

## Minutes of Kinnelon Historical Commission Meeting

Date May 10, 2016

Members Present: Jill I., Caryl K., Kevin H., Dave W., Tom K.

Absent: Mary D., Bob R., Paul T.

Friends: Cori, Anne, Nora

Council Liaison: Carol Sventy

Reading of Open Public Meeting Act: 7:30pm

Hearing from Public: None

Approval of Minutes: Motion to approve April 2016 minutes made by Kevin H. and seconded by Dave W. All in favor. None opposed.

Discussion from Chairman: Tom K.

Item #1 – Letter from Kinnelon Heritage Conservation Society Inc., Update - Brought to the Mayor and Council to be given to the Borough attorney for review and comment. Should hear by next month.

Item #2 – Goals; review of 2015. Overall, accomplished lot of our goals. Continued Grants, Friends fundraising letter was done. Garage sale. Overall landscaping and continued Scout projects.

2016 Goals: Tabled until June 2016 meeting.

Item #3 – Long Range Plan. Everyone to work on and bring list to next meeting. Tabled until June 2016

Workshop walk around museum grounds held this evening prior to meeting.

Results were:

- Remove stumps in front yard
- Limbs on trees
- Lawn terrible
- East end of building, new porch, old patio slate area to be top soiled and seeded
- Move leftover slates to woods on other side of brook
- Design for stairs to outhouse. Hazardous situation at present (To be addressed in historical context.) Tom K. to check with Ray Chang

Liaison Report/Topics: Dave W. still needs to be sworn in.

John Whitehead regarding mulch. Cost would be \$200 - \$300. Dave W. protested DPW not spreading. Tom K. suggested Carol S. have DPW ready the museum grounds for May 18<sup>th</sup> site visit by Morris County Preservation Trust in keeping with their easement with the County.

Garage door opener – Part not available. Tom K. will look into it. Dave W. will check battery again. Lights don't work.

Lawn fertilization – No contract. John Whitehead to follow up concerned over watering.

No quotes on underground sprinkler system, and cannot fertilize. Tom K. requested that Councilman Kneely come to next meeting. He can help us solve the problem.

Carol S. requested all to get their Borough emails up and functional.

Friends Report: Anne sent mailchimp.com sent to Tom K., once Excel sheet of emails is completed we can send emails to persons interested in supporting the museum it is free. Cori will play with it. Dave W. said next semester at CLL they could distribute emails requests to build email list.

E postcard filed. State filing due in July.

#### Grant Reports:

##### Morris County Historical Preservation Trust

1. Email from Ray Chang, where our maintenance plan is? Tom K. informed him it was including in the CD Rom they received as part of the Preservation Plan that they had funded. To be addressed at site visit.
2. What is status of National Register Nomination is? Tom K. told them it is pending because we are not sure that we can satisfy what they are asking for.
3. Board was informed that we are on State Register which is all we are required to be.
4. Site visit May 18<sup>th</sup> Wed. at 3:15PM
5. Final presentation Monday, June 13<sup>th</sup> at Morris County Library at 7:15pm
6. Museum will be presented a plaque at Pequannock Township Freeholders Meeting to the Mayor. Wed. May 25<sup>th</sup> in the evening.

##### Morris County Heritage Commission: None

National Register Nomination: Email sent to Bob Craig to discuss Park Service problems with our application.

#### Reports on Old Business:

Pathways Report: Kevin H. Meeting next Tues. at Mine Hill. Invoice for Pathways brochures \$112.00. No grant monies this year. Brochures and trifolds available as well. Motion for Friends of Kinnelon Museum to purchase, made by Kevin H. seconded by Tom K. All in favor. None opposed.

Scout Projects Report: Caryl K. reported that Browyn Olstein's Police project has been completed. Presentation will be Saturday May 14<sup>th</sup> 2-4pm. Invitations sent. All welcome.

Staff Reports: Caryl K. None

Building and Grounds Report: Dave W.- Caryl K. and Nora continue to do Museum housekeeping on a weekly basis. Dave W. will do bullet point list of workshop this evening.

Publicity Report: None

Special Programs Report: Mary D. Doing a lecture for “Seniors” at the Boro Hall, May 12<sup>th</sup>.

Research and Collections Report: None

New Business: Dave W. requested Bob R. to start advertising for donations to the museum for our annual garage sale. Date was decided upon Saturday, June 11<sup>th</sup> with Sunday the 12<sup>th</sup> as a rain date. Dave will look into receipt for donated goods; to be added to advertising.

Caryl S.- This Thursday 1pm, “Every 15 minutes” program. Education for dangers of drunk driving. A full blow drill.

Butler Museum rededication this Sunday. 12 – 5pm Sunday April 17<sup>th</sup>.

Adjournment: Motion made to adjourn by Caryl K. seconded by Dave W . All in favor.

Meeting adjourned at 9:30pm.

Next meeting Tuesday, May 10, 2016 at 7:30pm @ L'Ecole.