

MUB SPECIAL MEETING

September 30, 2014

7:30 AM

Meeting called to order by Dan Mayer, MUB Director. Members present were Mark Carstensen, MUB Member; Ken Sabers, MUB member; Rick Bush, Public Works Director; Daniel Ainslie, City Manager; Greg Barnier, City Attorney; Fay Bueno, Finance Officer and Dale Olson, Water Superintendent. Mark Carstensen made a motion to approve today's agenda and minutes from last meeting, Ken Sabers seconded. Approved. Dan Mayer made a motion to approve the claims, Mark Carstensen seconded. Approved.

Dale Olson reported the Palisades Development water mains are completely installed. The contractor, while needing some guidance, has been easy to work with. The Sensus rep will be conducting training for all persons within the water department and billing to instruct/refresh how the meter reads and billing work together.

Old business concerning changing regulations to have all water bills issued to the property owners has been postponed until the November meeting. There was discussion held on the low pressure and significant water leak at Mt. View Trailer park. The Board directed the Superintendent and City Attorney to draft a letter to the owner requiring repairs to be made.

New business concerning revisions of several regulations was discussed. Section 3.12 revision was presented to include authorization for the city to give a five day notice to the property owner if there is a leak on their private service line. If the City Manager and the Water Superintendent determine the repairs are necessary due to public safety (for example a large number of residents who do not have water) or public health hazards (such as a sink hole created due to a water leak), the city can require immediate repairs if it is determined an emergency or after the five days the city can do the required repair or hire a contractor to complete the repairs. Dan Mayer made a motion to approve the first reading, Mark Carstensen seconded. Approved. The second reading of the revision will be at the October meeting.

Sections 4.04, 4.06, 4.07 were modified for easier reading to clarify the property owner responsibilities concerning application for water permits, repair expense and abandonment of services. Dan Mayer made a motion to approve the first reading, Mark Carstensen seconded. Approved. The second reading of the revision will be at the October meeting.

In other new business, Rick reported bidding for repairs on Fulton, Sherman, Spruce and Pine Streets will be done in the spring of 2015. Rick recommended the Board attend the Council meeting on October 6 since a presentation on the Main Street Project will be conducted.

Mark Carstensen made a motion to adjourn, Ken Sabers seconded the motion. Meeting adjourned by Dan Mayer. The next meeting will be Tuesday, October 28th at 7:30 am in the front conference room.

Dan Mayer, President

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