

PUBLIC NOTICE OF MEETING

Pursuant to Sec. 19.84, Wisconsin Statutes

AGENDA

Administrative Services Committee

6:00 p.m., Tuesday, July 13, 2010

Iowa County Board Room

222 North Iowa Street

Dodgeville, Wisconsin 53533

Notify County Administrator, Personnel Department or Finance Department no later than 4:00 p.m. (or 1 hour prior to the start if starting before 4 p.m.) of the meeting date if you are unable to attend

The Administrative Services Committee is an open meeting and, as a result, members of the public, including members of the Iowa County Board, may attend the meeting. In some circumstances, a quorum of the entire Iowa County Board may result from the attendance of Board members who are not members of the Committee. Please take notice that, if this were to occur, this will not constitute a meeting of the Board and Board members who attend, but are not members of the Committee, will not present motions, vote, or otherwise participate as members of the Committee in the Committee meeting.

1. Call to order – Sup. Dwayne Hiltbrand
2. Roll Call.
 - (a) Reading of certification of open meetings notice.
 - (b) Approval of July 13, 2010 agenda and minutes of the June 7, 2010 meeting.
3. Report from committee members and an opportunity for members of the audience to address the committee.
4. Department Reports:

Personnel Department

- a) Employment Activity Report:
 - Highway Department Construction Crew Lead Vacancy
 - Sheriff's Department Detective Promotion Opportunity
 - Sheriff's Department Patrol Officer Promotion Opportunity
 - Temporary Staffing Arrangement for Court Ordered Programs
- b) The Administrative Services Committee shall entertain motion to go into Executive Session pursuant to Sec. 19.85 (1) (c) consideration of employment, promotion, compensation, and performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; and Executive Session pursuant to (1) (e) conducting public business with competitive or bargaining implications. (Highway Dept Grievance Arbitrations (2), Professional Employee Arbitration, Sheriff's Department Scheduled Arbitrations (2), Sheriff's Department Declaratory Judgment, Future 2011-2012 Labor Contract Negotiations)
 - The Committee may take action in closed session, if necessary and appropriate.
- c) Return to Open Session – Possible Action.

County Administrator:

- d) Administrator's Report.
- e) Updated Meeting Calendar.

- f) Process for presentations to Committee and Board – Possible Action.
- g) Long Range Planning Committee Recommendation – Possible Action.
- h) Proposed update to the Iowa County Records Retention Plan– Informational State Model Ordinance enclosed– No Action

Finance Department

- i) Resolution Placing Advisory Referendum Question on November Ballot – Possible Action.
- j) June 30, 2010 Financial Reports – Possible Action.
- k) 2011 Budget Update and Review of Departmental Personnel Summary and Schedule of Services/Programs Information – Possible Action.

5. Motion to set the next meeting date for Tuesday August 10, 2010 and adjourn.

Posted: 07/09/2010 at 1:37 p.m.
Kristy K Spurley, Deputy