



AGING & DISABILITY RESOURCE CENTER
ADRC BOARD
MEETING MINUTES
FEBRUARY 21, 2012
HEALTH & HUMAN SERVICE CENTER
330 W. CHAPEL ST. - DODGEVILLE, WI

Chairman Ron Benish called meeting to order at 1:00 p.m.

ROLL CALL: Present: Ron Benish, Lorraine Drews, Lorraine Fritsch, MaryClaire Murphy, Margaret Peat, Geri Peterson, Mildred Swedlund, Nona Chappell, Carol Calhoun, Rosalie Zweifel, Dan Nankee, Bill Grover, Therese Hess. Excused: Rose Ross. Also in Attendance: Deb Ehr, Rachel Dischler, Stacey Graber, Laura Crowley, Tom Slaney, Rebecca Wetter, Janet Butteris, Shelly Reukauf.

Laura Crowley indicated that a card had been sent to the Family of Carol Brown from the ADRC and the ADRC Board expressing their condolences. Also a note was put on the site of the Melby- Bendorf Funeral Home in Platteville expressing our sympathies. Carol Brown, a member of the ADRC Board passed away on Feb 3, 2012. Chairman Benish expressed the ADRC Board's condolences and asked to take a moment to remember Carol Brown. Also, a Get Well card was being circulated for Rose Ross, she is recovering quite nicely at home at this time.

CERTIFICATION: Laura Crowley indicated that the meeting was certified in posting, publishing and faxed to newspaper and radio.

AGENDA: Lorraine Fritsch made the motion to approve the Agenda for February 21, 2012. Geri Peterson seconded the motion. All members present were in favor.

MEETING MINUTES: Lorraine Fritsch made the motion to approve the meeting minutes of the December 13, 2011. The January meeting was cancelled due to inclement weather. Therese Hess seconded the motion. All members present were in favor.

REPORTS/COMMENTS FROM BOARD MEMBERS/AUDIENCE: Rosalie Zweifel reported that the next AARP meeting will be March 20, 2012. SHARE will be coming this Saturday, Feb 25th. They will also be selling an Easter meal for \$25.00. Talk to Rosalie if you are interested.

FINANCIAL REPORT: The Expense Reports for the months of Dec 2011/January 2012 and Income Reports for Dec 2011/January 2012 were distributed.

The Board will address the Financial Report later in the meeting. Copies are available in the ADRC office.

Tom Slaney, Director of Social Services distributed copies of a Financial Statement for the ADRC for the period of Jan 1, 2011 – Dec 31, 2011. The Board asked for this type of report to be available to the Board on a quarterly basis. The revenue has exceeded the

expenditures, so some money can be returned to the County General Fund. Tom discussed the direct and indirect costs, the allowable costs of doing businesses. Iowa County ADRC had not used as many of its dollars as other Counties had, in the past, but this year Iowa County was able to collect all but \$3,000.00 of our contract amount. Our contract for 2011 was \$234,000.00, we collected \$ 231,000.00. Copies of this report are available in the ADRC office.

COUNTY AGENCY REPORTS: Tom Slaney reported, as the new Director of DSS and ADRC, how we are doing, staffing wise. We are currently looking for a person to fill Tom's position, but otherwise we are at full staff – DSS and ADRC. The Board congratulated him on his new position.

SUN REPORT: SUN Committee members Dan Nankee & Bill Grover indicated that the Committee is attempting to streamline and feed more people with less money. New ideas are being thrown around, but nothing new has been acted upon as yet. Not much to tell at this time.

APS INTRODUCTIONS: Janet Butteris and Shelly Reukauf were introduced by Rebecca Wetter to the ADRC Board. They discussed what their scope of service entails as Social Workers in Adult Protective Services. They discussed the Supportive Home Care Program. They also lead the Low Vision Group (Janet) and the Caregiver Group (Shelly) which generally meets once a month. The Board welcomed them as part of the ADRC.

BENEFIT SPECIALISTS REPORTS:

ELDERLY BENEFIT SPECIALIST: Stacey Graber introduced herself to the ADRC Board. She is the new EBS, replacing Alvina Sturz.

The EBS's are currently advocating for Voter ID. There is information available in our office for anyone with questions or concerns about getting their I.D's. A 'Welcome to Medicare' will be held at the HHSC on April 18 from 1:30 – 3:00 in conference room 1001. Nancy and Stacey will be hosting and presenting. Stacey distributed the EBS monthly reports for the months of Oct 2011 – Jan 2012. The EBS monthly reports for the months of October – January are on file in the ADRC Office.

I & A: Rachel informed the Board that we also have a new staff member. Valerie Hiltbrand has joined the ADRC staff as an I & A Specialists. She would have been in attendance today, but she is out not feeling well today. She is doing very well in her new position. Rachel talked about the Living Well with Chronic Conditions trainings that she will be attending.

