

MINUTES OF THE
MUNICIPAL UTILITIES BOARD MEETING
JUNE 8, 2011
8:00 AM

Board meeting called to order by Chairman Chris R. Mechling.

Board Members present: Chairman Chris R. Mechling, Ken Sabers, and Dan Mayer.

Others present: Randy Novaha, Public Works Director, Randy Lavasseur, John Hughes, Cindy Ferguson, and Bernie Usera, Citizens of Sturgis, Mayor Mark Carstensen, Ted Schulz, CETC Engineering, Greg Barnier, City Attorney, Pat Kurtenbach, SEDC Director, Rick Bush Community Development Director, and Eric Tibbetts, Water and Utilities Superintendent.

Absent: None

Dan Mayer made a motion and Ken Sabers seconded to approve the agenda. Approved.

A motion was made by Dan Mayer and seconded by Ken Sabers to approve the minutes from the May 11, 2011 meeting. Approved.

Bills in the amount of \$71,800.18 were presented for approval. Dan Mayer made a motion to approve the bills. The motion was seconded by Ken Sabers. Approved.

Dan Mayer made a motion and seconded by Ken Sabers to approve the hiring of Tammy Even as Administration Assistant in the Utilities office. Approved.

The 1st reading of the 2012 Budget was held. Eric Tibbetts discussed the 2012 budget with the MUB. Dan Mayer made a motion for the 1st reading of 2012 budget. Ken Sabers seconded the motion. Approved.

The MUB discussed the request from SEDC for the 2012 refunding. Dan Mayer made a motion raising the funding request for 2012 from \$35,000.00 to \$40,000.00. Ken Sabers seconded the motion. Approved.

Community Development's request for funding for the 2012 year was discussed. \$26,000.00 has been put into the 2012 budget. This funding is for the GIS services which is shared jointly by the city and the Board.

Dan Mayer made a motion to approve the generator bid in the amount of \$102,923.00 to be placed at 2901 Vanocker canyon Road. Ken Sabers seconded. Approved.

Rick Bush discussed the Dick Schieffer preliminary plat. Once the document is filed, Dick will be annexed into the city and we will be providing City Services.

Cindy Ferguson was present to discuss the flushing of fire hydrants. Discussion centered around better communication between citizens regarding dates and times for flushing of hydrants. Discussed putting on the water bills, web site, in the newsletter, and radio station the dates and times of the flushing in the future.

Motion was made by Ken Sabers and seconded by Dan Mayer to adjourn the meeting. Approved.

Ken Sabers made a motion and Dan Mayer seconded to go into Executive Session for a Personnel Matter at 9:00 AM. Motion made by Dan Mayer and seconded to come out of Executive session. Approved. No formal action taken.

A handwritten signature in cursive script, reading "Chris R. Mechling", is written over a horizontal line. The signature is fluid and extends slightly to the right of the line.

Chris R. Mechling

President

Published once a year the total approximate cost of _____