

**BOROUGH OF KINNELON**  
**OPEN SPACE ADVISORY COMMITTEE**  
**MEETING MINUTES**  
**April 13, 2016**

1. Meeting Called to Order at 7:35pm,  
Open Public Meetings Act Statement was read into the record by Chairperson Tom Kline.
2. Present were: Tamara Roselius, Steve Spinelli, Scott Simptner and Tom Kline. Absent were: Mayor Collins, Carol Sventy, Glenn Sisco, George Warren and Pranav Reddy. Also present was Linda Glosinski our Land Conservancy Liaison.
3. Hearing from the Public: None present, public portion closed at 7:37pm.
4. Review / approve meeting minutes for February 10, 2016 – Motion made to approve Minutes by Tamara Roselius, Second by Scott Simptner, all in favor.
5. Council Report – Tom Kline presented the Council Liaison report.
  - Carol Sventy requested that the Committee advertise for a Recording Secretary. Motion made to advertise for Recording Secretary made by Tamara Roselius, Second by Scott Simptner, all in favor.
  - Mrs. Sventy requested that all Committee members register and use their Boro email addresses. In addition, Mrs. Sventy has instructed all the Committee members **NOT to “Reply All”** when responding to boro emails.
  - The Board of Ed has requested more money for turf field engineering fees. The Boro Council is currently reviewing this request.
6. Land Conservancy of NJ Report – Linda Glosinski
  - The resubmission of our Trail Grant Application is due May 15, 2016. Mayor Collins needs to sign, then back to Ms. Glosinski. New information is required. The Federal Government asks if endangered species will be impacted by trail. There appears to be bobcat and timber rattlesnake species, however, the trail should not impact these species.
  - Ms. Glosinski recommends that we delay revising our ROSI. The DEP is backlogged and it is an involved process. In addition we will have to update the ROSI for new lot and block numbers. According to Linda Glosinski, not all town land must be in the ROSI. If purchased with the intent to use for recreational purposes, the land goes into ROSI. Once it is encumbered as ROSI, it must be used for that purpose.  
  
Linda Glosinski has submitted the Totowa Construction soft costs of \$5,658 to Green Acres. When received, the money will go back into our Open Space Trust Fund.
7. L'Ecole Restoration Status – Tom Kline stated the grant was submitted to Morris County for the brick and mortar work.
8. Old Business –
  - Maple Lake** closed in 2011. Mrs. Sventy to talk to Ed Buzak regarding escrow account. Did the DEP have time constraints? Tom Kline will confer with town council to keep our costs down.
  - New Pond** – The town has not been receiving approximately \$18,000/per year real estate taxes for the four non-developable properties near New Pond. Our engineers

estimate it may cost \$50,000 to repair New Pond's spillway. The pond is not deep and has a wide spillway. Conservation Easements are held by DEP. The town is considering the acquisition of this property for recreational purposes. We will continue the conversation next month.

**Town Wide Trail Plan** – we will discuss next month when more members are present.

**Dog Park Field Trip** – Steven Spinelli, Scott Simptner, George Warren, Tamara Roselius, and Tom Kline OSAC members were joined by Lisa Hankes from the Environmental Committee and Sandy Spinelli from the public and we toured the Pequannock, Wayne, and Montville dog parks. Steve Spinelli asked Dee, a member of the Montville Township Dog Park Committee, to meet with us and answer our dog park questions. Steve Spinelli mentioned there are 1,379 dogs registered in Kinnelon. He expects that number to increase when active dog registration occurs. The members discussed the possibility of locating a dog park in Kinnelon.

Linda Glosinski mentioned that we need Highlands's approval if we disturb a quarter of an acre or more. Pea gravel is considered impervious by the DEP. The committee will consider locating a dog park in Kinnelon, possibly another field trip to look at other lots.

Linda discussed the status of Kinnelon Community Center property. The survey of existing conditions is finalized. A Highland Resource Area Determination HRAD must be submitted to DEP. We need to Notice. All resources need to be on map. Basically, it is all upland forest and small field, no wetlands or riparian rights. The PAR Preliminary Assessment Report needs to be submitted. The existing well needs to be evaluated; can we use it or must it be capped. The yields might be low.

Joe Burgis is working on the Highlands Conformance Process.

The town council has hired the same architect they used for the Company 2 Firehouse to assist with the architectural work needed to complete DEP submissions.

Since the property currently does not have public water and sewer, then it has to be appraised as a single lot. This negatively impacts the appraisal for Morris County Grant and Green Acres. Morris County is not permitted to use extraordinary assumptions.

First we need to obtain DEP approvals, then a waste water management amendment. Crew Engineers will work on that part.

Ms. Glosinski recommends that we appraise it after DEP approvals. Don't spend money now for appraisals for a single lot. We may lose Morris County grant money due to timing.

Meeting adjourned at 9:28pm on a motion by Tamara Roselius and seconded by Scott Simptner, all in favor and none opposed.

Next Meeting: Wednesday, May 11, 2016 - 7:30 pm, 2<sup>nd</sup> Floor Borough Hall.

*At the June 8, 2016, OSAC meeting, on a motion made by Glenn Sisco and seconded by George Warren, and the affirmative voice vote of all members present, with the exception of Mayor Collins who abstained, the April 13, 2016 meeting minutes were approved. All in favor-none opposed.*