



AGING & DISABILITY RESOURCE CENTER
ADRC BOARD
MEETING MINUTES
MARCH 13, 2012
HEALTH & HUMAN SERVICE CENTER
330 W. CHAPEL ST. - DODGEVILLE, WI

Chairman Ron Benish called meeting to order at 1:00 p.m.

ROLL CALL: Present: Ron Benish, Lorraine Fritsch, MaryClaire Murphy, Margaret Peat, Mildred Swedlund, Nona Chappell, Carol Calhoun, Dan Nankee, Bill Grover, Therese Hess, Rose Ross. Absent: Geri Peterson Excused: Lorraine Drews, Rosalie Zweifel. Also in Attendance: Nancy Howard, Valerie Hiltrand, Rachel Dischler, Laura Crowley, Rebecca Wetter and Cecile McManus.

INTRODUCTIONS: Rachel Dischler introduced Valerie Hiltbrand as the new I & A Specialist.

CERTIFICATION: Laura Crowley indicated that the meeting was certified in posting and publishing and also faxed to newspaper and radio.

AGENDA: Lorraine Fritsch made the motion to approve the Agenda for March 13, 2012. Dan Nankee seconded the motion. All members present were in favor.

MEETING MINUTES: Bill Grover made the motion to approve the meeting minutes of the February 21, 2012 meeting. Millie Swedlund seconded the motion. All members present were in favor.

REPORTS/COMMENTS FROM BOARD MEMBERS/AUDIENCE: Rose Ross thanked everyone for the card that was sent to her with all of our best wishes for her recovery from her recent hospitalization.

FINANCIAL REPORT: The Expense/Income Report for the month of February was distributed to the Board for their review. The Board will address this report later on the agenda in this meeting. Copies are available in the ADRC Office.

COUNTY AGENCY REPORTS: Tom Slaney was attending a SWTT Meeting that was scheduled for the same time as the ADRC Meeting. So, Rebecca gave the County Agency Report for Tom. She indicated that Tom has been busy with interviews for his position. Also that there have not been any changes in the income maintenance. Rebecca is back full time as of this week.

SUN REPORT: Cecile was in attendance. She reported that there have been some staff changes. They have recently asked for a \$.25 increase for the cost of meals, due to the increase in gas prices. March is National Nutrition Month, so Cecile will be getting out to all of the sites to give a talk on nutrition. In Mineral Point, the SUN Program is sort of

up in the air. Cecile has not heard anything official as to where they will be able to meet and eat. Originally they thought that they would be able to eat in the Community Room, but now they are saying that food won't be allowed in there. They are currently meeting at the Fair View Heights Apartments, and it may turn out that they may continue using that facility. Time will tell. Cecile told the Board about the pancake dinner that was served at the Arena Manor site and that it turned out to be very successful with about 45 people attending.

BENEFIT SPECIALISTS REPORTS:

ELDERLY BENEFIT SPECIALIST: Nancy Howard distributed the monthly report for the activities of the EBS's for the month of February. They had 30 new clients in the month of February. The benefits gained during the month of February were \$41,416.00, benefits gained year to date, \$62,250.00. Stacey and Nancy are starting to go to all of the outreach sites and they had been out to the Arena Manor site and there was very good attendance. Nancy went to Highland, Stacey went to Dodgeville, Linden and Mineral Point. Nancy and Stacey have been quite busy, going to trainings and working on Voter ID, which may turn out to be unnecessary because of the permanent injunction that is now in place. This report is available on file in the ADRC Office.

I & A/DBS: Rachel is reporting for the I & A's and also for the DBS (Deb Ehr) who is not here today.

Rachel distributed the Disability Benefits Specialists report for the month of February. The monetary impact of cases closed for the month of February is \$102,928. The number of total cases opened was 17, closed 15, carryover 72 and total cases served was 89. The current open cases as of the last day of report period is 74. This report is available on file in the ADRC Office. The I & A Specialists Report for the month of February showed that there were 78 new calls. 1 person was taken off of the wait list and there were 8 functional screens completed. Valerie and Rachel completed 14 new home visits during the month of February. These visits may be for a functional screen or may be to inform folks about the services of the ADRC. They also enrolled 1 person in Family Care. They have been busy with clients and also with meetings/trainings. At this point the Family Care issue (cap) is on the docket of the Assembly, hopefully looking forward to it being lifted sometime next week. We will have 8 extra spots for our County to enroll people in long term care. We have used one emergency enrollment, that was a first for our County to go through that process. For the emergency process, there is a check list that has to be gone through, our Office begins the process and then that request goes on up the ladder. That would account for the one enrollment during the month of February. Rachel noted how well Valerie is doing, and how great it has been to have a second I & A Specialists. This report is available on file in the ADRC Office.

