

## MUB MEETING MINUTES

October 25, 2016

7:30 AM

Attendees included: Ken Sabers, MUB President, Mark Carstensen, MUB Member; Shawn Mechling, MUB member; Greg Barnier, City Attorney; Fay Bueno, Finance Officer; Daniel Ainslie, City Manager; Liz Wunderlich, City Engineer; Rick Bush, Public Works Director; Dale Olson, Water Superintendent; Councilmen Rod Bradley and Ron Waterland; and Dan Mayor.

1. Meeting called to order by Ken Sabers.
2. Mechling made a motion to approve the agenda and minutes, second by Carstensen. All approved.
3. Carstensen made a motion to approve the claims, second by Mechling. Approved.
4. No customer concerns brought forward.
5. Dale Olson provided an update on the Main Street Project. The mains are complete and are in use from Junction to Harley-Davidson Way. An old buried fire hydrant was hit and water had to be turned off due to the heavy flow from the hydrant until repairs were made. This hydrant will remain in place and will be included on updated maps. Three leaks were found despite previous leak testing. Contractors will be testing pressure and quality this week on the 3<sup>rd</sup> block. Next Monday, new service lines on the 3<sup>rd</sup> block will begin. Dale will be going out for surgery beginning tomorrow. He will be out for at least three weeks.
6. No Public Hearings.
7. a) Liz Wunderlich provided an update on the Well #7 Project. We only received one bid (Weston Engineering) and it came in within expectations. Weston representatives have met with Liz to go over our scheduling needs and they are confident they can meet those needs. They will begin with preliminary engineering, then move on to include a preliminary design, final design and materials list. The pump and motor will be installed at the end of May. Payments will be made when each phase is complete. Payments will come before the MUB first, then when approved will go before the Council for final approval and payment.
7. b) Rick provided updates to Fleet Street and Main Street. Fleet Street is now closed out and one resident (Hansen) has already paid off his portion. Rick asked the MUB to do a pre-approval for the final claim on this project in the amount of \$56,888.67. Carstensen made a motion to approve, second made by Mechling. Approved. The Main Street Project also needs a pre-approval of \$35,602.62. Motion to approve made by Carstensen, second by Mechling. Approved. Main Street now has curb and gutter complete on the first block. This week paving will begin from Junction to First Street. This will include two lifts which will be done mid-

November. A decision will need to be made on some type of temporary striping once the road opens. Rick also explained that the first block is longer than the others so there is a bump out mid-way down the block. The ADA requirements have all been met and those changes took up some of the parking spaces. Curb cuts also remained so they also take up parking spaces. The project is on schedule for the most part and the forecast remains favorable so things will keep moving along at a good pace. Carstensen asked about a final bill on the Moose Drive Project. Dale Olson reported just getting the final bill for \$7,000. It will be on the next meeting claims.

8. No new business brought forward.

9. At 7:55 Carstensen moved to go to Executive Session to discuss a contract matter, second by Mechling. Motion carried.

Participants in the executive session, in addition to the three Board members, were retired Board member Dan Mayer, City Manager Daniel Ainslie, Council members Bradley and Waterland, and Board Attorney Greg Barnier. At approximately 8:50 am Ainslie left the executive session. At approximately 9:00 Mr. Mayer and Council members Bradley and Waterland left the meeting, and Water Superintendent Dale Olson came into the session. At 9:35 motion by Mechling and second by Carstensen to adjourn executive session; motion carried.

Upon returning to the regular meeting, the members had additional comment from the Water Superintendent on when he would be out on sick leave for surgery and the contents of the job description. The next meeting date was noted as Tuesday, November 22, at 7:30 am. Motion by Carstensen, second by Mechling to adjourn the meeting; motion approved, adjourned at 9:45 am.

The next meeting will be Tuesday, November 22 at 7:30 am in the front conference room at City Hall.

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Ken Sabers, President

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