown, Mildred Swedlund

ALSO PRESENT: Laura Crowley, Alvina Sturz, Rachel Dischler, Deb Ehr, Rebecca Wetter, Tom Slaney, Cecile McManus

CERTIFICATION OF MEETING: Laura Crowley reported that the meeting had been properly posted and reported to the press and radio.

APPROVAL OF AGENDA: Lorraine Fritsch made a motion to accept the agenda as presented. Margaret Peat seconded the motion. Motion carried without negative vote.

APPROVAL OF MEETING MINUTES: Wm. Grover noted that a partial sentence was to be deleted from April Meeting Minutes (was overlooked due to inserting over previous meeting minutes) With that correction, Lorraine Fritsch made the motion to approve the Meeting Minutes of the April Meeting, Margaret Peat seconded the motion. The motion was carried without negative vote.

REPORTS: Rosalie Zweifel indicated that there will not be an AARP meeting in June. Rosalie also distributed the SHARE newspapers and pointed out the important dates of ordering, picking up, etc. She also discussed the upcoming bus trip June 19th -25th to the western U.S., they have enough people to go, but would like to have a few more.

FINANCIAL REPORT: The Transaction Sheet with the voucher attachments was distributed for review. Tom Slaney was present to discuss and inquire of the Board a direction as to how they would like to see this report. Tom discussed repetitive types of expenses and also one time expenses or less frequent expenses. The discussion followed pertaining to the options as to how payroll, etc. may be reported to the Board. After some discussion Ron summarized that what he is hearing is that the Board wants to see a monthly report on Accounts Receivable/Accounts Payable and that we can further discuss repetitive types of expenses such as payroll. There was further discussion about what the group would like to see on a quarterly basis. Tom felt that he had enough

direction to provide the information that the Board would like to see. Ron indicated that reports can always be revised to reflect what we'd like to see reported as things evolve.

COUNTY AGENCY/SUN REPORTS: Cecile McManus, The Director of SUN, indicated that the Annual Reports for the SUN Program are available, if anyone was interested she would make sure that they would receive a copy. She found it to be interesting that there were fewer folks under the age of 60 in both counties using the service, and, as you go into the 60 – 70 and 70 – 80 age groups, the statistics/percentages were different between the two counties. There was one person, over the age of 100 served in Iowa County and two persons over the age of 100 in Lafayette Co. One person was served for over 20 years in Blanchardville that recently went into a nursing home and Cecile felt that this program helped this lady remain in her home for this long. The Board made the decision to begin the process of closing the site in Avoca (with the State and GWAAR). It is unfortunate, but they are not getting the attendance that is needed. The plan is to get the meals from the Muscoda site (seven miles away) for the remainder of the month of June. Avoca is a cooking site, and that does make it more expensive. Cecile will keep the Board informed as things progress as to how they will serve this area. Ron discussed how they as a Board have to look at each site, and how they are losing money at this site, and just cannot continue doing so. There were a total of 5 individuals that utilized the Avoca site in the whole month of April. Dan Nankee suggested trying to work with churches, that maybe there is a connection there. Dan attends a church in Avoca, and will see what he can do. There followed some discussion about marketing. Cecile indicated that information about the meal site did go out in with the water bills, and people rallied for a few months and then they tried that again, and got a bit of an uptick, but not as much as the first time. Also, a letter was written to apartment buildings, and areas that they felt would not get water bills (trailer parks), and they received no response at all. Cecile has also attended the Village Board meetings. Deb Ehr discussed that a large group of her clients live in that area and they may not be understanding the services that SUN provides and that they probably need this program. FoodShare can be used for this program. Cecile does hear from many sources (Town Clerk, etc) that there are folks in need, but they do not come to the site for whatever reason. The site never did seem to recover after the flood. Cecile is open to any suggestions or ideas that anyone may have. There was good news to share, Cecile talked about the grant that they received, through the Meals on Wheels, Wal-Mart Foundation, and it is for \$20,000.00. Virtue Motor agreed to the 10% match, so the grant received was for 18,300.00 for a new vehicle. SUN also received a \$400.00 grant from the Community Foundation of Southern WI in Darlington.

BENEFIT SPECIALIST REPORTS:

Elderly Benefit Specialists:

Alvina Sturz distributed the April EBS Report. She also distributed the results of the annual survey. The survey was sent out to 475 clients and 169 were returned completed. \$456.00 in donations was received with the return of the surveys. This survey is used as a tool to see how they (we) are doing and assists in the making of plans for next year.

Copies of the survey and the results are available in the ADRC office. Deb Ehr asked about including younger people in the next survey – under 60. Alvina discussed the April Monthly Report and discussed the various meetings and trainings that they attended in April. The April EBS Monthly Report is on file in ADRC office. Alvina has indicated that the phones have been very quiet for the last several weeks. It seems that people are waiting to see what happens with the State Budget.

Disability Benefit Specialist:

Deb distributed the April DBS monthly report. Deb thought that it might be interesting to also add in her group 18 – 59 in the next year's survey. Deb also indicated that the phones have been unusually quiet for her also. She discussed the State report that shows that the case loads for DBS's show that the low end is 21, average is 56 and she indicated that this is the first month that she has been under 100. She reviewed the monthly report with the Board. The DBS monthly report is on file in the ADRC Office. Ron noted that statistically there are always more women on disability. Deb and some of the responses from the Board felt that men just do not go to the doctor, and that they just keep working as long as possible, might be some of the possible reasons. Approximately 85% of male clients are married, and probably come in because the wife brings them in. Deb is hoping that if things stay a bit quieter, that she will get to work on marketing, work on some of the ideas that she has had basically since she started working with Iowa County.

