

JANUARY 4, 2016

MEETING TO ORDER

The annual reorganization meeting was called to order by Mayor Robert W. Collins at 7:30 p.m. on Monday, January 4, 2016.

After a moment of silence to remember the many men and women serving in our armed forces, there was a salute to the flag. The Acting Borough Clerk read the Open Public Meetings Act Statement that adequate notice of this meeting was advertised in the December 20, 2015 edition of the Trends and was provided to the Star Ledger, Daily Record and North Jersey Herald News on December 20, 2015. A notice of this meeting was also posted on the municipal building bulletin board, filed with the Acting Borough Clerk and provided to those persons or entities requesting notification.

OATHS OF OFFICE ADMINISTERED

Mayor Collins asked Councilwoman Sventy to come forward and was administered the oath of office of Councilwoman.

Mayor Collins asked William Yago to come forward and was administered the oath of office of Councilman.

ROLL CALL

The roll was called and present and answering were Councilmen Clifford Giantonio, Councilwoman Carol Sventy, Councilman Stephen Cobell, Councilman Adam Barish, Councilman William Yago and Councilman James Freda.

Roll Call:	Councilman Giantonio, Yes;	Councilwoman Sventy, Yes;
	Councilman Cobell, Yes;	Councilman Barish, Yes;
	Councilman Yago, Yes;	Councilman Freda, Yes;

APPOINTMENT OF POLICE OFFICER SERGEANT MUCCI

SWEARING IN PATROLMAN JAMES ECONOMOU

HEARING FROM THE PUBLIC

Mayor Collins opened the meeting to the public. Hearing no comments, the meeting is now closed to the public and brought back to the dais for council members.

RESOLUTION 1.01.15 - ELECTION OF COUNCIL PRESIDENT

Mayor Collins asked the governing body for nominations for Council President for the year 2016.

~~Councilman James Freda offered the name of Councilwoman Sventy for Council President. This motion was seconded by Councilman Clifford Giantonio.~~

There were no other nominations and Mayor Robert Collins offered a motion to close the nominations.

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Roll Call: Councilman Giantonio, Yes; Councilwoman Sventy, Yes;
Councilman Cobell, Yes; Councilman Barish, Yes;
Councilman Yago, Yes; Councilman Freda, Yes;

GOVERNING BODY MEMBERS' COMMENTS

Councilwoman Sventy stated that she would like to thank the mayor & council for the appointment as Borough Council President and for your trust and support. As Council President, I promise to work for the benefit of ALL Kinnelon residents, working to preserve and move our community forward in positive manner to the issues brought before this dais.

My 1st term as your Councilwoman is now complete and my 2nd term has begun. Being your Councilwoman is one of the most humbling and rewarding experiences of my life. I will continue to remain committed to working and doing what is best for ALL Kinnelon residents. I have no hidden agenda ... in fact, I have 10,248+ agendas, and each one represents a Kinnelon resident.

A few highlights of 2015 that your Mayor & Council has been able to accomplish:

1. We stabilized taxes – i.e. no tax increase in 2015.
2. We realized \$1,046,000.00 of income from the sale of excess sewer capacity to Bloomingdale
3. We entered into a Memorandum of Understanding (MOU) agreement with Pompton Plains Reformed Bible Church for the acquisition and development of KCC project (Kinnelon Community Center Project), which will provide more active recreation fields, walking trails and a much needed community center.
4. We closed on the Totowa Constructors Pocket Park Parcel on Boonton Avenue which will soon be developed into additional walking tracks and a Memorial to Kinnelon's Veterans of War
 - a. We preserved approximately \$726,000.00 of the NJDEP Planning Incentive Grant with this acquisition
5. We received from FEMA \$650,000.00 for the flood damage done to Forge Road – this can be used toward paying down our debt services in 2016.

I have thoroughly enjoyed working with the dozens of dedicated and engaging volunteers that comprise the Coordinating & Open Space Advisory Committees. I am extremely proud of each of these volunteers and the committees they serve and going forward, hope to remain Liaison to these committees in 2016.

An additional reward is having the pleasure of working with our Borough employees. Day after day, these employees work diligently & tirelessly to see that the business of the Borough gets done. Often times they carry more than one job title and work late into the evenings at various meetings & events and through the weekends as well. Kudos and thank you to each and every one of them!

I would like to provide a brief overview of the Coordinating and OS Committee highlights and accomplishments over the past year and mention some of their goals for the future. I cannot overstate how extremely proud I am of these committees and the volunteers who selflessly serve them.

Coordinating Committee:

Board of Adjustment:

- Continues to Interpret and enforce the Borough's Municipal Code

Board of Education:

- We will continue to maintain open communications through Joint Coordinating Meetings between the Borough & BOE,

Board of Health:

- Will look to increase and expand public awareness to the many services available
- Will continue working on public presentations / seminars for 2016 that will raise awareness and engage the public regarding various health issues & concerns.

Library Board of Trustees:

- Once again they balanced their budget and have established the Kinnelon Library Legacy Foundation
- They will continue to provide interesting & engaging programs for Library patrons
- The Friends of the Library realized over \$1 million dollars in contributions to the library since 1995 and they exceeded their membership donations of over \$40,000 in 2015
- The Center for Lifelong Learning has contributed over \$100,000 in funding since 2005 and has had a total of 12,000 students since 1993

Historical Commission

- Completed Phase I of their Preservation Plan by completely restoring L'Ecole's front porch by utilizing a grant dollars 80% from the County and 20% from the Borough's OS Fund
- In 2016, the commission is looking forward to beginning Phase II of the Preservation Plan by restoring L'Ecole's roof and siding – also using County grant dollars in the same 80%/20% ratio.

