

Tuesday, May 14 2013

**AGENDA**

**ADMINISTRATIVE SERVICES COMMITTEEMEETING**

**Tuesday, May 14, 2013 6:00 p.m.**

**Community Room – Health and Human Services Bldg.**

**303 West Chapel Street**

**Dodgeville, Wisconsin**

2013-05

Item		
1)	Call the meeting to order.	Call to Order
2)	<ul style="list-style-type: none"> <li>a) Consent Agenda</li> <li>b) Roll Call – Members Present</li> <li>c) Approval of this Agenda</li> <li>d) Approval of the minutes of the April 9, 2013 meeting.</li> </ul>	Consent Agenda
3)	Report from committee members and an opportunity for members of the audience to address the committee.	Public Comment
4)	Discussion and possible action on the impact of the Affordable Care Act on Economic Support Staffing at DSS and timelines to achieve staffing changes	Affordable Care Act
5)	<p>Employment Activity Report</p> <ul style="list-style-type: none"> <li>i. ADRC Elder Benefits Specialist/Prevention Coordinator – New hire started 5-6-13.</li> <li>ii. Finance Department Accountant Specialist – Internal promotion of Department Assistant who previously reported to Treasurer and Finance Director.</li> <li>iii. Lead Social Worker – Internal promotion of former Social Worker. Start date 5-6-13.</li> <li>iv. Half Time County Administrator Dept. Assistant – Recruitment to begin week of May 13.</li> <li>v. Limited Term Dept Assistant – Interviews scheduled 5-9-13 to augment current LTE list.</li> <li>vi. Public Health Officer/Director –position remains posted. SW WI WDB rep scheduled to meet with Personnel Dept staff and County Administrator 5-9-13 to resume recruitment.</li> <li>vii. Bloomfield Healthcare C.N.A-. New Hires started on 4/24/13, recruitment ongoing.</li> <li>viii. Bloomfield Healthcare Dishwasher – Ongoing recruitment</li> <li>ix. Bloomfield Healthcare Registered Nurse (Feb Vacancy) – New hires started on 4/16/2013</li> <li>x. Bloomfield Healthcare Director of Nursing – Interviews conducted 4/23 and 4/30, recruitment ongoing.</li> <li>xi. Bloomfield Healthcare PRN &amp; FT/PT CNA- Interviews conducted week of April 22<sup>nd</sup>, ongoing recruitment</li> <li>xii. Bloomfield Healthcare RN- recruitment ongoing</li> <li>xiii. Bloomfield Healthcare Nurse Manager – recruitment started 4/30/2013.</li> <li>xiv. Bloomfield Healthcare PT Cook – recruitment started 4/30/2013.</li> <li>xv. Bloomfield Healthcare Environmental Services Director – position currently being evaluated in response to proposed changes to responsibilities</li> </ul>	Employment Report

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County of  
Iowa

6)	Appeals Court Decision Related to Sheriff's Correspondence on Compensation– Possible discussion/action	Appeals Court Decision
7)	Discussion of a process for implementation of new Tax Software	Tax Software
8)	Transportation Committee Resolution for contingency funding of 2013 Highway Winter Maintenance activities	Highway Winter Maintenance
9)	Resolution Recommending Carryover Account from 2012 to 2013 – Discussion/Action.	Carryover
10)	Resolution Recommending 2012 Budget Amendments for Various Departments – Discussion/Action.	Budget Amendments
11)	Resolution Recommending Transfer of Funds from the Iowa County General Fund to Cover Expenditures in Excess of Budget for 2012 – Discussion/Action.	General Fund Transfer
12)	Resolution Recommending Transfer of Funds from the Iowa County Airport Fund Balance (2011 carryover funds) to Cover Expenditures in Excess of Budget for 2012 – Discussion/Action.	Airport Fund
13)	County Administrator's 2014 Initial Budget Analysis – possible action/discussion	2014 Budget
14)	Regional Revolving Loan Fund – possible action/discussion	Revolving Loan
15)	Preliminary application for TIGER 5 Surface Transportation Rail Project Grant	TIGER 5 Grant
16)	Motion to set the next meeting date and adjourn.	Adjourn

Committee Chair Approved: **Yes/No**

Amended: **Yes/No**

Agenda Created/Amended: Date: May 10, 2013 Initials: cbk/ag

Posting Verified by County Clerk/Deputy Clerk: Date 05/10/2013 Initials KKS