

MINUTES OF THE MUNICIPAL UTILITY BOARD

Minutes of the Municipal Board Meeting held on September 14, 2011 at 8:00 AM.

Board Members present: Ken Sabers, Dan Mayer, Chris R. Mechling, President. Others present were Blaise Emerson, Black Hills Council of Government; Dale Olson, Water Operators Supervisor Ron Koan, Sturgis Fire Chief; Mark Cartenson, Mayor; Randy Nohava, Public Works Director; Ted Schulz and Brian Tideman of CETC; Rick Bush, Community Development Director; Greg Barnier, City Attorney; Kelly Vasknetz, Council Representative.

Absent: Eric Tibbetts, Water Superintendent.

Motion made by Dan Mayer and seconded by Ken Sabers to approve the agenda.
Approved.

Dan Mayer made a motion to approve the minutes from the regular August 17, 2011 meeting and the special meeting on August 31, 2011. Approved.

Dan Mayer made a motion to approve the bills in the amount \$118,978.75. Ken Sabers seconded. Approved.

PAID TO:	AUGUST 2011 BILLS AMOUNT	FOR
SALARIES	\$28,125.00	Salaries
OASI/FICA	\$2,070.95	FICA Expenses
RETIREMENT	\$1,687.50	Retirement
HEALTH	\$3,203.78	Group Insurance
DENTAL	\$441.08	Dental Insurance
LIFE	\$51.45	Insurance
BLACK HILL POWER & LIGHT	\$16,532.62	UTILITIES
MASSA BERRY CLINIC	\$18.00	PROFESSIONAL SERVICES
OCCUPATIONAL HEALTH	\$30.00	PROFESSIONAL SERVICES
DAKOTA BACKUP LLC	\$81.62	PROFESSIONAL SERVICES
FLEXIBLE BENEFITS DEPT	\$6.88	OTHER PROFESSIONAL SERVICES
KNOLOGY	\$189.04	UTILITIES
CENTURY BUSINESS PRODUCTS	\$0.05	SUPPLIES
MONTANA DAKOTA UTILITIES	\$15.13	UTILITIES
MORRELL, CANDY	\$362.55	REPAIRS/MAINTENANCE
TOM'S T'S	\$44.00	
BUTTE ELECTRIC	\$367.20	UTILITIES

STURGIS WATER DEPT	\$73.00	UTILITIES
FINANCE OFFICE-PETTY CASH	\$5.25	GROUP INSURANCE
VERIZON	\$381.35	REPAIRS/MAINTENANCE
3H BROTHERS	\$70.50	REFUND OVERPAYMENT
A & B BUSINESS, INC.	\$271.45	PROFESSIONAL SERVICES
CAMPBELL SUPPLY	\$34.80	SUPPLIES
CBH COOPERATIVE	\$1,039.57	SUPPLIES/MATERIALS
CREDIT COLLECTIONS		
BUREAU	\$113.88	PROFESSIONAL SERVICES
FBI (BIKER DESIGN)	\$32.15	REFUND OVERPAYMENT
FIRST INTERSTATE C/C	\$295.46	SUPPLIES/MATERIALS
G&H DISTRIBUTING	\$36.74	SUPPLIES/MATERIALS
HACH COMPANY	\$117.82	SUPPLIES/MATERIALS
HAWKINS	\$3,556.24	SUPPLIES/MATERIALS
HD WATERWORKS	\$9,641.75	SUPPLIES/MATERIALS
HILLS MATERIALS	\$1,464.97	SUPPLIES/MATERIALS
J. GRUBL EXCAVATING	\$20,714.28	CAPITAL IMPROVEMENTS
MEADE COUNTY TIMES	\$48.22	PUBLISHING
MIDCONTINENT	\$153.00	PROFESSIONAL SERVICES
NORTHERN HILLS ELECTRIC	\$360.04	SUPPLIES/MATERIALS
NORTHWEST PIPE FITTING	\$1.68	SUPPLIES/MATERIALS
OWENS	\$14.99	SUPPLIES/MATERIALS
P & P ENTERPRISES	\$497.27	SUPPLIES/MATERIALS
PAMIDA	\$67.54	SUPPLIES/MATERIALS
PETE LIEN & SONS	\$446.00	SUPPLIES/MATERIALS
POST OFFICE	\$2,000.00	PROFESSIONAL SERVICES
RUSHMORE OFFICE SUPPLY	\$249.38	SUPPLIES/MATERIALS
SERVALL SUPPLY	\$16.86	REPAIRS/MAINTENANCE
SOUTH DAKOTA ONE CALL	\$69.93	PROFESSIONAL SERVICES
STURGIS NAPA	\$130.78	SUPPLIES/MATERIALS
SUPERIOR SANITATION	\$725.00	SUPPLIES/MATERIALS
WESTON ENGINEERING	\$23,122.00	MACHINERY/EQUIPMENT

TOTAL: \$118,978.75

Ron Koan discussed with the Board placing a Fire Hydrant in front of the Fire Station for training. Dale Olson and Ron Koan have discussed the Water Dept. paying for the parts and Fire Dept. would hire a contractor to do the work through the bid process. Ken Sabers made a motion that the Water Dept. would pay for the hydrant and parts at an approximate cost of \$3,600.00. Approved.

Dale Olson presented the Board with an update on Harmon Street. By the end of the month, asphaltting the street would be in process.

The MUB discussed the listing of contractors in an emergency situation and putting together a procedure for calling contractors. Will consider again when Dale Olson has a recommendation.

Greg Barnier, City Attorney, gave an update on Lazelle Street.

Greg Barnier and Dale Olson discussed inventory management specifically on the pump & motor ordered from Weston. The Department will be sending pump back and keeping the motor for the pump in inventory.

Discussed the State Water Plan Application. Blaise Emerson recommended to the MUB to have the Mayor sign and renew the existing Water Plan application. Blaise will get the application to Fay to be presented to the Council.

Phase I of the Water Dept. project was discussed. Main Line Contracting has been awarded the bid and should be issuing the notice to proceed at the next Council Meeting. Phase II projects are pending.

Ken Sabers made a motion to go into executive session at 9:10 AM. Dan Mayer seconded. Approved. Dan Mayer made a motion and Bob Mechling seconded to come out of executive session at 9:33 AM.

Dan Mayer made a motion to appoint Dale Olson as interim Superintendent, and designate Randy Nohava to assist both the Interim Superintendent and Bev Johnson, Office Manager, with contract administration and budgetary oversight until the MUB determines that the assistance is no longer necessary.

A motion was made by Dan Mayer to adjourn the meeting. Ken Sabers seconded. Approved.

CHRIS R MECHLING
PRESIDENT

Published once a the total approximate cost of _____