Environmental Commission

- Completed the update of Environmental Resource Inventory in 2013,
- Assisted in updating / revising the Tree Ordinance, Welcomed new Members to the committee
- In 2016 they look forward to working with OSAC on Trails mapping project

Open Space Advisory Committee

- Acquired Totowa Constructors Parcel in December 2015
 - This preserved the Planning Incentive Grant \$\$ which totaled approximately \$726,000.00
 - Paid for this parcel with 50% PIG Grant and 50% Borough OS Funds
- Looking forward to working NJDEP & NJ Highlands Council to acquire the KCC in order to provide additional & much needed recreational facilities for our active recreation teams

In closing, Councilwoman stated again how very proud I am to be your Councilwoman and to have served these 7 committees in my first Council term. While this can be an extremely demanding job – it is also an extremely rewarding job. Working with the many volunteers and Borough employees and members of this council has not only been a great learning experience, but has also acted as a tonic in persevering some very difficult, personal heartbreaking situations over the past 3 years. To know that the heart of Kinnelon's Community still beats strong is the reason why I continue to serve this community and will always dedicate myself to its residents.

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Councilwoman Sventy wished everyone a very peaceful and joyous New Year.

Councilman Yago wished everyone a Happy New Year and thanked all of his supporters and thanked each and every one that work hard to have me elected. Councilman Yago thanked Councilwoman Sventy for letting him place his name on her signs and the support I received from Mayor Collins and Councilman Barish

Councilman Yago stated that when I first considered running for council, I didn't think I was going to win. I would be running against a well-liked and well-known councilperson with years of experience. I was very lucky to win with the help of my supporters. Again Councilman Yago thanked everyone that supported him, and stated that the people wanted change. I am very excited and looking forward to my term as councilman and to working with each and every councilperson.

Councilman Giantonio thanked the public and everyone in town for having the honor and privilege of serving the borough. As Councilwoman Sventy stated it is a lot more work than you think and it is very rewarding. Our goal as council is to do what is right for the town. Councilman Giantonio stated that he was proud to pass the Tree Ordinance in town, this ordinance was pending for many years. Councilman Giantonio wished the best of luck to Councilwoman Sventy and our newly elected councilman Yago.

Councilman Cobell thanked everyone that came out tonight and mostly the volunteers in Kinnelon, which includes the people on the dais. We are volunteers and everybody from every committee is a volunteer. Councilman Cobell stated that we do not have a lot of employees in town and a great portion of what is accomplished, is done by volunteers. Councilman Cobell thanked everyone again, to all of our volunteers and employees, and is looking forward to working with Councilman Yago.

Councilman Barish welcomed everyone to 2016 and stated that this is the year to get stuff done. His goals for this year include an open and thorough budget process that sets out a multi-year plan to wisely use our windfall from the sewer capacity sale. The goal is keeping taxes level while continuing to monitor, maintain and improve our physical facilities including Borough hall, Library, Firehouse, Recreation fields and tennis courts.

Councilman Barish also stated that he will continue to foster cooperation and preparedness by our emergency service provider, the Fire Company and Tri-Boro First Aid Squad, all of whom do a great job. I will continue to keep Kinnelon's face to the world, our website, world class with current images, events and information. We the governing body, will continue to grow our Facebook presence to share what is going on in the community. Kinnelon is a special place. Councilman Barish wished everyone much health and happiness in 2016.

Councilman Freda stated that the municipal field irrigation installations and renovations were a complete success thanks to the efforts of the borough council, residents and recreation program registrants that had to change their regular schedule to accommodate the work. Summer recreation camp sold out in record time and was host to science technology and engineering programs.

Councilman Freda also stated that they had many individual and team achievements throughout 2015. The performing arts trip for the Christmas Story was sold out. Kinnelon residents totaled over \$40,000 in Mountain Creek season passes, tennis is on the rise. Pickle Ball invaded the Boonton Ave Tennis Courts. The softball scoreboard is operational through many group efforts.

Todd Vigneri is committed to the recreation fields. Also Tod, Bill and Bill, all DPW employees, will all be attending classes at Rutgers to learn how to make and keep the fields

beautiful. Councilman Freda also stated that the new town website and marquee have been an excellent idea.

ADMINISTRATION OF OATHS FOR 2016 FIRE CHIEFS

Mayor Collins administrated the oaths of office for the 2016 Kinnelon Volunteers Fire Department chiefs.

RESOLUTION 1.02.15 - COUNCIL COMMITTEE APPOINTMENTS

Mayor Collins announced the Council Committee appointments and assignments stating the first name will be the Chairperson of that committee:

FINANCE:	<u>BARISH</u> , SVENTY, YAGO
ORDINANCE:	<u>YAGO</u> , SVENTY, GIANTONIO
PERSONNEL:	<u>YAGO</u> , BARISH, FREDA
PUBLIC SAFETY:	<u>BARISH</u> , COBELL, YAGO
PUBLIC WORKS:	<u>COBELL</u> , SVENTY, FREDA
UTILITIES:	<u>GIANTONIO</u> , COBELL, FREDA
RECREATION:	<u>FREDA</u> , YAGO, SVENTY
COORDINATING:	<u>SVENTY</u> , COBELL, GIANTONIO
OPEN SPACE:	<u>SVENTY</u> , YAGO, GIANTONIO
TECHNOLOGY:	<u>BARISH</u> , YAGO, SVENTY

Motion to Confirm Mavor's Appointments:

Motion: Councilperson Adam Barish
Second: Councilperson Carol Sventy

Roll Call:	Councilman Giantonio, Yes;	Councilwoman Sventy, Yes;
	Councilman Cobell, Yes;	Councilman Barish, Yes;
	Councilman Yago, Yes;	Councilman Freda, Yes;

RESOLUTION 1.03.15 - COUNCIL APPOINTMENT TO PLANNING BOARD, CLASS III MEMBER (1 YEAR TERM)

Mayor Collins stated that Councilman William Yago will be appointed to the Planning Board, Class III Member. Councilman Adam Barish approved the motion, Councilwoman Carol Sventy seconded the motion.

