

MUB MEETING
November 24, 2015
7:30 AM

Meeting called to order by Dan Mayer, MUB President. Others present were Mark Carstensen, MUB member, Ken Saber, MUB member; Greg Barnier, City Attorney; Fay Bueno, Finance Officer; Daniel Ainslie, City Manager; Rick Bush, Public Works; Dale Olson, Water Superintendent; Mr. Jim Allison, Mr. Guy Edwards and other persons interested in New Business agenda item 9(b). Mark Carstensen moved to amend the proposed agenda to have old business item 8(a) considered after all New Business was completed. Ken Sabers second, approved. Ken Sabers moved to approve the minutes from last meeting and to approve the claims. Mark Carstensen second, approved.

A customer concern was presented by Mr. Tom Kerlin who receives service at a Ball Park Road address. The property owner complained that in September his bill was for usage of 74,000 gallons, although his previous normal monthly use was approximately 1,000 gallons per month. The owner noted that he had about two dozen people at his mobile home in tents during the rally. The Water Superintendent explained that the meter for the account had been observed while in operation and it appeared to be operating correctly, and added that there were no leaks reported during the billing period, and also that the billing for the October period was similar to earlier months. After discussion with the Board and customer, it was agreed that the Water Department would change out the meter on the account. The Customer has paid the bill for the September usage.

Next the Board considered the draft agreement with Mr. Edwards, which was proposed to allow two commercial businesses on the Phil Town property to be served through one commercial utility account. The additional language required for the agreement to be in a format required for recording was discussed and acknowledged by Mr. Edwards. The document was authorized for signature by the City after approval, including hold harmless language, of the final text by the City Attorney. Motion by Mark Carstensen, Dan Mayer second, upon vote motion passed.

The Board then heard from the Water Superintendent about a bid to upgrade radio equipment. The software license has now provided as required by earlier contract for upgrades to the Scada system. Two radios were replaced at Well 7 which corrected the problems at that well but there are similar issues across the all water facilities. As part of the upgrade to Well 7 in 2014, the signaling equipment had been replaced at a cost of about \$80,000, much lower cost than the engineer's estimate of \$160,000. A bid has now been received to allow full credit for the 2 recently installed units at well #7, and upgrade the signaling equipment for the entire system, for a cost of about \$46,752. This final equipment upgrade would have a total cost of roughly \$126,752, still substantially less than the 2013 engineer's cost estimate of \$160,000. Mr. Ainslie noted that this was not a budgeted item for 2015 or 2016 so the funding would come from the Water reserves. Mark Carstensen moved to accept bid, Ken Sabers second, upon vote motion passed.

Next the board considered the first reading for revision to Regulation 2.04. Ken Sabers moved to approve, Mark Carstensen second, upon vote motion passed.

The next Agenda item was discussion of providing a water main for service on Fleet Street, to support infill development on two vacant lots on Fleet Street and also improve service by reducing the service line length servicing 3 homes. There is currently no water main in the street. After considerable discussion with the property owners and others present, the Board consensus was that only a joint private/public financing for a project like this was feasible. If the owners of each undeveloped lots would pay \$7000 for each lot toward the cost of construction, plus normal tap fees and service line construction costs required for new service lines under current regulations, the Water Department would be willing to proceed with a project to install the main. It was agreed that this would need to be memorialized through an agreement with the owners of the two undeveloped properties. Motion by Mark Carstenson and second by Ken Sabers to authorize the project subject

to undeveloped property owners signing an agreement to provide payment of \$7,000 each plus typical tap fees and service line costs as well as a commitment to commence construction on a new home by December 31, 2017; with the agreement to be prepared by the City Attorney. The motion passed unanimously.

The next agenda item was the annual presentation of the Executive Director of SEDC, Ms. Pat Kurtenbach. Her presentation described the progress made in meeting the SEDC development goals in 2015. It was accompanied by a printed presentation of 17 pages. (Available at City Finance Office).

Following the SEDC presentation the Water Superintendent provided his monthly report of activities to the Board. He described various regular maintenance activities, and also noted that construction of sewer and water lines was moving ahead on the Dolan Creek project at a faster rate than initially planned.

After the Superintendent report the City Attorney requested that the Board move to Executive session to address a contract matter that could involve potential litigation. Mark Carstensen moved to go to executive session, Dan Mayer second, upon vote motion passed. The next motion to come out of exec session by Dan Mayer, second by Mark Carstensen, approved at 9:30 AM. No action was taken by the Board following its return from executive session.

At 9:32 am Ken Sabers moved to adjourn, Dan Mayer second, upon vote motion passed. The next meeting will be Tuesday, December 22, at 7:30 am in the front conference room.

Dan Mayer, President

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