AGENDA
Administrative Services Committee
6:00 p.m., Tuesday, October 11, 2011
Iowa County Courthouse Annex
2nd Floor Conference Room
222 North Iowa Street
Dodgeville, Wisconsin 53533

1. Call to order – Sup. Dwayne Hilbrand
2. Roll Call.
3. Consent Agenda:
   (a) Reading of certification of open meeting notice.
   (b) Approval of October 11, 2011 agenda.
   (c) Approval of minutes of the September 13, 2011 meeting.
   (d) Report from committee members and an opportunity for members of the audience to address
       the committee.
4. Discussion/Action Agenda:
   Revolving Loan Fund Matters:
   a) Request from existing Revolving Loan Program participant, Mineral Points Living Art Center
      (d/b/a Shake Rag Alley Center for the Arts) to discuss terms of their existing loan –
      Discussion/Action.
   b) Update on the status of Iowa County Revolving Loans – Discussion/Action.
   Personnel Matters:
   c) Review current Resolution related to County Board Member per diem compensation for
      upcoming 2012-2013 County Board term – Discussion/Action.
   d) Employee Trust Fund health insurance enrollment and billing change – Discussion/Action.
   e) Implications of Act 10 and Act 32 on aligning benefits from previous labor agreements
   Finance Matters:
f) Review motion passed at the September 13, 2011 Administrative Services Committee meeting to move forward with the 0% budget – Discussion/Action.

g) 2012 Budget – Discussion/Action.

h) Tentatively set the 2012 Tax Levy – Discussion/Action.

Department of Social Services/ADRC

i) ADRC Transition Plan

Highway Department

j) 2012 Highway Budget

5. Department Reports:

Information Technology

1) I.T. Department Update

Finance:


Personnel:

3) Employment Activity Report:
   i. ADRC Dept Assistant – Internal applicant interviews scheduled for week of September 26, 2011.
   ii. Bloomfield Nursing Home Administrator Vacancy – 2\textsuperscript{nd} series of interviews tentatively being scheduled for week of October 3rd.
   iii. Land Conservation Department Engineer Technician Vacancy – 50\% position currently posted for external recruitment. 1\textsuperscript{st} review of applications scheduled for week of October 4th.
   iv. Sheriff’s Dept. Dispatch/Correctional Officer Vacancy – Written examination administered to 33 applicants 8/18 and 8/19/11. Typing tests administered to 24 applicants on 9/2 and 9/6/11. 17 applicants remain qualified for the vacancies. Sheriff’s Department scheduled interviews September 28\textsuperscript{th}.
   v. Clerk of Court Deputy Vacancy – Posted internally September 20\textsuperscript{th}. Interview scheduled for September 30\textsuperscript{th}.

6. Motion to set the next meeting date for Tuesday November 8, 2011 and adjourn.

Posted: _____/_____/______ at _____:_____ .m.