Roll Call:	Councilman Giantonio, Yes;	Councilwoman Sventy, Yes;
	Councilman Cobell, Yes;	Councilman Barish, Yes;
	Councilman Yago, Yes;	Councilman Freda, Yes;

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RESOLUTION 1.04.16
2016 APPOINTMENTS

	TERM EXPIRATION
DEPUTY BOROUGH CLERK (1 YEAR) KAREN IUELE	12/31/16
TREASURER (1 YEAR) JENNIFER STILLMAN	12/31/16
MUNICIPAL IMPROVEMENT SEARCH OFFICER & SUB-DIVISION SEARCH OFFICER (1 YEAR) KAREN M. IUELE	12/31/16
AGENT OF CENTRAL PURCHASE, INVESTMENT OFFICER (1 YEAR) KELLY LOMBARDI	12/31/16
PUBLIC AGENCY COMPLIANCE OFFICER (1 YEAR) KELLY LOMBARDI	12/31/16
TAX SEARCH OFFICER (1 YEAR) KELLY LOMBARDI	12/31/16
MUNICIPAL AUDITOR (1 YEAR) NISIVOCIA, LLP	12/31/16
MUNICIPAL COURT ADMINISTRATOR (1 YEAR) ASHELY FRITZ	12/31/16
DEPUTY COURT CLERK (1 YEAR) CHERYL WILTSHIRE JOAN EGAN	12/31/16 12/31/16
BOROUGH ATTORNEY (1 YEAR) BUZAK LAW GROUP, LLC	12/31/16
LABOR ATTORNEY (1 YEAR) DORSEY & SEMRAU	12/31/16
MUNICIPAL PROSECUTOR (1 YEAR) RALPH M. FAVA, JR.	12/31/16
PUBLIC DEFENDER (1 YEAR) DANA D'ANGELO	12/31/16
MUNICIPAL PLANNER (1 YEAR) BURGIS ASSOCIATES, INC.	12/31/16
PLANNING BOARD ENGINEER (1 YEAR) PAUL P. DARMOFALSKI, P.E.	12/31/16

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SCHOOL CROSSING GUARDS (1 YEAR)	
TONI RAGO	12/31/16
CHARLENE PELLINGTON	12/31/16
GLORIA KERSTNER	12/31/16
MARLENE WALSH	12/31/16
POLICE MATRON (1 YEAR)	
STACY SPRING	12/31/16
LINDA TRIA	12/31/16
GAIL BRESETT	12/31/16
ANIMAL CONTROL OFFICER (1 YEAR)	
LISA PERRY	12/31/16
ANIMAL CRUELTY INVESTIGATOR (1 YEAR)	
LISA PERRY	12/31/16
TAX MAP & SURVEYING (1 YEAR)	
DMC ASSOCIATES	12/31/16
WATER/WASTEWATER ENGINEERS (1 YEAR)	
CREW ENGINEERS, INC.	12/31/16
WATER & WASTEWATER OPERATOR (1 YEAR)	
DE BLOCK ENVIRONMENTAL SERVICES, LLC	12/31/16
RECYCLING COORDINATOR (1 YEAR)	
JOHN WHITEHEAD	12/31/16
CERTIFIED RECYCLING PROFESSIONAL (1 YEAR)	
JOHN WHITEHEAD	12/31/16
CLEAN COMMUNITY COORDINATOR (1 YEAR)	
JOHN WHITEHEAD	12/31/16
RIGHT TO KNOW COORDINATOR (1 YEAR)	
GAIL FLAMMER	12/31/16
EMERGENCY MANAGEMENT COORDINATOR (3 YEARS)	
RANDALL CHARLES	12/31/18
LOCAL EMERGENCY MANAGEMENT PLANNING COUNCIL (1 YEAR)	
ROBERT W. COLLINS, MAYOR	12/31/18
RANDALL CHARLES, EMC	12/31/16
ADAM BARISH, DEPUTY EMC	12/31/16
JOHN SCHWARTZ, CHIEF OF POLICE/DEPUTY EMC	12/31/16
ALAN BRESETT, SCHOOL REPRESENTATIVE/DEPUTY EMC	12/31/16
DIANE DiGiuseppe, SUPERINTENDENT OF SCHOOLS	12/31/16
VINCENT SHIVAS, SCHOOLS REPRESENTATIVE	12/31/16
DEBBIE WALSH, COMMUNITY GROUP REPRESENTATIVE	12/31/16
JOHN WHITEHEAD, PUBLIC WORKS MANAGER	12/31/16
JOHN FUTCHER, FIRST AID REPRESENTATIVE	12/31/16
REV. BEVERLY SULLIVAN, COMMUNITY REPRESENTATIVE	12/31/16
THOMAS STEARN, FIRE CHIEF	12/31/16
PETER CORREALE, CONTRACTED HEALTH OFFICER	12/31/16
GAIL BRESETT, REPRESENTATIVE FROM FIRE COMPANY	12/31/16