CLOSED SESSION: Chairman Benish asked for a motion to go into Closed Session. Lorraine Fritsch made a motion to go into Closed Session. MaryClaire Murphy seconded the motion. All members present were in favor.

OPEN SESSION: Chairman Benish asked for a motion to accept the application of

Marie Johnson for our Volunteer Driver Escort Program. MaryClaire made the motion to accept the application of Marie Johnson into our D.E. Program. Millie Swedlund seconded the motion. All members present were in favor. Laura will contact Marie Johnson and welcome her as a new driver for our D.E. Program.

OFFICE/TRANSPORTATION ASSISTANT REPORT: Laura distributed the Transportation Report for the month of February 2012. The number of units of service provided in February of 2012 was 536 compared to 392 in February of 2011. Laura explained what makes up a unit. Donations were slightly higher also. We only had one day cancelled and we were on the road 19 days and serviced 167 clients. Driver Escort numbers are coming up. We have new and different people calling most everyday either inquiring or scheduling rides. And hopefully the cap will be lifted for Family Care and then we will probably be transporting more Family Care. We also have several new and different people each week riding the Care A Van. The increase is definitely due to the larger distribution of the N & V's. Our callers have indicated so when asked where they heard about us. The subject of Logisticare came up and Laura indicated that our experience has actually been pretty positive in our office.

MANAGER'S REPORT & TRAININGS:

Rebecca mentioned that the I & A's, DBS and EBS's have started giving their reports and then heading back to the office to be able to be available for clients. All felt that this was their best use of time, to get back to staffing the office.

Stacey and Valerie are going to participate in the Senior Expo in Platteville on March 22, 2012. The Care of Van will be taking a full bus of Iowa Co. residents.

Rebecca will begin working on the new 3 year Aging Plan. She also talked about a quality improvement project with the ADRC Region. This is a mandate by the State to look for ways of improving the ADRC.

Tom wanted to get a recommendation from our Board about disposing of the oldest Care A Van. This recommendation will go to the Health & Human Service Committee. He is recommending disposal (putting it up for bid). Laura mentioned that she had met with a representative from Family Care (for a different reason) and when she found out that our bus might go up for sale, she asked to be notified. When asked for her opinion Laura said that Tom would definitely know from a financial stand point where he feels that we should be, and based on that, the bus should be sold and the money from the sale, if determined, should be returned to the Bus Trust. Dan Nankee wanted to know if the vehicle could be sold internally – to the SUN Program or to the Sheriff's Dept. and it appears that it could be.

Rebecca received an email from the State, looking to form a Task Force to revitalize Wisconsin's elderly nutrition programs. She asked if anyone was interested, and if they were to notify her. It would require participation in ten, day long meetings, visits to meal site locations, and having access to a computer and email. The first meeting would be in June.

Volunteer Luncheon: The Volunteer Recognition Luncheon is scheduled for April 18, 2012. The Board Meeting will be at 10:00 and the luncheon will follow at 12:00. This will be at Bloomfield. The SUN Program is holding their luncheon on the same day.

The Medicare informational session will be on Thursday, April 19, 2012 from 1:30 – 3:00 p.m. in the HHSC in Room 1001.

Recommendation on disposal of Older Care A Van Bus: Rose Ross suggested that we hold off making a decision for 3 months, do some research into the value of keeping it. Bill Grover made the motion that we sell it. Therese seconded the motion to sell the Care A Van. All members were in favor.

ACTION ON FINANCIAL REPORT: The financial report was distributed earlier in the meeting, after Board review, Ron Benish asked if there were any questions about the Financial Report. Dan Nankee made a motion to approve the February bills to be paid. MaryClaire seconded the motion. All members present were in favor.

FINAL THOUGHTS: NEXT MEETING: Our next meeting will be scheduled for Wednesday, April 18, 2012 at 10:00 a.m. at Bloomfield. Lunch will follow.

Rebecca indicated that there is a SWTT meeting every other month on the second Tuesday. She was wondering if we could think about meeting on a different day each month.

There being no further business, Chairman Benish asked for a motion to adjourn. Lorraine Fritsch made the motion to adjourn, Millie Swedlund seconded the motion. All members present were in favor.

The meeting was adjourned at 3:15 p.m.

Respectfully submitted

Laura Crowley
ADRC Staff