

MUB MEETING MINUTES

February 28, 2017

7:30 AM

Attendees included: Ken Sabers, MUB President (by phone) Mark Carstensen, MUB Member; Shawn Mechling, MUB member; Dale Olson, Water Superintendent Rick Bush, Public Works Director Greg Barnier, City Attorney; Fay Bueno, Finance Officer; Daniel Ainslie, City Manager; Bryce Flint citizen

Absent: Liz Wunderlich, City Engineer

1. Meeting called to order by Mark Carstensen.
2. Mechling made a motion to approve the agenda, second by Sabers. All approved.

Mechling made the motion to approve the minutes. Sabers had a concern regarding the following portion of the minutes:

8b) Ken had a question regarding the Supplement for Storm Water amount in Water Dept budget. Daniel informed him that the auditor wanted the amount transferred from the Enterprise Fund to the Water Dept (Daniel informed him that the auditor did not want a separate Enterprise Fund so the expense would remain in the Water Fund). There was discussion as to whether staff for storm water duties should be in- house or outsourced.

3. Ken Sabers had a question about some large expenditures. Dale informed him that it was the general cost to run the pumps. Ken made a motion to approve claims, second by Shawn. All approved.

City Finance Office- Fay- Discussion on increasing Commercial Renters Water Deposits- no action, just discussion on increasing Commercial Non Owner occupied business water deposit from \$50 to \$100

4. Last quarter financial- Fay provided a handout to the members. Informed members that Balance sheet is not complete. Revenue- \$1.825 million, Expenses \$1.133 million. Capital Expense: Fleet Street and Main St
5. Reading Water Changes- 2nd reading. Non owners will need to have written authorization to have water turned on/off. Motion to approve by Ken, Seconded by Shawn, all approved
6. Customer Concerns- Bryce Flint concerns of past overbilling for himself and his neighbor. Mr. Flint says he has been overbilled on his water bill for the last six years. Would like to be reimbursed for his overpayment. Motion made to go to executive session at 8:13 AM. Motion to exit executive session at 8:17 AM. Ken made the motion to reimburse Mr. Flint Seconded by

Shawn, all approved. Staff will work with the neighbor to obtain proof of overpayment and decide then if reimbursement is due

7. Water Superintendent report- found a leaking valve at 5th and Main St. Dale informed members that they have hired Randy Nohava to replace valve. The work will be done on a Saturday to lessen the impact on surrounding businesses

8. No Public Hearings scheduled.

9. Old Business:

a) Dale has moved into the Public Works office and it seems to be working out. There is more contact with the Public Works Director which has been a positive

b) Water Dept 2017 Budget- no discussion

10. New Business:

Annual Report by Dale- Dale did a slideshow presentation for the board. It showed water usage by wells, showed that we had 20 owner responsible leaks and 12 City responsible leaks. He showed maps of where there were repaired leaks, Streets with Water mains and Service lines added, were they tested lines for leaks. He will present this slideshow to City Council on March 20, 2017

Meeting adjourned at 9:00 AM.

The next meeting will be Tuesday, March 30 at 7:30 am in the front conference room at City Hall.

Ken Sabers, President

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