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GLENN L. SISCO	12/31/16
ZONING OFFICIAL (1 YEAR)	12/31/16
BOARD OF ADJUSTMENT (4 YRS)	12/31/19
FRAN MALETSKY	12/31/17
CHRISTINE HOLTERMANN MINETT (ALT.#1)	12/31/16
BERNARD BACCHETTA (ATTORNEY)	
BOARD OF PUBLIC ASSISTANCE (4 YEARS)	12/31/19
COUNCILWOMAN SVENY (1 YEAR)	
KAMELOT	12/31/18
COUNCILWOMAN CAROL SVENY	
QUALIFIED PURCHASING AGENT	12/31/16
KELLY LOMBARDI	
PLANNING BOARD	12/31/15
THOMAS KLINE CLASS II (1 Year)	12/31/16
COUNCILMAN YAGO	12/31/19
GLENN SISCO	12/31/19
WILLIAM NEELY	12/31/17
STEVEN SAVINO	12/31/19
TAMARA ROSELIUS	12/31/16
BERNARD BACCHETTA (ATTORNEY)	
PUBLIC ASSISTANCE DIRECTOR (1 YEAR)	12/31/16
GAIL FLAMMER	
ENVIRONMENTAL COMMISSION	12/31/18
CHERYL CANALE	12/31/18
COUNCILWOMAN SVENY (WITH TERM)	
BOARD OF HEALTH (3 YEARS)	12/31/18
GLENN SISCO	12/31/18
JACK GLASER	12/31/18
DAVID MARSDEN	
OPEN SPACE ADVISORY COMMITTEE	12/31/16
TOM KLINE (HISTORICAL REP) 1 YEAR	12/31/18
COUNCILWOMAN SVENY (WITH TERM)	
LOCAL HISTORIAN (1 YEAR)	12/31/16
THOMAS KLINE	
FORESTER (1 YEAR)	12/31/16
CHIEF: KINNELON VOLUNTEER FIRE COMPANY	12/31/16
THOMAS STEARN (1 YEAR)	
1ST ASSISTANT CHIEF: KINNELON VOLUNTEER FIRE COMPANY	12/31/16
KEVIN LOWRY (1 YEAR)	

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2ND ASSISTANT CHIEF: KINNELON VOLUNTEER FIRE COMPANY DAVID BOTT (1 YEAR)	12/31/16
KINNELON VOLUNTEER FIRE COMPANY (1 YEAR) FIRE CHAPLAIN: REV. BEVERLY SULLIVANT	12/31/16
FIRE SURGEON: (1 YEAR) DR. FRANK KIELAR	12/31/16
KINNELON DIAL-A-RIDE REPRESENTATIVE (1 YEAR) GLENN L. SISCO	12/31/16
REPRESENTATIVE TO MORRIS COUNTY MUNICIPAL JOINT INS. FUND. (1 YEAR) MAYOR ROBERT W. COLLINS	12/31/16
SAFTY COORDINATOR M.J.J.I.F. JOHN WHITEHEAD	12/31/16
COMMUNITY DEVELOPMENT REVENUE SHARING (1 YEAR) ROBERT W. COLLINS	12/31/16
SUSTAINABLE JERSEY (1 YEAR) AVERY HART	12/31/16
HEALTH AND DENTAL INSURANCE ADVISOR (1 YEAR) BENEFIT FOUNDATION	12/31/16
RISK MANAGER THE VOZZA AGENCY	12/31/16

Motion to Confirm: Councilperson Adam Barish
Second: Councilperson Carol Sventy

Roll Call:	Councilman Giantonio, No;	Councilwoman Sventy, Yes;
	Councilman Cobell, No;	Councilman Barish, Yes;
	Councilman Yago, Yes;	Councilman Freda, No;

Mayor Collins stated that the votes were three (3) Yes's to three (3) No's. Mayor Collins broke the tie with a Yes Vote.

I, Karen M. Iuele, Deputy Borough Clerk of the Borough of Kinnelon state that this is a true resolution adopted at the Borough of Kinnelon Reorganization meeting, held on January 4, 2016.

Karen M. Iuele,
Deputy Borough Clerk
January 4, 2016

RESOLUTION 1.05.16 TEMPORARY BUDGET:

WHEREAS, 40A: 4-19 Local Budget Act provides that (where any contracts, commitments or payments are to be made prior to the final adoption of the 2016 budget), temporary appropriations be made for the purposes and amounts required in the manner and time therein provided:

WHEREAS, the date of this resolution is within the first thirty days of 2016, and

WHEREAS, the total appropriations in the 2015 Budget, less appropriations made for the capital improvement fund, debt services and relief of the poor (public assistance) are as follows:

General	\$11,378,438.62
Water Utility	\$ 488,744.00
Sewer Utility	\$ 489,261.00

WHEREAS, 26.25 percent of the total appropriations in the 2015 Budget less appropriations for capital improvement fund, debt service and relief of the poor (public assistance) in the said 2016 Budget is as follows:

General	\$ 2,986,840.14
Water Utility	\$ 124,398.75
Sewer Utility	\$ 128,431.01

WHEREAS, payments for the principal and interest are not included within the calculation for the temporary budget; and

WHEREAS, the Borough has a debt service payment due prior to the adoption of the 2016 budget in the amount of \$677,203.13 (General Principal and Interest) and \$22,633.12 (Water Principal and Interest).

