

MUB MEETING MINUTES

December 27, 2016

7:30 AM

Attendees included: Ken Sabers, MUB President, Mark Carstensen, MUB Member; Shawn Mechling, MUB member; Greg Barnier, City Attorney (via telephone); Fay Bueno, Finance Officer; Daniel Ainslie, City Manager; Liz Wunderlich, City Engineer; Rick Bush, Public Works Director; Dale Olson, Water Superintendent.

1. Meeting called to order by Ken Sabers.
2. Mark Carstensen made a motion to approve the agenda and minutes, second by Mechling. All approved.
3. Claims were not available. They will be sent out later this week. Carstensen moved to approve the claims contingent on review by MUB after emailed to members. Second by Mechling and all approved.
4. Customer concerns - None brought forward, however Carstensen will have one item for new business.
5. Dale Olson provided an update on his recovery process. The tie in on 2nd Street has been complete. There was a problem with the new meter reading equipment that caused a delay in getting meters read of approximately 3 days. Rick suggested we have a replacement set of equipment on hand in case we need it. The billing department can estimate usage if necessary but it may not be accurate and it results in a lot of calls from customers.
6. No Public Hearings scheduled.
7. Old Business – None
8. New Business -
 - a) Bear Butte Water (BBW) requested an easement through High School property to a pump located on the west side of the high school. The purpose of the easement is to provide a line that would be inter-connected to the City water system. In the event of an emergency, one system could provide back up to the other. The High School isn't so sure they want to allow this as they do not want their property crossed with easements as they are trying to sell the property. City staff is questioning if BBW intends to sell water to the High School and possibly to future customers that may build in that area. The City currently prohibits outside water systems within City limits. They will also need permission from the V.A. and it isn't likely that they will allow the connection. We may be able to work out an agreement with BBW that would stipulate several conditions including their not selling to City customers unless the City gave prior

approval, the process for selling water from one entity to the other and that they would need to build the system to meet City regulations. Greg will work on a response to their letter.

b) Rick asked to discuss a request from a realtor to turn off water at 2113 Meadowlark. The house is reportedly vacant and the heat has been shut off, according to the realtor. We don't do turn offs unless the property owner requests it or the account is delinquent. We don't really have this spelled out in the MUB regulations and it should be. In this case, the account was current but has since gone delinquent so we will turn it off. Greg will work on adding some additional language to the regulations that will specify the process to be followed when a shut off is requested by someone other than the property owner. Aaron will be asked to research if/how Rapid City and Belle Fourche have this worded in their regulations.

c) Bryce Flint letter – Mr. Flint sent a letter in response to the letter he received from the Billing Department stating he will be charged an availability fee for his second line. This line was never formally abandon when he purchased the second property next to his residence. At his request, at the time, he kept the second line coming off the one service line even though he wasn't planning to use it. The line should have been replaced or capped at that time. Staff will do more research on this and will provide a report to MUB at the next meeting. All lines should be updated as repairs are made so they meet current specifications. There should never be more than one residence on a service line.

9. No executive session requested.

10. No other matters brought forward. The next meeting will take place on January 26th at 7:30 am. Meeting adjourned at 8:15.

Ken Sabers, President

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