I & A Benefit Specialists:

Rachel distributed the I & A report for the month of April. With graduation coming up, Rachel and Leslie have been working with Youth in Transition quite a bit lately. They had a Transition Fair at Hodan Center speaking with families about what kind of services the ADRC can provide for individuals 18 – 21. As a result of the Fair, they have had an increase in referrals from the high schools. They are just beginning to gear up for the LEEPS Grant that the ADRC has received. It is a program for individuals with Alzheimer's & Dementia. It is a study to see how physical exercise and socialization can help the person with Alzheimer's or dementia and also their caregiver. They are meeting with our coordinator for this region tomorrow. So, we will be actively passing out information, if anyone knows anyone that will benefit from this, please let the I & A Benefit Specialists. Dan asked how their workload is in I & A. Rachel indicated that the phone traffic is down, but the actual workload is up. I & A Monthly Reports are on file at the ADRC Office. Ron discussed the securing of the LEEPS Grant through the Regional ADRC. He discussed how it was going to be housed in Iowa County, but ended up in Grant County, due to a long process in Iowa County. The coordinator is based in Grant County but covers all of the counties.

OFFICE/TRANSPORTATION REPORT: Laura reminded the Board that the Balloon Festival is being held on Thursday, June 2, 2011. Rebecca and staff have decided to do some volunteering and be involved in support of Bloomfield's annual event. The ADRC will be setting up a table with all of our information, handouts and promotional items. We have a bus load going to Bloomfield so if anyone would like to park at the HHSC bldg. and be driven over to Bloomfield, we will be leaving the HHSC bldg. at 4:30.

Logisticare is coming, effective July 1, 2011. All MA recipients will be calling this state contracted corporation for non emergency medical rides effective that date. Laura discussed some of the statistics that she has learned from attending seminars about Logisticare and also pointed out the article in the N & V's. Letters went out to our D.E. Drivers indicating that we would continue to do private pay and also Veteran transportation. We have lost a few driver's lately, just kind of a cycle that we have seen before, no particular reason. In the June N's & V's there is information about the LEEPS Program and about an upcoming presentation by Deanna Truedson, from the Alzheimer's & Dementia Alliance that will be here at the HHSC on Wednesday, June 22, 2011. As far as transportation goes, our ridership is up, our units are up, donations are not, but we're scheduling two senior trips per week in hopes of bringing that up and we are starting to see some success in that area. Our Senior groups are very active, we have two new ones, Highland and a Homemakers Group through UW. Laura distributed the Transportation Report for the month of April 2011. We are always trying to encourage folks to make their in town doctor's appointments and physical therapy, etc. on Tuesday, so that they can make use of the bus. We find that if they have taken the bus once for any reason, they seem to want to know more about other rides and destinations. The monthly transportation report was reviewed and is on file in the ADRC office.

DIRECTORS REPORT: Rebecca Wetter talked about the upcoming Balloon Festival and our volunteer involvement in it. Also, that Bloomfield said that we can set up a table for handouts and information. Rebecca also discussed the need for volunteers, for anything from driving for D.E. to assisting with Medicare Part D. She reported that the continued transition process is going well. Services are still being provided, the staff is supportive and working well and it is appreciated. This morning Rebecca and Darin had a phone conference with representatives from GWAAR. They are the agency that govern and fund what use to be the Commission on Aging. The transition was discussed, regarding the current plan that is in place, and the long term plan that has not been decided as yet.
The representatives from GWAAR indicated that if the long term plan is different than current, they would like to have a new organizational chart sent to them. They offered to share organizational plans from other counties. Rebecca stated that it was a very positive opening conversation with GWAAR. Ron indicated that he had received correspondence from GWAAR complimenting what is being done, and made some suggestions as to areas that they would like to see more involvement.

APPOINTMENT OF BOARD SECRETARY: After some discussion, Geri Peterson made the motion to appoint Lorraine Fritsch to the position of ADRC Board Secretary. Lorraine Drews seconded the motion. Chairman Ron Benish asked three times if there were any other nominations, and there were not. So, nominations were closed. All members were in favor of that nomination, none opposed. Lorraine Fritsch is the ADRC Secretary.

ACTION ON FINANCIAL REPORT: Rosalie made the motion to approve the financial report. Lorraine Fritsch seconded the motion. All members were in favor, none opposed.

The question was posed as to whether we could meet on something other than an every month basis – every other possibly. Ron stated that being that he is just starting out as Chairman, he would like to keep things as they are – meeting on a monthly basis – and think about that at a later date.

The next ADRC meeting will be on Tuesday, June 28, 2011. It was determined that the meeting would be **held at the Health & Human Service Center at 1:00 p.m.**

There being no further business Ron Benish asked for a motion to adjourn. Rosalie Zweifel made the motion. Lorraine Drews seconded the motion. The motion carried without negative vote. Meeting was adjourned at 2:26 p.m.

Respectfully Submitted
Laura Crowley, ADRC