Rachel is being trained as a facilitator – it is 6 weeks of training. Stephanie Cook will be the 'go to' person in Iowa County. She oversees the LEEPS Program also. All indications are that the cap will be lifted on Family Care. It is currently in the Assembly. Rachel indicated that as of late, she and Valerie have been receiving quite a few calls from people that will be moving into Iowa County for Long Care Service. Rachel distributed the I & A reports for the months of December and January. Those reports are

available on file in the ADRC Office.

DBS SPECIALIST: Deb Ehr distributed the December & January DBS monthly report. She also passed out a report that showing year end totals. Dan Nankee asked the Board to welcome Deb and Rachel as new County employees. Everyone was very glad that Iowa County rehired them. They had been contracted employees. December was a pretty typical month – not really like last year which was very busy with Medicare Part D. Her caseload is lower than usual. Deb should be able to start doing some outreach – possibly to some of the Dr.'s in the area. The year-end report indicated that the benefits received since Deb began working with Iowa County in 4/2009 to the end of 2011 is over 3 million dollars.

CLOSED SESSION: Chairman Benish asked for a motion to go into Closed Session. Geri Peterson made a motion to go into Closed Session. Lorraine Fritsch seconded the motion. All members present were in favor.

OPEN SESSION: Chairman Benish asked for a motion to accept the application of Virginia Gorsline for our Volunteer Driver Escort Program. Lorraine Fritsch made the motion. Rosalie Zwiefel seconded the motion. All members present were in favor. Laura will contact Virginia and welcome her as a new driver for our D.E. Program.

OFFICE/TRANSPORTATION ASSISTANT REPORT: Laura distributed the Transportation Report for the months of December 2011 and January 2012. We do have a new bus and we are using it. Currently we are looking into having decals made for our mini bus and our new bus. We should be able to have them done within the near future. We are happy to report that we are seeing new people on our Care A Van and also new people calling for Driver Escort. We feel that this is due to the wider distribution of our News and Views Newsletter. Our Senior Groups are starting to call for their Senior Trips. They usually set up an event every month from May – November. The plays at Bell Tower have started also, we had a full bus on Feb 12. The winter has been so mild this year, we really have not had too many days that we haven't been on the road.

MANAGER'S REPORT & TRAININGS:

Rebecca Wetter is back working part time and will be back full time on March 12. She thanked the staff for keeping everything running smoothly while she has been working part time. We are now back to a full staff.

A copy of the Aging Unit Self-Assessment for 2011 was mailed to all members of the ADRC Board for their review prior to this meeting. Rebecca discussed at length all of the parts of this Self-Assessment. She discussed how we have met all of these goals with the exception of one. The goal that was not met as yet was Part V – Progress on the Aging Unit Plan for Serving Older People – Local Priorities. The reason that this goal not being met as yet is because of the turn over that the dept. as experienced in I & A Specialists and the training priorities of new staff members. This goal will be re-evaluated in this calendar year to determine if the objectives can still be met. We have until December 31, 2012 to meet this goal. We are committed to continuing to work on

the goals that we have achieved, such as in the areas of Emergency, Transportation, etc. After further review of the Aging Unit Self-Assessment, Chairman Benish asked for a motion to approve this Aging Unit Self-Assessment with the knowledge that it will be submitted to GWAAR before the end of the month deadline. Geri Peterson made the motion. Lorraine Fritsch seconded the motion. There being no further discussion, all members were in favor.

REGIONAL BOARD VACANCY UPDATE: Judy Lindholm will fill that vacancy until such time that it may be determined that she will be filling a position on the County Board. If she is successful in being elected to that County Board position, this ADRC Board will have to take a look at filling this vacancy, a position that represents the elderly, again.

ADRC BOARD MEETING FREQUENCY: After some discussion, The Board decided that they would like to continue meeting on a monthly basis rather than on any other basis.

ACTION ON FINANCIAL REPORT: The financial reports were distributed earlier in the meeting, after Board review, Ron Benish asked if there were any questions about the Financial Reports for December and January and bills to be paid. There being no questions, Ron asked for a motion. Rosalie Zwiefel made the motion to accept the financial reports as presented. Bill Grover seconded the motion. All members present were in favor.

FINAL THOUGHTS: NEXT MEETING: Our next meeting will be scheduled for Tuesday, March 13, 2012 at 2:00. We will attempt to reserve the Community Room each month of Conference Room 1001 if the Community Room is not available.

There being no further business, Ron Benish asked for a motion to adjourn. Millie Swedlund made the motion to adjourn, Dan Nankee seconded the motion. All members present were in favor.

The meeting was adjourned at 2:30 p.m.

Respectfully submitted

Laura Crowley
ADRC Staff