BE IT RESOLVED that the following temporary appropriation are hereby made for 2016 and for debt service:

General	\$2,986,840.14
Water Utility	\$ 124,398.75
Sever Utility	\$ 128,431.01
Debt Payment-General	\$ 677,203.13
Water	\$ 22,633.12

Motion: Councilperson Carol Sventy
 Second: Councilperson Adam Barish

Roll Call:	Councilman Giantonio, Yes;	Councilwoman Sventy, Yes;
	Councilman Cobell, Yes;	Councilman Barish, Yes;
	Councilman Yago, Yes;	Councilman Freda, Yes;

RESOLUTION 1.06.16 DELINQUENT TAXES

BE IT RESOLVED by the Governing Body of the Borough of Kinnelon that the rate of interest charged on delinquent taxes in the Borough of Kinnelon shall be as follows:

“On all delinquents to and including December 31, 2015, at the rate or rates heretofore governing, and on all delinquents on and after January 1, 2016, at the rate of 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any account in excess of \$1,500.00.

BE IT FURTHER RESOLVED that the Collector of Taxes be and she is hereby directed to collect interest on all taxes accordingly; provided, however, that small items of interest may be waived during the first ten (10) days of the current quarterly tax period.

WHEREAS, taxes are payable in quarterly installments on February 1, May 1, August 1 and November 1 in each year and installments become delinquent if not paid on or before these dates; and

WHEREAS, New Jersey State Statute N.J.S.A. 54:4-67 has been amended to define the new tax delinquency;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Kinnelon, that the interest to be charged a delinquent taxpayer for the non-payment of real property taxes shall be an additional penalty of six percent (6%) of the amount of delinquency in excess of \$10,000 at the end of a calendar year;

BE IT FURTHER RESOLVED that this delinquency now is to be calculated on the sum of all taxes from year to year and not to be calculated on an individual yearly basis.

RESOLUTION 1.07.16 CASH MANAGEMENT PLAN

PURPOSE:

It is in the best interest of the Borough of Kinnelon to earn additional revenue through the investment and prudent management of its cash receipts. Public Law 1983, Chapter 8, approved January 18, 1983, is an Act concerning the Local Fiscal Affairs Law and amends N.J.S.A. 40A:5-2 and N.J.S.A. 40A:5-14 and this law, requires that each local unit shall adopt a cash management plan.

The following shall constitute the Cash Management Plan for the Borough of Kinnelon, which shall deposit and manage its funds pursuant to this Plan.

DEFINITIONS:

1. Treasurer shall mean the Treasurer of the Borough of Kinnelon.
2. Fiscal Year shall mean the twelve-month period ending December thirty-one.
3. Cash Management Plan shall mean that plan as approved by resolution by the Governing Body of the Borough of Kinnelon as follows:

**AUTHORIZING THE ACCEPTANCE AND
ADOPTION OF A CASH MANAGEMENT
PLAN FOR THE BOROUGH OF KINNELON**

WHEREAS, in accordance with Public Laws 1983, Chapter 8, approved on January 18, 1983, is an Act concerning the Local Fiscal Affairs Law and amends N.J.S.A. 40A:5-2 and N.J.S.A. 40A:5-14 requiring each local unit adopt a cash management plan; and

WHEREAS, in keeping with said law, the Borough of Kinnelon Governing Body desires to adopt and accept their own Cash Management Plan; and

DESIGNATION OF DEPOSITORIES:

1. At least once each fiscal year at its organization meeting, the Governing Body shall by resolution, designate the depositories for the Borough in accordance with N.J.S.A. 40A:5-14.

AUDIT REQUIREMENT:

1. The Cash Management Plan shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A:5-14.

AUTHORITY TO INVEST:

1. The Governing Body, at its Organization meeting shall pass a resolution designating the Borough's official(s) who shall make and be responsible for municipal deposits and investments.

INVESTMENT INSTRUMENT:

1. The Treasurer shall report all investments in accordance with N.J.S.A. 40a:5-15.2.
2. At a minimum, the Treasurer shall:
 - a. Keep a record of all investments.
 - b. Keep a cash position record, which reveals, on a daily basis, the status of the Borough's cash in its bank accounts.
 - c. Report investments to the Governing Body at regularly scheduled meetings.
 - d. Report monthly to the Governing Body as to the status of cash balances in bank accounts, revenue collection, interest rates earned.

CASH FLOW:

1. ~~The CMFO shall ensure that the Borough's accounting system provides regular information concerning the Borough's cash position and investment performance.~~
2. All moneys shall be turned over to the Treasurer and deposited in accordance with N.J.S.A. 40A:5-15.

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3. The CMFO is authorized and directed to invest surplus funds of the Borough as the availability of the funds permit. In addition, it shall be the responsibility of the CMFO to minimize the possibility of idle cash by depositing the Borough's moneys in interest bearing accounts wherever practical and in the best interest of the Borough of Kinnelon.

NOW, THEREFORE, BE IT RESOLVED by the Kinnelon Mayor and Council the above Cash Management Plan be hereby adopted and shall, by resolution, be adopted each year at the annual reorganization meeting.

