

# MUB MEETING

MARCH 12, 2014

8:00 AM

Meeting called to order by Mark Carstensen, acting MUB Director. Members present were Mark Carstensen, Mayor; Dale Olson, Water Superintendent; Rick Bush, Public Works Director; Daniel Ainslie, City Manager; Greg Barnier, City Attorney and by phone Dan Mayer, MUB President and Ken Sabers, MUB Member. Dan Mayer made a motion to approve the agenda and minutes, Ken Sabers seconded. Approved. Ken Sabers made a motion to approve the claims, Dan Mayer seconded. Approved.

Dale Olson presented that the operators are helping clean up tree branches still. Dale updated the Board on the consolidation the billing process and the finance department. Kathy Bulau, billing clerk, will be moving into the Finance Office March 24. Training is ongoing with finance to learn the billing process.

Greg presented the modifications to Regulations 2.02 and 4.04. The text of Section 2.02 doesn't change the rates, just presents the current practice in a clearer manner. Dan Mayer made a motion to pass this regulation change, with Ken Sabers seconding. Approved. The revised text of Section 4.04 clarifies the responsibility for expenses of repair to the services line and other service equipment, as between the Sturgis Water Department, account holder and the property owner. Discussion took place on this, with some changes in wording to be presented as a second reading at next meeting. Dan Mayer made a motion to pass first reading, Ken Sabers seconded. Approved.

Daniel updated the Board on the status of the Schedule B portion of the Phase Two project, explaining that the resubmittal of the change order being prepared by Cetec and RCS is expected to be signed by all parties shortly. It will then be submitted to Rural Development, hopefully next week. If Rural Development refuses initially to sign the change order, follow-up meetings will be scheduled.

Daniel led discussion on Mike Strain development plans in Palisades. Mr. Strain will be building single family homes, duplexes and four-plexes. As it pertains to water, the four-plex will be platted as one unit with a master curb stop and four individual meters with individual curb stops for each home. The Water Department responsibility is to the master curb stop. The Board agreed to the formula Dale and Daniel established in regards to the hookup fees as per the regulations.

Rick Bush and Dale Olson discussed the skid steer bids. Seven bids came in with only one meeting bid specs. That one was 20% over the budgeted amount. Dan Mayer made a motion to reject all bids and revisit it next year, Mark Carstensen seconded. Approved. Rick updated the board on the Davenport development that over half the sewer main is installed and the project is going smoothly.

No request for executive session. Ken Sabers made a motion to adjourn, Dan Mayer seconded the motion. Meeting adjourned by Mark Carstensen. Next Meeting will be April 9, 2014 at 8:00 am.

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Dan Mayer, President

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