

## Minutes of Kinnelon Historical Commission Meeting

Date April 12, 2016

Members Present: Mary D., Jill I., Caryl K., Bob R., Dave W., Tom K., Paul T. 8:00pm,

Absent: Kevin H.

Friends: Cori, Anne, Nora

Council Liaison: Carol Sventy

Reading of Open Public Meeting Act: 7:30pm

Hearing from Public: None

Approval of Minutes: Motion to approve March 2016 minutes with corrections made by Dave W.. and seconded by Bob R. All in favor. None opposed.

Friends Report: Anne gave card responses from mailing with email addresses to be added to excel sheet of donors for future informational emails. A donation was received for several items purchased from the garage, pre-garage sale. \$20.00.

Discussion from Chairman: Tom K.

Item #1 – Letter from Kinnelon Heritage Conservation Society Inc., addressed to Mayor Collins. Disclosure: Cori Kline member, Bob Roy member, Tom Kline advisor. History: 501(c)3 Corp. Non-profit. Organized in 1986 to raise funds in support of open space and historic properties within the Borough of Kinnelon. Since 1991 been raising funds for Saint Hubert's Chapel.

Requesting to move the organization to L'Ecole to be more in keeping with the town wide goal. Requesting to house records in one four drawer file cabinet (KHCS to supply) and hold quarterly meetings as well as receive mail at 25 Keil Ave. Kinnelon, NJ. Presented tonight for Historical Commission approval before mailing on to the Mayor and Council.

KHCS, Inc. is an additional fundraising arm for the Commission. Friends of Museum funds are only for museum use. KHCS, Inc. can fund sites and projects such as "Fredrick's Cemetery" ..... a more coordinated fundraising effort for Historical Sites and our common causes.

It was recommended that at the annual reorganization meeting of Kinnelon Historical Commission that the continued use of L'Ecole would be subject to a review for approval of continuation of use. Discussion of a waiver of liability as well; for review by Borough Attorney.

All agreed to forward recommendation to Mayor and Council.

Item #2 – Goals; review of 2015. Overall, accomplished lot of our goals. Continued Grants, Friends fundraising letter was done. Garage sale. Overall landscaping and continued Scout projects.

2016 Goals: Focus on future development of costs for projects for continued county grants such as Landscaping Plan, involvement with the Public Schools, lectures or programming in addition to Pathways weekend. Continue Scout projects. Expand Friends membership thru emails and set up meetings of Friends. All to "Brainstorm" before next meeting.

Suggest a workshop to walk property as group and develop a "punch list". For future Grant applications. All agreed Tuesday, May 3<sup>rd</sup> @ 6:00pm.

Item #3 – Long Range Plan. Needs to be reviewed by all before next meeting. Has not been updated since 2013. It gets included with every Grant application submission and must be done at next meeting.

Liaison Report/Topics: K Fest will be October 1<sup>st</sup> with a raindate of October 2<sup>nd</sup>.

Town Budget was introduced. Public meeting will be held next week and at next Council meeting hopefully budget will be approved.

Carol S. and Tom K. continue to work with Karen, Borough Clerk with Grant application "processes".

Carol S. requested all to get their Borough emails up and functional.

#### Grant Reports:

Morris County Historical Preservation Trust -Prequalification of bidders "process" is underway. If contractors qualify they are invited to bid. At Public meeting of the Town Council qualified contractors that have picked up a bidding packet can ask questions at that time.

Letters to adjacent home owners of L'Ecole are being sent by Karen.

2016 Grant Application for Phase 2 Part B "Sliding" was submitted to Ray Chang and copies are in Museum file along with disc.

Morris County Heritage Commission: None

National Register Nomination: None.

Reports on Old Business:

Pathways Report: Kevin H. Absent

Scout Projects Report: Caryl K. reported that Browyn Olstein's Police project has been completed. Presentation will be Saturday May 14<sup>th</sup> 2-4pm. Invitations sent. All welcome.

Staff Reports: Caryl K. – Tom K. Continues to meet with Michael. Files to be set up geographically. Smoke Rise, the Borough, Fayson Lakes and Kinnelon East.

Building and Grounds Report: Dave W.- Caryl K. and Nora continue to do Museum housekeeping on a weekly basis.

Publicity Report: Bob R. to do announcements of garage sale and donations.

Special Programs Report: Mary D. Doing a lecture for “Seniors” at the Boro Hall, May 12<sup>th</sup>.

Research and Collections Report: None

New Business: Dave W. requested Bob R. to start advertising for donations to the museum for our annual garage sale. Date was decided upon Saturday, June 11<sup>th</sup> with Sunday the 12<sup>th</sup> as a rain date. Dave will look into receipt for donated goods; to be added to advertising.

Caryl S.- This Thursday 1pm, “Every 15 minutes” program. Education for dangers of drunk driving. A full blow drill.

Butler Museum rededication this Sunday. 12 – 5pm Sunday April 17<sup>th</sup>.

Adjournment: Motion made to adjourn by Caryl K. Seconded by Dave W. All in favor.

Meeting adjourned at 9:30pm.

Next meeting Tuesday, May 10, 2016 at 7:30pm @ L'Ecole.