* * *

RESOLUTION 1.08.16 DEPOSITORIES

WHEREAS, N.J.S.A. 40A: 5-14 provides that the Governing Body shall, by resolution, designate a depository or depositories for its money a bank or trust company having its place of business in the State and organized under the laws of the United States or this State; and

WHEREAS, N.J.S.A. 17:12B-241 (Chapter 144 P.L. 1963) provides that the Governing Body may invest funds in any federally insured association; and

WHEREAS, N.J.S.A. 40A: 4-63 provides that monies held in any separate fund shall be treated as monies held in trust and no banking institution accepting these monies shall divert them to any other purpose;

NOW, THEREFORE, BE IT RESOLVED that the following institutions shall serve as depositories for the following Borough of Kinnelon funds; and the Custodian shall be Jennifer Stillman, Treasurer:

Columbia Bank
Lakeland Bank

Funds: Current, General Accounts (Accounts Payable), Dog Tax, Capital, Water Capital, Water Utility, Sewer Utility, Public Assistance Trust, Recreation Special Account, Planning Board Inspection Fee Escrow, Developer's Performance and Maintenance Bond Trust, Clerk's Special Deposit, Payroll, Historical Commission Trust, Special Fortified Assets Law Enforcement, Uniform Fire Safety Account, Alliance on Alcoholism & Drug Abuse (KAMELOT), Recycling Fund and Police Escrow, Parking Offense Adjudication Acct (POAA), Open Space, Accumulated Absence, Community Police Donations, Snow Removal Cost Fund, Municipal Court Bail, Municipal Court Magistrate, Public Defender, Planning Board Inspection I, Tax Sale Premiums, Flexible Spending & K-Fest.

RESOLVED that the Lakeland Bank, be authorized to continue the existing payroll accounts known as "Kinnelon Borough - Payroll Account", and

* * *

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RESOLUTION 1.09.16 AUTHORIZATION OF PAYMENT SIGNATORIES FOR 2016

BE IT FURTHER RESOLVED that all disbursements, direct deposits and checks shall be signed and/or authorized by:

Robert W. Collins Mayor
Karen M. Iuele, Deputy Borough Clerk
Jennifer Stillman, Treasurer; and
Kelly Lombardi, CMFO

RESOLUTION 1.10.16 - MUNICIPAL COURT

RESOLVED that the Judge of the Municipal Court and/or Court Administrator be authorized and they are hereby directed to deposit all fines and costs collected in the Municipal Court to the credit of the Borough of Kinnelon Municipal Court Account and all bail money collected to the credit of the Borough of Kinnelon Municipal Court Bail Account, c/o Andrew Wubbenhorst, Judge, at the Lakeland Bank, Butler, New Jersey; and

BE IT FURTHER RESOLVED that Andrew Wubbenhorst, Judge of the Municipal Court, or Ashley Fritz, Court Administrator, be authorized to sign all checks and drafts of said Borough drawn on the Lakeland Bank, on the aforementioned accounts for the year 2016, in accordance with the signature cards on file in said bank.

* * *

RESOLUTION 1.11.16 ESTABLISH 2016 MONTHLY WORKSHOP AND MEETING DATES

RESOLVED that this Mayor and Council meet the second Thursday of each and every month during 2016 at 7:00 p.m. in the Kinnelon Municipal Building to conduct "workshop" or "agenda" meetings.

BE IT FURTHER RESOLVED that this Mayor and Council meet the third Thursday of each and every month during 2016 at 8:00 p.m., prevailing time, at the Kinnelon Municipal Building to conduct their regular monthly business.

* * *

RESOLUTION 1.12.16 ESTABLISH FEE FOR MEETING NOTIFICATION

RESOLVED that the sum of \$5.00 be fixed as the fee for calendar year 2016 to be paid in advance by those people or organizations wishing to be notified of any and all meetings of the Governing Body other than the regular monthly meetings and scheduled workshop meetings.

* * *

JANUARY 4, 2016

RESOLUTION 1.13.16 APPOINTMENT OF CERTIFYING AGENT AND DEPUTY CERTIFYING AGENT

RESOLVED that the Certified Financial Officer Kelly Lombardi, serve as Kinnelon Borough Certifying Agent to the Public Employees Retirement System of New Jersey and the Police and Firemen's Retirement System of New Jersey for the year 2016.

* * *

RESOLUTION 1.14.16 ESTABLISHMENT OF PAYROLL WAGE PAYMENTS

RESOLVED that all wages be paid bi-weekly to all salaried and hourly rated employees.

* * *

RESOLUTION 1.15.16 ESTABLISH \$100 CHANGE FUND FOR TAX COLLECTOR

RESOLVED that the \$100.00 change fund established for the use of the Tax Collector, be continued for the year 2016.

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RESOLUTION 1.16.16 ESTABLISH \$200 CHANGE FUND FOR MUNICIPAL COURT ADMINISTRATOR

RESOLVED that a \$100.00 change fund established for the use of the Court Administrator be continued for the year 2016.

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RESOLUTION 1.17.16 ESTABLISH \$200 CHANGE FUND FOR POLICE DEPARTMENT

RESOLVED that a \$200.00 change fund established for the use of the Police Department be continued for the year 2016.

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RESOLUTION 1.18.16 ESTABLISH \$30 CHANGE FUND FOR PUBLIC WORKS DEPARTMENT

RESOLVED that a \$30.00 change fund established for the use of the Department of Public Works be continued for the year 2016.

* * *

RESOLUTION 1.19.16 ESTABLISH \$50 CHANGE FUND FOR BOARD OF HEALTH

RESOLVED that a \$50.00 change fund established for the use of the Board of Health be continued for the year 2016.

