

MUB MEETING MINUTES

November 22, 2016

7:30 AM

Attendees included: Ken Sabers, MUB President, Mark Carstensen, MUB Member; Shawn Mechling, MUB member; Greg Barnier, City Attorney; Fay Bueno, Finance Officer; Daniel Ainslie, City Manager; Liz Wunderlich, City Engineer; Rick Bush, Public Works Director; Dale Olson, Water Superintendent.

1. Meeting called to order by Ken Sabers.
2. Carstensen made a motion to approve the agenda and minutes, second by Wunderlich. All approved.
3. Claims included a question on wording of the line item for Sewer Annex. This should simply read 'Sewer'. Also questions regarding services from Double Star. Fay will look into this for more specifics and will let everyone know exactly what these charges were for. Carstensen made a motion to approve the claims, second by Mechling. Approved.
4. No customer concerns brought forward.
5. Dale Olson provided an update on the Main Street Project. Just three service lines and tie-ins left. Contractors plan to pave two blocks today or tomorrow. Dale is still intermittent due to surgery.
6. Quarterly Report as of the end of September provided by Fay.
7. No Public Hearings scheduled.
8. Old Business:
 - a) Well #7 update from Liz Wunderlich. We have the bonds and there have been no changes.
 - b) Rick provided additional updates on Main Street. The curb & gutter is mostly done. They are starting on the sidewalks. They will do 100' of sidewalk at a time with three pours for each to make sure the elevations are correct from the street to the business doors. The power is in for the street lights and the poles and lights will be in on the first and second blocks soon. The project included more shut off valves so we can turn off Main Street without turning off residential areas. Fleet Street construction is done and it all turned out very well. Three of the four home owners have paid and the fourth one should be in to pay today.

9. New Business:

a. Increase of deposit for Water Man Key by Fay Bueno. We had someone default on their account and failed to return the key. If we change the lock it will be very costly and the current \$50 deposit will not be enough to cover the expense. We currently have approximately 20 keys out. All members agreed that we should charge enough deposit to make sure we can cover the cost of changing the lock. Fay & Rick will check on how much a lock change out would cost. Carstensen moved to raise the deposit to meet the anticipated cost associated with changing the lock. Second by several.

b. No other matters brought before the board.

10. Carstensen moved to begin Executive Session to discuss personnel, 2nd by Mechling, motion carried. Returned from Executive Session at 9:20 with no action taken. Carstensen moved to adjourn, 2nd by Mechling. Meeting adjourned at 9:21.

The next meeting will be Tuesday, December 27 at 7:30 am in the front conference room at City Hall.

Ken Sabers, President

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