

MUB MEETING MINUTES

May 23, 2017

7:30 AM

Attendees included: Ken Sabers (By phone), MUB President; Mark Carstensen, MUB Member; Shawn Mechling, MUB member; Daniel Ainslie, City Manager; Dale Olson, Water Superintendent; Greg Barnier, City Attorney; Rick Bush, Public Works Director; Liz Wunderlich, City Engineer

Absent: Fay Bueno, Finance Officer

1. Meeting called to order by Mark Carstensen.
2. a.) Sabers made a motion to approve the agenda, second by Mechling. All approved.
b.) Sabers made the motion to approve the minutes. Mechling seconded. All approved
3. Ken Sabers made a motion to approve claims. Seconded by Mechling. All approved
4. City Finance Office- Daniel Ainslie

The new city website should be done in about four months. City Hall received quotes for online utility bill payments. The finance office wants to wait until the new website is running before they start the online bill payments.

5. Customer Concerns- No concerns were brought to the board
6. Water's Superintendent Report- Dale reported that the Dolan Creek Estate Second Phase will be starting soon. That will add another 57 homes to the water system. Dale also informed The Board that he received four quotes for mowing of the drainage ditches and well lots. Black Hills Lawn Care came in lowest with a bid of \$37.50 per hour. The Water Dept staff have been working on a leak on Silver St and 14th Street.
7. No Public Hearings scheduled.
8. Old Business: No old business
9. New Business: Status of Well 7- still waiting for VFD parts to arrive. This is putting the contractor way behind schedule. Greg will send a certified letter to the contractor putting them on notice.
- Ken asked about the shut offs on Main St having to be replaced. Rick informed him that some were broken during the pouring of concrete and this is just a normal process of construction. The shut offs have all been replaced.
10. Executive Session: No executive session.

Meeting adjourned at 7:50 AM.

The next meeting will be Tuesday, June 27 at 12:00 PM in the front conference room at City Hall.

Ken Sabers, President

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