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JANUARY 4, 2016

RESOLUTION 1.25.16

AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES OVER \$17,500 FOR THE YEAR 2016.

WHEREAS, the Borough of Kinnelon has a need to acquire professional services from a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the CMFO has determined and certified in writing that the value of the services will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is one year; and,

WHEREAS, the governing body of the Borough of Kinnelon has certified that the professional services for the Kinnelon Mayor & Council provided by the below listed professionals will exceed \$17,500; and

WHEREAS, the below listed professionals have completed and submitted a Business Entity Disclosure Certification which certifies that neither they, nor their professional firms have made any reportable contributions to a political or candidate committee in the Borough of Kinnelon in the previous one year, and that the contract will prohibit the professional services of the firms from making any reportable contributions through the term of the contract; and,

WHEREAS, said below listed individuals have completed and submitted a Political Contribution Disclosure Certification and a Business Registration Certificate.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Kinnelon authorizes the Borough of Kinnelon to enter into professional contracts with the below listed professional services as described herein:

Buzak Law Group - Borough Attorney
Nisivoccia, LLP - Auditors
Robert Beinfield - Hawkins, Delafield & Wood – Bond Counsel
Paul P. Darmofalski, P.E. – Borough Engineer
Burgis & Associates, P.P. – Professional Planner

This contract was not awarded through a “fair and open process” pursuant to N.J.S.A. 19:44A-20.4 et seq.

The Business Entity Disclosure Certification, the Determination of Value Certification, the Political Contribution Disclosure Certification and the Business Registration Certificate shall be placed on file with this resolution.

BE IT FURTHER RESOLVED that this Resolution shall take effect as provided above

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JANUARY 4, 2016

RESOLUTION 1.26.16 - RISK MANAGEMENT

WHEREAS, the Borough of Kinnelon has resolved to join the Morris County Municipal Joint Insurance Fund, following a detailed analysis; and

WHEREAS, the bylaws of said Funds require that each Governing Body appoint a Risk Management Consultant to perform various professional services as detailed in the bylaws; and

WHEREAS, the Board of Fund Commissioners established a fee equal to six percent (6%) of the Municipal Assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the Governing Body; and

WHEREAS, the Borough of Kinnelon advertised these services through a Request for Qualification (RFQ) process in accordance with the Open and Fair Process as set forth by P.L. 2004, Chapter 19 (as amended by P.L. 2005, c271) N.J.S.A. 19:44A-20.4 et seq.

WHEREAS, the judgmental nature of the Risk Management Consultant's duties renders comparative bidding impractical;

NOW, THEREFORE BE IT RESOLVED, the Borough of Kinnelon does hereby appoint:

The Vozza Agency
One Depot Square
Park Ridge, New Jersey 07656

As its Risk Management Consultant for Fund Year 2016, in accordance with the Fund's bylaws; and

BE IT FURTHER RESOLVED, that PIA has offered to perform these service for an annual fee of five percent (5%) of the Municipal assessment; and

BE IT FURTHER RESOLVED, that the Governing Body is hereby authorized and directed to execute a Risk Management Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A:11-5 (1) (a) (i).

**** MOTION TO APPROVE RESOLUTIONS 1.05.16 THRU 1.26.16**

Motion: Councilperson Carol Sventy

Second: Councilperson Adam Barish

Roll Call:	Councilman Giantonio, Yes;	Councilwoman Sventy, Yes;
	Councilman Cobell, Yes;	Councilman Barish, Yes;
	Councilman Yago, Yes;	Councilman Freda, Yes;

I, Karen M. Iuele, Deputy Borough Clerk of the Borough of Kinnelon state that this is a true resolution adopted at the Borough of Kinnelon Reorganization meeting, held on January 4, 2016.

MAYOR'S COMMENTS

Mayor Collins stated that he would like to begin his comments this evening by thanking all of our municipal employees especially the Kinnelon Police Department and the Kinnelon Fire Company each of whom do outstanding work each and every day.

Also, as demonstrated by the years of service of Mr. Orcutt and Mr. Powell we are truly fortunate to have volunteers that commit endless hours to the various Boards and Commissions to ensure that we provide essential services.

Our recreation program continues to expand and improve and provides our youth with the opportunity to grow and mature into successful adults. The Kinnelon Library is one of the finest in the County and truly is the center of our lifelong learning. Anyone that has seen the lines for the haunted library before Halloween would surely recognize how excited and important these types of events are to our Community.

2015 Year in Review Highlights

The year of 2015 saw many achievements but also some areas where we fell short of desired goals.

Our successes included:

1. A freeze on the 2015 municipal portion of our property tax. Although the Borough's portion of property taxes represents approximately 18% of the total Kinnelon property tax bill we continue our efforts to control any increase to property taxes that would ultimately lower our property values
2. The sale of the excess sewer capacity to Riverdale allowed the Borough to recognize approximately \$1,046,500 in unanticipated revenues, a portion of which was used to offset a projected tax increase. The remaining balance from the sale should be used as a dedicated fund to freeze the municipal tax in future years.
3. The Kinnelon Community Center property acquisition continues to move forward with the assistance of the current owners, the Pompton Plains Reformed Bible Church and the New Jersey Department of Environmental Protection and the New Jersey Highlands Council. The acquisition will provide a recreation resource and a Community Center that will serve the entire Community. We will be applying for grants to assist us in development in addition to using the Kinnelon Open Space Trust Fund monies. This was and is a defined purpose for these funds as approved by the residents of Kinnelon.
4. The acquisition of a five acre parcel across from Company 2 firehouse that preserved over \$700,000 in New Jersey Green Acres Planning Incentive Grants that will be used in the acquisition and development of the Kinnelon Community Center. Once developed, it will serve as a Veteran's Memorial park where we can reflect on how fortunate we are to have so many dedicated men and women of our armed services who have protected and continue to protect our freedoms.
5. We took advantage of the current interest environment and re-financed over \$9,000,000 in outstanding debt. That transaction will reduce future interest costs on the principal amount that was re-financed and save our taxpayers money on future tax bills.

