

MUB MEETING MINUTES

January 26, 2017

7:30 AM

Attendees included: Ken Sabers, MUB President, Mark Carstensen, MUB Member; Shawn Mechling, MUB member; Greg Barnier, City Attorney; Fay Bueno, Finance Officer; Daniel Ainslie, City Manager; Liz Wunderlich, City Engineer; Dale Olson, Water Superintendent. Mike Bachand, City Council Member

1. Meeting called to order by Mark Carstensen.
2. Carstensen made a motion to approve the agenda and minutes, second by Mechling. All approved.
3. Pat Kurtenbach, SEDC President, gave a “2016 End of the Year Review” presentation for the board.
4. Carstensen made a motion to approve claims, second by Shawn. All approved.
5. Carstensen made a motion to move to Executive Session at 7:55 AM. Second by Mechling. No vote, Motion by Carstensen to adjourn Executive Session at 8:08. Second by Mechling. Customer wasn’t present so the board tabled item until next month
6. Dale Olson provided an update on the Main Street Project. Finished all service lines on Main St. Dale is working on “End of Year” reports. Plans for 2017 are for rehab of North Tank and Well #7. Plan to work on residential improvements in 2018
7. No Public Hearings scheduled.
8. Old Business:
 - a) MUB board would like to build an office at the Water Dept for Dale so he has more interaction with his Water Dept. employees.
 - b) Ken had a question regarding the Supplement for Storm Water amount in Water Dept budget. Daniel informed him that the auditor wanted the amount transferred from the Enterprise Fund to the Water Dept. There was discussion as to whether staff for storm water duties should be in-house or outsourced.

9. New Business:

a. Mike Bachand would like the MUB meeting agendas, minutes, a fee schedule, and MUB regulations to be more visible to the general public. He was informed that Angie will be posting both the agenda and minutes on the City Website. Mike also had a question regarding two houses using one service line. Dale informed him that most houses have valve locks that can be used to shut off water to one house but not the other.

b. No other matters brought before the board.

Meeting adjourned at 9:21.

The next meeting will be Tuesday, February 28 at 7:30 am in the front conference room at City Hall.

Ken Sabers, President

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