

MUB MEETING  
August 25, 2015  
7:30 AM

Meeting called to order by Dan Mayer, MUB President. Others present were Mark Carstensen, MUB Member; Greg Barnier, City Attorney; Fay Bueno, Finance Officer; Daniel Ainslie, City Manager; Rick Bush, Public Works; Dale Olson, Water Superintendent; and Ken Sabers, MUB Member, by phone. Ken Sabers made a motion to approve today's agenda and the minutes from last meeting, Mark Carstensen seconded. Approved. Mark Carstensen made a motion to approve the claims, Dan Mayer seconded. Approved.

A customer concern was presented by the Finance Officer. A customer had final billed his account and told the bank to not close his account until the check had gone through. The bank closed his account before the check cleared causing a fee from the City of \$20.00. The customer was in good standing and is asking to waive the fee. Mark Carstensen made a motion to waive the \$20.00 fee, Dan Mayer seconded. Approved. Dan Mayer made a motion that the Finance Officer be granted authority to waive these fees up to \$100 without bringing it before the Municipal Utility Board, Mark Carstensen seconded. Approved.

The Water Superintendent reported the department is busy with locates, service calls and supervising the installation of the water mains within the Dolan Creek Development. They are currently about three fourths completed with the interior installation and will be installing the offsite lines soon. The Scada bids for upgraded radios are not yet complete. The skid steer approved at the last meeting is on order and will arrive in a few weeks.

The City Attorney started the old business discussion with questions on the Scada upgrade costs and where the cost will be billed to. The snow storage contract is not yet signed so the concerned property is still being billed the availability fees. The problem of weeds on Fulton Street where the waterline was replaced is being dealt with. The Public Works Director is monitoring this.

The Finance Officer told the board that she will be part of a webinar soon on payment options for customers such as on line payments.

Mark Carstensen made a motion to adjourn, Ken Sabers seconded the motion. Meeting adjourned by Dan Mayer. The next meeting will be Tuesday, September 28 at 7:30 am in the front conference room.

---

Dan Mayer, President

Published once at the approximate cost \_\_\_\_\_