Where We Fell Short:

Some of these items may have been affected by extenuating circumstances but never the less, the goals were not achieved.

1. The municipal budget was prepared independently without my involvement as your CEO and without the involvement of the full Council. This is the first time in the last 15 or more years that we deviated from a budget drafting process that has allowed the full Council to have an exchange of ideas on the financial future of the Borough. Additionally, the Budget was late again this past year.
2. The Department of Public Works building did not meet the stated completion date and time frames. It is a work in process and thankfully the weather has cooperated.
3. K-Fest was cancelled
4. It looks as though, The Borough's tax revaluation has not progressed to the point where we will be able to adjust assessed valuation for next year's tax bills.
5. We did not address the open building permit issues as recommended by our Building Inspector
6. We did not complete the Union Contract negotiations with the employees who perform the administration duties at Borough Hall. This contract expired over three years ago and once renewed, will have to be re-negotiated for the new contract term.
7. Finally, we did not take any action on the public's demand and petition regarding whether or not there is Community support for a referendum on the question of installation of artificial turf fields within the Borough

2016 Goals

2016 will continue to represent certain challenges for our Community. We are impacted by the Highlands development restrictions and as such, will not have any substantial increase in Commercial retailables other than Marshalls in the Meadtown Shopping Center.

I am asking that the Council focus on the following goals for 2016:

1. Finalize the Union contract with the employees who perform administrative duties within the Borough and improve employee morale within the Borough.
2. Continue efforts to control our property taxes with greater outreach to the Board of Education on finances and through leveraging current assets
3. Prepare this year's budget with the full Council input, prepare a power point budget presentation for our residents and finally, hold a public meeting dedicated exclusively to the preparation of this year's budget.
4. Develop a multi-year budget plan to assist in all future financial decisions.
5. Support and assist our professionals in ensuring that the construction of the DPW building gets back on track and that a completion date will actually be met
6. Enter into a contract with the Pompton Reformed Church for the acquisition of the property designated as the future site of the Kinnelon Community Center
7. Make a Commitment to working with the Kinnelon Board of Education to hire a school resource officer even if it means providing financial assistance to do so

8. Work with home owners of distressed properties to ensure that neighboring home values are not negatively affected.
9. Hire a professional company to organize and run our Community event known as K-Fest (there are companies that will do this at no cost to the Borough)

Professional Appointments

Five years ago the controlling majority of the Council decided that proven professionals with an exceptional record of representing the Borough's interests needed to be replaced with professionals of their liking. One such example was a municipal attorney from Bergenfield New Jersey who, represented no other Morris County municipalities, especially one like Kinnelon which has 98% of its' land mass within the Highlands Preservation Area. That same controlling majority re-appointed that same attorney by a vote of 4 to 2 last year.

I do not believe that Kinnelon's interest and goals were best served by some of these professionals who seemed to be more concerned with keeping their jobs and their personal relationships with the controlling majority of the Council rather than doing the right thing for the Borough.

Therefore, after consulting with Council members who had the same concerns, other professionals and more importantly our employees, I recommended sweeping changes to our professionals. As the New Year begins, we are fortunate to have retained the legal representation of Ed Buzak, perhaps the finest municipal attorney in the State. Ed served our Town with great distinction for many years and will continue to do so as we move forward.

I am pleased to announce, that the appointed professionals this evening will serve the interests of the Borough, not mine as Mayor or any controlling majority of the Council. It is the way that good government is supposed to work.

I also recommended sweeping changes to the Committee membership and Chairs of the various Council Committees. As the Chief Executive Officer of the borough, it is my assessment that some of the Council Committees were not fulfilling their defined responsibilities as outlined in the Borough's By Laws. We had lost our focus and more importantly were not coordinated as a governing body because certain members acted independently of the full Council.

By the way, if you didn't already know it, our form of Municipal government does not have a Deputy Mayor.

We owe it to the public, to put personal differences aside and work together to accomplish our mutual goals and to serve the best interests of Kinnelon. We have an exceptional town, with great schools and residents who have a keen appreciation for where we have been as a Community and what we can achieve if we work together for each other.

The possibilities and challenges are great but I know that we can and we will achieve much success in the future because we have a shared vision of what the Borough of Kinnelon is and will be.

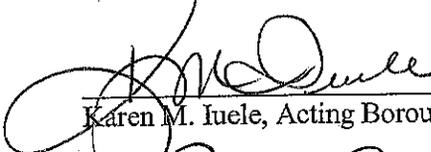
As your Mayor, I thank you for your continuing support!

JANUARY 4, 2016

ADJOURNMENT

This meeting adjourned at approximately 8:30 p.m. on motion by Councilwoman Carol Sventy and second with the unanimous affirmative voice vote "Yes" of all present.

Respectfully submitted by:



Karen M. Iuele, Acting Borough Clerk



Robert W. Collins, Mayor

cc: Mayor and Council
Auditor
Attorney
Engineer
Police Department
Public Works Department
Police Department
Recreation Department